

## SEND Joint Executive Board

### Summary of discussion

Date: Monday 17 October 2022 Time: 2.00 – 4.00pm

**Attendance:**

NAME	Role	Organisation	Present (Y/N) Apologies
Ann Graham <b>(Chair)</b>	Director of Children's Services	Haringey - Local Authority	Y
Rachel Lissauer <b>(Joint Chair)</b>	Director of Commissioning	Haringey CCG	Absent
Jackie Difolco	Assistant Director – Early Help, Prevention & SEND	Haringey - Local Authority	Y
Karen Oellermann	Service Improvement Manager	Haringey - Local Authority	Apologies
Cllr Zena Brabazon	Cabinet Lead Member, Early Years, Children and Families; Labour Member for Harringay Ward	Haringey - Local Authority	Y
Caroline Brain	Children's Commissioning Head of Strategic Improvement	Haringey - Local Authority	Apologies
Mary Jarrett	Head of Service, Integrated SEND	Haringey - Local Authority	Y
Ellika McAuley	SEN Advisory Early Intervention & Inclusion	Haringey - Local Authority	Y
Tim Miller	AD Commissioning - Children's Commissioning Vulnerable Adults & Children	NCL – Clinical Commissioning Group	Y
Linda Edward	Senior Public Health Commissioner	Public Health	Y
Joan Kellman	Exec Personal Assistant, CYPS	Haringey – Local Authority	Y
Amanda Bernard	Chair (Interim)	Parent Carer Forum	Y
Stephanie Buckingham	Vice Chair (Interim)	Parent Carer Forum	Y
Lizzy Ngotta	Engagement Co-ordinator	Haringey Parent Carer Forum	Y
Maureen Duncan	Headteacher	The Brook Special Primary School	Y
Sian McDermott	Headteacher	Rowland Hill Nursery School & Children's Centre	Y
Sarah Miller Harriett Lewis	Haringey SENDIASS Manager Haringey SENDIASS Manager	Markfield Project Markfield Project	Y
Geoffrey Ocen	Chief Executive Officer	Bridge Renewal Trust Voluntary Sector	Apologies
Andrea Kelly	Head of Haringey LD Partnership – Adult Social Services	Haringey – Local Authority	Y
Dennis Scotland	Interim Head of Service DCT & SEN Special Projects	Haringey – Local Authority	Absent
Liz Alsford	Therapies and Specialist Nursing	Whittington Health NHS	Y
Judith Mobbs Jemma Sharples Nasima Alam	<u>Observers: DfE</u> SEN & Disability Professional Adviser Clinical lead for C&YP London Regional Lead		Y Y Y
Dean Britton	Assistant Principal for Student Support, Experience and Progress	Haringey 6 <sup>th</sup> form College	Y
Maria Dactylides	Headteacher	Lea Valley Primary School	Y
Andrew Ralephata	Principal/Lead Therapist	Haringey CCG SEND	Absent
Brian Smith	Schools Finance Manager – Dedicated Schools Grant	Haringey – Local Authority	Y
Stu Barratt	Strategic Lead, Safety Valve	Haringey – Local Authority	Y
Karel Stevens-Lee	Head of Children's Commissioning	NHS North Central London ICB (Haringey)	Y
Cheryl Yeates (for Jane Grant)		Whittington Health – NHS Trust	Y
Vicky Murphy	Assistant Director, Adult Social Care	Haringey – Local Authority	Y
Sophie Frais	Service Manager, Haringey Learning Disability Partnership	Haringey – Local Authority	Apologies

No	Action/Decision	Action Owner
1. 1.1	<p><b>Welcome &amp; Introductions</b> – (Chair)            &gt; Observers in attendance were Judith Mobbs, Jemma Sharples and Nasima Alam.</p> <p><b>Apologies and Absent:</b> Noted on page one above.</p>	
2.	<p><b>Minutes of the last meeting held on 04 July 2022 and any outstanding Actions</b>            &gt; Minutes circulated were <b>Agreed</b> as an accurate record – complete.</p>	
3. 3.1	<p><b>Sub-Group Progress Reports: (for noting and verbal updates).</b></p> <p><b>Health Reference Group – Tim Miller</b>            It was agreed for the meeting times to be extended ensuring that everything is tracked by partners. SENDIASS is to join this group. Main focus over the next few months is WSOA, particularly the autism working group, health improvement and timeliness of health advice.</p>	
3.2	<p><b>EHCP Improvement Group – Mary Jarrett – (for noting)</b>            • First group meeting was postponed and re- arranged for w/c 17 October.</p>	
3.3	<p><b>Co-Production – Mary Jarrett</b>            • Reframing of this group was <b>agreed</b> as the LA chairing was not the right approach.            • PCF will chair at Chestnuts Community Centre in face to face sessions, developing a programme for ‘Voices Day’ scheduled for early March 2023, part of the next stage for the SEND strategy. <b>Note: Further updates to follow in this meeting.</b></p>	
4.	<p><b>SEND Improvement Programme Report: Q1 - Updated KPI's</b>            (For Noting: refer to Presentation for full details): <b>Mary Jarrett &amp; Tim Miller</b></p> <p><b>Note:</b> Non delivery of the digital EHCP solution. This bespoke case management system was severely delayed due to technical issues and alternatives are being looked at. A full update will be provided to the next SEND Executive. <b>(ACTION NO:1)</b></p> <p><b>SEND Performance Report</b>            Refer to presentation provided.            First time submission to the SEND Executive. It shows measures against set targets, the general level of progress and improved quality for some of the Plans, improvement ongoing.</p> <p><b>Autism Update: Numbers waiting for assessments: (Tim Miller)</b>            Refer to presentation provided; summary included:            • Increase in demand 35% - more than 0-5s and 46% more 6-11s although this is not unique to Haringey. Numbers completing assessments has also increased by 42%            • Personal Health budgets – private providers working with SEND Power – small numbers of available assessment providers, clinical teams undertaking vetting process.            • Referrals have increased – different at various ages and is attributed to school holidays. Local data is not tracked; NCL is 60% as the average diagnosis compared to referral.            • Digital assessments are also being offered.</p> <p><b>WSOA 3 (Co-production)</b>            • Non-appointment to the Youth Voice and Participation Officer post has delayed the co-ordination and creation of the SEND youth forum, plans underway with Haringey 6<sup>th</sup> form to develop a boroughwide forum. Dean Britton confirmed support and work underway.            • Take up for co-production of annual reviews decreased in Aug, closer monitoring.</p> <p><u>Proposal to amend KPIs to Haringey's WSOA</u>            Within the WSOA, some of the baselines for KPI's were TBC (to be confirmed) due to not having the processes in place to measure these. Now that these have been in place for some time, proposed KPI's were shared with the board for approval. Prior to developing these, MJ/TM worked with NHSE and DFE to define these in advance of them coming to the board. Refer to presentation for detail.</p>	MJ
5.	<p><b>Safety Valve Update – Jackie Difulco - (Discussion)</b>            Refer to presentation provided; key headlines included:            • SV proposals have been developed, 3 workstreams and 18 projects underpinned by SEND strategy, WSOA and sub groups involving parents and carers.            • Proposals to reduce the ‘in year’ overspend to nil with investment and an application for capital funding have been submitted for approval, outcome will be known in Dec.            • Comms and Engagement plan being developed to ensure programme is delivered with key</p>	

