

# SKIP COMPANY REGISTRATION FORM 2011-12

[Under Section 139 of the Highways Act 1980]

## COMPANY DETAILS

Please complete all sections in block capitals



(Please tick)

|                 |                          |
|-----------------|--------------------------|
| Limited Company | <input type="checkbox"/> |
| Partnership     | <input type="checkbox"/> |
| Sole Proprietor | <input type="checkbox"/> |

### LIMITED COMPANIES ONLY - please complete the boxes below

|   |  |
|---|--|
| Official Company Name   |  |
| Company House Number  |  |
| Trading Company Name (if different to official Company Name)                                      |  |
| Registered Company Address  |  |
| Telephone Number  |  |
| Fax Number  |  |
| Email Address   |  |
| Company Director's Name (if Partnership, please supply names and contact numbers of all Partners) |  |

SOLE PROPRIETORS ONLY - please complete the boxes below

|                                  |  |
|----------------------------------|--|
| Trading Name                     |  |
| Name of Sole Proprietor/Partners |  |
| Address of Proprietor/Partners   |  |
| Telephone Number                 |  |
| Fax Number                       |  |
| Email Address                    |  |

ALL COMPANIES - please complete the boxes below

|   |  |
|---|--|
| Business Address                          |  |
| Telephone Number                          |  |
| Fax Number                                |  |
| Email Address                             |  |
| Invoice Address (if different from above) |  |
| Telephone Number                          |  |
| Fax Number                                |  |
| Email Address                             |  |

## OPERATIONS MANAGER

|                            |  |
|----------------------------|--|
| Name of Operations Manager |  |
| Telephone Number           |  |
| Mobile Number              |  |
| Fax Number                 |  |
| Email Address              |  |

## LICENCE APPLICATIONS

|   |  |
|---|--|
| Licence Applicant(s)<br>(persons requesting licences) |  |
| Telephone Number                                      |  |
| Emergency Contact Number                              |  |
| Administrator's Fax Number                            |  |
| Administrator's Email Address                         |  |

## DIRECTOR/COMPANY SECRETARY DETAILS

[THE DIRECTOR/COMPANY SECRETARY MUST COMPLETE AND SIGN THIS SECTION OF THE FORM]

I hereby certify that the above information is correct and that I have read and understood the licence conditions attached with this form required by the Council for depositing skips on the highway within the London Borough of Haringey. I certify that all skips deposited on the Highway by this company/business meet the required licence conditions. I acknowledge that if a skip is deposited on the Highway without the permission of Haringey Council or in breach of licence conditions that I and/or the company may commit an offence under the provisions contained in Section 139 Highways Act 1980 also provided with this form. Please be advised should any breaches come to our notice or a conviction at Court occur, Haringey Council may consider suspension or disqualification of your registration within the London Borough of Haringey.

**Please be aware that skips are not permitted to be deposited in front gardens or on driveways unless exceptional circumstances exist, in which case authority must be given by a Highway Officer and a deposit against damage to the footway will be required.**

|   |  |
|---|--|
| Signature of Director/Company Secretary |  |
| Full Name (please print)                |  |
| Position                                |  |
| Date                                    |  |
|   |  |

**SOLE PROPRIETORS ONLY** - please complete the boxes below

|                                      |  |
|--------------------------------------|--|
| Signature of Sole Proprietor/Partner |  |
| Full Name (please print)             |  |
| Position                             |  |
| Date                                 |  |

## DOCUMENTS FOR SUBMISSION

Please tick to confirm that you have submitted valid copies of the following documents with this form. Should you fail to submit any document(s), please provide a letter of explanation for our records. Failure to provide the required documentation could result in registration and credit for skip licences being suspended.

|  |   |
|--|---|
|  | GOODS VEHICLE OPERATOR'S LICENCE (Including all Vehicle Registration Numbers) |
|  | CONTROL AND POLLUTION CERTIFICATE or TRADE WASTE CARRIER'S CERTIFICATE        |
|  | PUBLIC LIABILITY INSURANCE CERTIFICATE (Minimum cover of £5 million)          |
|  | CERTIFICATE OF INCORPORATION DOCUMENT (Limited Companies Only)                |

Please send your completed registration form and documentation to:

### Skip Licensing

Traffic Management Services

Haringey Council

River Park House

225 High Road

London Borough of Haringey

N22 8HQ

Or Email [Parking@haringey.gov.uk](mailto:Parking@haringey.gov.uk)

Or Fax 020 8489 4591

## Skip Licence Guidelines 2011-12

- Skip licences are issued to registered skip companies only.
- Only one licence is permitted per household at any given time.
- The licence is valid from the next working day; licences cannot be issued on the same day they are applied for.
- Licences are issued for a period of 28 days and the charge is £70. We do not allow more than one active skip outside each property.
- Skip licences are non-transferable.
- It is an offence to have an unlicensed skip on the public highway.
- It is an offence to take a skip across the public footway without prior consent from the Highway Authority (after inspection by a Enforcement Officer). Haringey Council requires a deposit against damage to the footway that may occur if consent is granted - the deposit can vary from £500 to £1000.
- Skip companies must register with Haringey Council on a yearly basis.
- Skip companies must have a public liability insurance certificate for a minimum of £5 million.
- Haringey Council reserves the right to revoke a licence if the required terms and conditions are not adhered to.
- If a skip company is found to have contravened Haringey Council's conditions, then their registration with Haringey Council may be suspended.
- Licences may be cancelled once issued. No refund will be given.
- For assistance please contact [parking@haringey.gov.uk](mailto:parking@haringey.gov.uk)

