

SEND Joint Executive Board

SUMMARY OF DISCUSSION

Date: Wednesday 13 April 2022 Time: 09.30 – 11.30am

Attendance:

NAME	Role	Organisation	Present (Y/N) Apologies
Jackie Difolco (Interim Chair)	Assistant Director – Early Help, Prevention & SEND	Haringey - Local Authority	Y
Ann Graham (Chair)	Director of Children's Services	Haringey - Local Authority	Apologies
Rachel Lissauer (Joint Chair)	Director of Commissioning	Haringey CCG	Apologies
Karen Oellermann	Service Improvement Manager	Haringey - Local Authority	Y
Cllr Zena Brabazon	Cabinet Lead Member, Early Years, Children and Families; Labour Member for Harringay Ward	Haringey - Local Authority	Y
Charlotte Pomery	Assistant Director, Commissioning	Haringey - Local Authority	Apologies
Mary Jarrett	Head of Service, Integrated SEND	Haringey - Local Authority	Y
Ellika McAuley	SEN Advisory Early Intervention & Inclusion	Haringey - Local Authority	Apologies
Tim Miller	AD Commissioning - Children's Commissioning Vulnerable Adults & Children	NCL – Clinical Commissioning Group	Apologies
Linda Edward	Senior Public Health Commissioner	Public Health	Y
Joan Kellman	Exec Personal Assistant, CYPS (Minute taker)	Haringey – Local Authority	Y
Vanessa Cooke	Head of Haringey Children and Young People's Services	Whittington Health NHS	Apologies
Amanda Bernard	Chair (Interim)	Parent Carer Forum	Y
Stephanie Buckingham	Vice Chair	Parent Carer Forum	Apologies
Lizzy Ngotta	Engagement Co-ordinator	Haringey Parent Carer Forum	Y
Maureen Duncan	Headteacher	The Brook Special Primary School	Apologies
Caroline Brain	Head of Strategic Improvement	Haringey - Local Authority	Y
Sian McDermott	Headteacher	Rowland Hill Nursery School & Children's Centre	Y
Beth George	Project Manager - CYPS	Haringey - Local Authority	Y
Sarah Miller Harriett Lewis	Haringey SENDIASS Manager Haringey SENDIASS Manager	Markfield Project Markfield Project	Apologies Y
Jeni Plummer	Interim Assistant Director	Adults Social Services	Apologies
Geoffrey Ocen	Chief Executive Officer	Bridge Renewal Trust Voluntary Sector	Y
Dennis Scotland	Interim Head of Service DCT & SEN Special Projects	Haringey – Local Authority	Apologies
Cheryl Yates / Emily Boland	Therapies and Specialist Nursing	Whittington Health NHS	Absent
Liz Alsford	Therapies and Specialist Nursing	Whittington Health NHS	Absent
Jackie Mobbs	<u>Observer: DfE</u> SEN & Disability Professional Adviser		Y

No	Action/Decision	Action Owner
1.	Welcome & Introductions – (Chair, Jackie Difolco)	
2.	<p>Minutes of the last meeting held on 28 February 2022 and any outstanding Actions – (for sign off).</p> <ul style="list-style-type: none"> ➤ Minutes were agreed as an accurate record, with the following amendment: Item 6 – Parent Carer Forum: The PCF Steering Group Chair, noted that the proposal for PCF to have a co-opted seat is supported by Scrutiny but has not yet been agreed. (Confirmation to follow). ➤ Actions: QA report - no further comments were received. Action 2: Dates reviewed, forward plan has been updated and circulated for discussion. 	
3.	<p>Parent Carer Forum – Update from Chair - Amanda Bernard</p> <ul style="list-style-type: none"> • Members of PCF is approximately 75, with 6 on the Steering group instead of the original 8. • PCF AGM – is being planned for the Autumn, details to be confirmed. • Live PCF involvement issues are Transition to Adulthood; School placements; Annual Reviews. Temporary webpage is live, and their chosen name is SEND power in Haringey – empowering our community. • An Engagement Event is being planned for the end of May supported from a student from Roehampton University. The theme will be to engage with African parents, with an additional focus on EHCP planning. • Feedback from the Leader Event: The PCF Chair expressed thanks to Officers; Councillor Brabazon and Councillor Ahmet for hosting the event. Parents and the wider forum appreciated the opportunity and believe their voices were heard and had the ability to share their views. Those present gave favourable feedback. • Cllr Brabazon advised that another event is planned for the Summer and future topics would include systemic change, Heath, Schools, and Transition to Adulthood. It was noted that children with complex needs should be considered and added to the list. • Noted from AB, that whilst there is passion and goodwill, with expectations being exceeded, the issues remain. 	
4.	<p>SEND Capital Funding – Briefing (Jackie Difolco) For noting and progress update.</p> <p>Refer to paper report which provides more detail on proposed capital spend to increase in borough provision for children and young people who are autistic.</p> <p>Key highlights included:</p> <ul style="list-style-type: none"> - SEND Capital funding (£444,805) to be used for capital works extension to ‘The Grove School’ and ‘Mulberry Primary Resource Unit’ to address immediate sufficiency needs for children and young people with Autism in Haringey Borough from September 22. - SEND Capital funding (£288,659) to be used to support the development of respite provision within mainstream settings in accordance with the ‘Model for Change’ Strategy in the Academic year 22 – 23. - Proposals have been informed by data, our SEND strategy and WSOA. - This will create 27 additional specialist education places for autistic children and young people. - Next steps: Proposals will be published in the SEND newsletter and local offer when the financial processes are concluded. - Any future SEND Capital Allocations funding will be offset against a large scale education capital sites programme. Officers have contributed to the planning of this reflecting local SEND provision needed. 	
5.	SEND Reforms – Green Paper: Refer to briefing (Mary Jarrett)	