No	Action/Decision	Action Owner
	<p>stakeholders.</p> <ul style="list-style-type: none"> <li>Governance will be through the Safety Valve Steering Group which will include representation from the Schools Forum, SEND Power, Health and LA services.</li> </ul> <p><b>Note:</b> Chair of SEND Power; from a SENDIASS perspective, the increase in resource is welcomed as parents would like local provision. However, there are concerns and questions on the proposals, particularly on capacity of schools to increase support.</p> <p>MJ responded - There will be more resources and an improved workforce development support in schools. Spending money in an effective way, less spending on services which are ineffective and putting resources where it needs to be.</p> <p><b>Note from Tim Miller - Heath providers should be included at an earlier stage and be part of the discussion.</b> This is planned as part of wider stakeholder engagement and comms, ICB colleagues have been involved in development of relevant projects eg) SLCN.</p> <p>Cllr Brabazon – all politicians are holding the programme to account. It is an important cultural change in how we plan and deliver services with need and demand creative thinking on Officers' part.</p> <p><b>Note from Chair - Thanks to all colleagues from DfE who have helped us with this work.</b></p>	
6.	<p><b>Parent Carer Forum Update – (SEND Power in Haringey and logo)</b> Review of activities - (Full details listed in the presentation). Annual General Meeting – 7 November 2022.</p> <p><b>For Noting:</b> PCF Engagement paper on representation at partnership meetings after the summer and with other community groups.</p> <p><b>Agreed amendment to terms of engagement - should read Face to face</b> <b>ACTION NO: 3 To be revised and reissued.</b></p> <p><b>Feedback:</b></p> <ul style="list-style-type: none"> <li>Parents commented on the improvement in transport for the Haringey Transport Team.</li> <li>EHC Plans – quality feedback from an independent reviewer; <i>The Plan was among the best they had read and seen.</i> Thanks given to Mary and Jackie, the work undertaken is beginning to show a positive impact.</li> <li>ADHD assessment process – parents' concern is that the waiting lists are too long and the funding changes when transitioning from private back to NHS provision.</li> <li>Community engagement – Cancer awareness session and contact with Special Schools.</li> </ul> <p><b>ACTION NO: 4 SEND funding changes and the Safety Valve Programme. Helen Jenner – asked for a follow up session and agreed to collate the questions and pass these to Mary for a response.</b></p>	<p>AB</p> <p>HJ</p>
7.	<p><b>Q1/Q2 – QA and Performance – (Covered in the WSOA report.)</b></p>	
8.	<p><b>SEND Executive - Temperature Check Survey Findings – Jackie Difolco</b> Postponed to next meeting due to time.</p>	
9.	<p><b>Preparation for Adulthood – Strategic Action Plan</b> Final action plan shared following extensive engagement; launch planned for 9 November. Andrea Kelly – The terms of reference have been refreshed and it is proposed for it to be available for a new launch on 9 November at George Meehan House. The plan is also available in an easy read format more accessible for people. Request for approval to implement the plan. <b>Decision: Full Agreement.</b></p>	
10.	<p><b>SEND Exec Away Day</b> MJ – proposed and it was <b>AGREED</b> to defer this item until after the 'Voices Day' and an extended meeting rather than a full day. <b>Decision: Agreed.</b></p>	
11.	<p><b>Forward Plan</b> To be reviewed outside of the meeting.</p>	ALL
12. 12.1 12.2	<p><b>AOB</b> <b>Area SEND Inspection Framework – Attached –</b> <b>Noted</b> - thanks to those who responded, a reply has been submitted on behalf of the SEND Executive. <b>Updated TOR</b> Terms of Reference have been updated following feedback. Last call for any amendments to <a href="mailto:joan.kellman@haringey.gov.uk">joan.kellman@haringey.gov.uk</a> by end of the week.</p>	