# Safeguarding Adults Review (SAR) Referral Form Checklist

**Below is a list of questions that you must be able to answer before making a safeguarding adults review (SAR) referral.**

1. **Is the person aged 18 or over?**

The person subject to the SAR referral must be an adult aged 18 or over.

1. **What are/were the person’s social care and support needs?**

The person subject to the SAR referral must have needs for care and support. Care and support needs arise as a result of physical or learning disabilities, mental or physical ill-health, dementia or substance misuse, and are focused on providing assistance with activities of daily living, maintaining independence, social interaction, enabling the individual to play a fuller part in society, protecting them in vulnerable situations, helping them to manage complex relationships and, in some circumstances, accessing a care home or other supported accommodation. The local authority does not have to have been meeting any of these needs for the SAR referral to be made.

1. **Which organisations did not work well together to safeguard the person’s needs?**

There must be reasonable cause for concern about how the SAB, members of it or other persons with relevant functions worked together to safeguard the person subject to the SAR referral. Where only one organisation is suspected to have failed to safeguard the person’s needs, it may be appropriate for a single agency learning review to be undertaken, rather than a SAR.

1. **What is the nature of the suspected abuse or neglect?**

Where the person has died, what type of abuse or neglect is suspected to have led to the person’s death? In the context of SARs, something can be considered serious abuse or neglect where, for example, the individual would have been likely to have died but for an intervention, or has suffered permanent harm or had reduced capacity or quality of life (whether because of physical or psychological effects) as a result of the abuse or neglect. The Care and Support Statutory Guidance identifies different types and patterns of abuse and neglect, including the following:

• Physical abuse

• Domestic violence or abuse

• Sexual abuse

• Psychological or emotional abuse

• Financial or material abuse

• Modern slavery

• Discriminatory abuse

• Organisational or institutional abuse

• Neglect or acts of omission

• Self-neglect

1. **What other processes or enquiries are already known to be in progress?**

It is important to give details of any other learning processes or enquiries that you know to be under way in relation to the case, for example, domestic homicide review (DHR), homelessness fatality review (HFR), learning disabilities mortality review (LeDeR), serious incident (SI) review, criminal investigation, Coroner’s inquest, etc.

## Safeguarding Adults Review (SAR) Referral Form

All Safeguarding Adults Review (SAR) referrals will be considered by the SAR Subgroup in accordance with the Haringey Safeguarding Adults Board’s SAR Procedure. A SAR is a process for Haringey Safeguarding Adults Board (HSAB) partner agencies to learn lessons and make improvements, not to apportion blame to individual people or organisations. A SAR is about promoting effective learning and improvement to prevent future deaths or serious harm occurring again.

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| 1. **Reason for referral**   **Please indicate which criteria below you believe applies to this case:** | | | | |
| The HSAB must arrange a SAR where -     1. An adult with care and support needs\* (whether or not those needs are met by the Local Authority) in the HSAB’s area has died as a result of abuse or neglect, whether known or suspected, and there is concern that partner agencies could have worked together more effectively to protect the adult, or… | | | |  |
| 1. An adult with care and support needs (whether or not those needs are met by the local authority) in the HSAB’s area has not died, but it is known or suspected the adult has experienced serious abuse or neglect\*\* and there is concern the partner agencies could have worked together more effectively to protect the individual. | | | |  |
| If the criteria in a) or b) above are not met -     1. The HSAB has discretion to undertake a SAR in other situations where it believes that there will be value in doing so. This may be where a case can provide useful insights into the way organisations are working together to prevent and reduce abuse and neglect of adults, and can include exploring examples of good practice, or incident(s) or case(s) involving adult(s) at risk of abuse or neglect where it is believed to be in the public interest to conduct such a review. | | | |  |
| \* Care and support needs arise as a result of a physical or mental impairment and are focused on providing assistance with activities of daily living, maintaining independence, social interaction, enabling the individual to play a fuller part in society, protecting them in vulnerable situations, helping them to manage complex relationships and (in some circumstances) accessing a care home or other supported accommodation.  \*\* In the context of SARs, something can be considered serious abuse or neglect where, for example, the individual would have been likely to have died but for an intervention, or has suffered permanent harm or had reduced capacity or quality of life (whether because of physical or psychological effects) as a result of the abuse or neglect. | | | | |
| 1. **Type/s of abuse present in case (tick more than one if appropriate)** | | | | |
| Physical abuse |  | Modern slavery |  | |
| Domestic violence |  | Discriminatory abuse |  | |
| Sexual abuse |  | Organisational abuse |  | |
| Psychological abuse |  | Neglect and acts of omission |  | |
| Financial abuse |  | Self-neglect |  | |

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| 1. **Adult’s details** | |
| **Forename/s:** |  |
| **Last name:** |  |
| **Date of birth:** |  |
| **Date of death (if applicable):** |  |
| **Age:** |  |
| **Cause of death (if known):** |  |
| **Home Address:** |  |
| **Gender:** |  |
| **Ethnicity:** |  |
| **Disability:** |  |
| **Religion:** |  |

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| --- | --- | --- | --- | --- |
| 1. **Referrer’s details** | | | | |
| **Your name:** |  | | | |
| **Your role:** |  | | | |
| **Agency:** |  | | | |
| **Email address:** |  | | | |
| **Name of your manager:** |  | | | |
| **Manager’s email address:** |  | | | |
| **Have you discussed this referral with your manager?** | Yes |  | No |  |
| **Date form completed:** |  | | | |

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| 1. **Circumstances leading to referral**   **Please provide a summary of what happened – the events and circumstances that led to this referral; include when and where the event happened, and in what context. Please also provide details of the person’s care and support needs.**  **Please include the reasons why you think these circumstances might meet the criteria above in Section 1 for a Safeguarding Adults Review.** |
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| 1. **Other processes involved**   **Please provide details of any other processes you know to be under way in relation to this case, eg. DHR, HFR, LeDeR, SI review, criminal investigation, coroner’s inquest.** |
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| 1. **Other agencies involved**   **Please list any other agencies or services you know to be involved in this case.**  **For example: adult social services, police, health services, fire and rescue service, housing, probation services, ambulance, residential or domiciliary care, nursing homes.** |
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| 1. **Where to send this form**   Thank you for taking the time to complete and submit this Safeguarding Adults Review referral form to the Haringey Safeguarding Adults Board. Please send your completed form to:  The Independent Chair, Haringey Safeguarding Adults Board  c/o Rebecca Waggott, Governance & Improvement Officer  **Email:** [**rebecca.waggott@haringey.gov.uk**](mailto:rebecca.waggott@haringey.gov.uk)  And copied to: Chris Atherton, Head of Quality Assurance and Development and Principal Social Worker  **Email:** [**christopher.atherton@haringey.gov.uk**](mailto:christopher.atherton@haringey.gov.uk) |