



School Premises Management Handbook

3. Premises inspections and servicing

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Premises inspections and servicing



The Head Teacher is responsible for establishing and implementing a programme of inspections and servicing of the site, building, plant, and equipment to ensure it is safe and compliant. Undertaking inspections and servicing helps prolong the life of the buildings, plant, and equipment, which reduces the potential for failure and associated costs.

Records must be kept of the inspection and servicing regime (whether undertaken by school staff or contractors), including Notes of Visit from any contractors.

Schools are required to secure professional advice about the inspection and servicing regime that are suitable for their site and equipment. Failure to undertake this programme, and failure to undertake

required works identified through these processes, in a way that increases health and safety risk may lead to prosecution by the Health and Safety Executive.

Annex A outlines areas where inspection and/or services may be required. It is offered for guidance. It is the responsibility of the Head Teacher to ensure a suitable programme for their site.

If a school has residential accommodation, a swimming pool, or an astroturf pitch, Annexes B, C, and D provide more information about specific requirements for these aspects.



Additional Resources

Traded Services for Schools



www.tradedservices.haringey.gov.uk/contacts

Haringey Governors Online

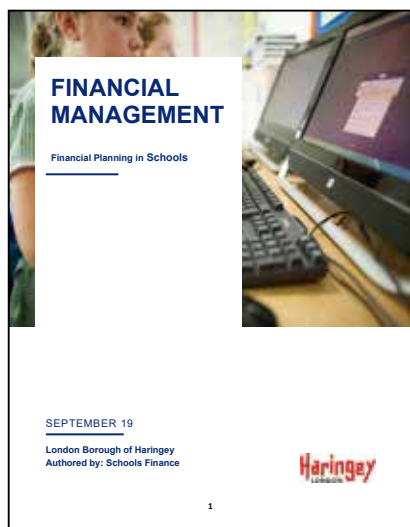


www.governors.haringey.gov.uk

School Financial Procedure Manual

This Manual contains operational guidance for schools' finance and related subjects.

Visit the school finance pages and download your copy at www.haringey.gov.uk



Get in touch

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Every effort has been made to ensure the accuracy of the content of this Handbook at time of publication.