## HIGHWAYS ACT 1980 - SECTION 139

### PERMISSION TO PLACE A BUILDER'S SKIP ON THE HIGHWAY

#### CONTINUATION SHEET

(3) No skip shall remain on the highway pursuant to this permission after the period of permission specified in the first paragraph has expired.

(4) Each skip shall be positioned so that its longer sides are parallel to the edge of the carriageway and as near to the edge of the carriageway as is reasonably practicable, and so that it does not impede the surface water drainage of the highway nor obstruct access to any manhole or the apparatus of any Statutory Undertakers or the Council.

(5) Where more than one skip is on the highway at any one time, the skips shall be positioned as closely as possible to each other but not so as to obstruct access to any premises unless the consent of the occupier of those premises has been obtained.

(6) Each skip shall not exceed 5 metres in length by 2 metres in width.

(7) Each skip or group of skips shall, while on the highway, be marked and lit in accordance with the following requirements:

- (a) The ends of each skip (that is to say, the sides of the skip facing traffic in both directions when the skip is positioned as mentioned in Condition 4 above) shall be painted yellow and there shall be attached markings, which will comply with those prescribed in the Builders' Skips (Markings) Regulations 1984. The painting and the prescribed markings shall, at all times, be kept clean and efficient and clearly visible for a reasonable distance to persons using the highway.
- (b) At night (that is to say, between half-an-hour after sunset and half an hour before sunrise) an amber lamp shall be placed against, or attached to, each corner of the skip, or the end corners of the row of skips where two skips are deposited and the distance between adjacent skips does not exceed 2 metres, and shall be placed between each cone and the next. Lamps shall have an illuminated power of not less than one candela and shall remain lit throughout the night and comply with the Traffic Signs Regulations and General Directions Act 2002.
- (c) If by any act of neglect or default of the Licensee or otherwise, the skip or any part thereof, is not properly lighted while positioned on the highway in accordance with Condition 7 of the licence, the Council may take steps as necessary to ensure compliance with Condition 7, and the cost thereof shall be recoverable from the Licensee or other person or persons in possession of the skip during the time the condition was not complied with.

(8) No skip, when standing on the highway, shall contain any explosive, noxious or dangerous material which is likely to putrefy or which otherwise is, or is likely to become, a nuisance to users of the highway.

(9) No skip shall be used in such a way that any of its contents fall on to the highway, or that there is an escape of dust from the contents of the skip when standing on the highway.

(10) Each skip shall be removed for emptying as soon as practicable and, in any case, not later than 2 working days after it has been filled.

(11) All materials placed in each skip shall be properly disposed of and the highway, where the skip or skips have been deposited, shall be left in a clean and tidy condition on the expiration of this permission.

(12) Each skip shall be clearly and indelibly marked with the owner's name and with his telephone number or address.

Please ensure that you are aware of the following Section in the Highways Act :

- (a) Section 139(4) of the Highways Act 1980 requires the owner of a builder's skip which has been deposited on the highway to secure that the skip is properly lighted during the hours of darkness; that it is clearly and indelibly marked with the owner's name and with his telephone number or address; that the skip is removed as soon as practicable after it has been filled; and that each of the conditions of the Highway Authority's permission is complied with. Conviction of an offence under the sub-section renders the owner liable to a fine not exceeding £1000.
- (b) Section 139(10) of the Highways Act 1980 provides that nothing in the Section shall be taken as authorising the creation of a nuisance or a danger to users of a highway, or as imposing on a Highway Authority by whom a permission has been granted under the Section any liability or any injury, damage or loss resulting from the presence on a highway of the skip to which the permission relates, and
- (c) Section 140 of the Highways Act 1980 empowers the Highway Authority or a Police Officer to require the removal or re-positioning or to remove and re-position a builder's skip deposited on the highway, even though it was deposited in accordance with the Highway Authority's permission; to recover from the owner the cost of such removal or re-positioning; and to dispose of a skip which is not collected by its owner. Failure to comply with a request to remove or re-position a skip under the Section may result in a fine not exceeding £1000.
- (d) Definitions -Section 139(11) Highways Act 1980

"Builder's skip" means a container designed to be carried on a road vehicle and to be placed on a highway, or other land, for the storage of builder's materials, or the removal and disposal of builder's rubble, waste, household and other rubbish or earth; and Owner in relation to a builder's skip which is the subject of a hiring agreement, being an agreement for the hiring of not less than one month, or a hire purchase agreement, means the person in possession of the skip under that agreement.