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	<p>MJ highlighted proposals which will include a formal consultation. MJ is co-ordinating the LA response.</p> <p>Summary document is useful to share with service users, partners, and front-line staff. https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1064655/SEND_Review_Right_support_right_place_right_time_summary.pdf</p> <p>Consultation details will also be published on the Local Offer.</p> <p>ACTION 1: Parent Carer Forum to feedback views on the SEND proposals at the next meeting (AB)</p>	
6.	<p>Safety Valve Update: (Jackie Difolco)</p> <p>Haringey receives approx. £201m in Dedicated Schools Grant (DSG) for maintained schools. The DSG is spilt into 4 blocks: Schools, High Needs, Early Years and Central School Services (CSSB). The DSG cumulative forecast deficit is currently £23m with a £6m in year overspend.</p> <p>We have been selected to participate in the 2022/23 'safety valve' programme whereby funding is provided to eliminate historic DSG deficits where lasting sustainability and reaching an in-year balance can be demonstrated.</p> <p>We have formally accepted the invitation from the DfE to participate in the Safety Valve Programme. A meeting is being scheduled in May to discuss Haringey's current situation, plans and the safety valve process.</p>	
7.	<p>Sub-Group Progress Reports:</p>	
	<p>PfA – Beth George</p> <p>Membership revised with new attendees at both the operational and strategic PfA groups. PfA strategy has been drafted. Task and finish group in place to develop robust priorities and actions in the following areas health, employment, wellbeing, housing, and accommodation.</p> <p>It was noted that parents and carers have stated that they have already shared their priorities and do not want to keep repeating this, therefore, there may not necessarily be a formal consultation but a series of engagement events focusing on including young people's views on the strategy and action plan.</p> <p>Action 2: BG to make contact with the PCF to set up PfA Strategy engagement events.</p>	N
	<p>EHCP sub group</p> <p>The group meeting has met to review the paperwork and guidance that is sent to parents. Co-production group to look at what is sent.</p> <p>Remaining focus is improving the timeliness of EHCPs and Annual Reviews, from which an annual review recovery plan will be developed. To include a drop in with SENCOs when this has been implemented.</p>	
	<p>Co-Production and Comms sub-group</p> <p>MJ shared proposals to bring in Genuine Partnerships to work with us and the PCF to host a 'Voices Day'. MJ will arrange to meet with AB to discuss development of this.</p> <p>Action 3: MJ to meet with AB to discuss plans for Haringey Voices Day</p>	MJ/AB
8.	<p>SEND Improvement Programme Report – (by Mary Jarrett, apologies from Tim Miller)</p> <p>Refer to summary presentation delivered, no issues highlighted, all on track and progressing well.</p> <p>Members of SEB noted good progress made against key indicators, in particular:</p>	

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	<ul style="list-style-type: none"> - Reduction of wait times for autism assessments for xx from 70 weeks to 52 weeks through use of short term funding - SEND newsletter – Increase from 253 to 1,579 subscribers, exceeding target - SEND local Offer – Increase of hits from 12,000 to 25,000 compared with same period last year – exceeded target - EHCP plans completed within timescale, was 8% year to date in Jan, now 31%. Also, over 50% of EHCP plans are completed within the month which evidences significant increase in working through the backlog. <p>JM queried targets where the baseline was still to be determined with a target set and what the plans were for this. MJ is revising these and will update at the next meeting. Re: Parent and carer feedback, suggestion made to undertake a temperature check survey with parents and carers via the PCF in advance of the Voices Day. AB highlighted the need for a glossary of acronyms to be provided to the board.</p> <p>Action 4: MJ to circulate a glossary of acronyms to the board Action 5: MJ to revise WSOA TBC targets and set baselines Action 6: MJ to plan a temperature check with parents and carers re: satisfaction and engagement.</p>	
9.	Forward Plan Reviewed and Updated.	
10.	Any Other Business None	
11.	Future Meeting Dates: 2022 <ul style="list-style-type: none"> • 23 May 19 Sept. • 04 July 31 Oct. • 08 Aug. 05 Dec. 	