

**JOINT PARTNERSHIP BOARD MEETING
WINKFIELD RESOURCE CENTRE
24th May, 12.30-3.30**

Meeting Minutes/Actions

Present:

Graham Day	Co-Chair and Physical Disabilities Reference Group Chair
Andrew Carpenter	Co-Chair and Autism Reference Group Chair
Sharon Grant	Public Voice and Co-Chair
Chung Mack	DWP, guest
Doug Sager	Mental Health Reference Group
Lourdes Keever	Carer and Older Peoples' Reference Group
Vida Black	Carer
Sarah Miller	Markfield Project
Mike Wilson	Public Voice
Sebastian Dacre	London Borough of Haringey
Debbie Floyd	Learning Disability Support
Patricia Charlesworth	Learning Disability Reference Group
Michael Brookstein	Learning Disability Reference Group
Sylvia Brookstein	Learning Disability Reference Group
Sue Levenson	Transitions Reference Group
Charlotte Pomery	London Borough of Haringey
Mary Langham	Severe and Complex Autism and Learning Disability Reference Group
Anne Grey	Older People's Reference Group, Over 50s Forum
Martin Hewitt	Severe and Complex Autism and Learning Disability Reference Group
Helena Kania	Older People's Reference Group
Elisabette Bohn	Mental Health Reference Group
Tim Miller	Haringey Clinical Commissioning Group, guest
Abdul Sahed	London Borough of Haringey, Direct Payments, guest
Raj Darbhanga	London Borough of Haringey, guest
Val Chinaglia	Public Voice
Sue Wedge	Public Voice Volunteer and minute taker
Farzad Fazilat	London Borough of Haringey, guest

Apologies

Beverley Tarka
Gordon Peters
Cate Ablett
Martin Hewitt (first half of the meeting)

1. Welcome and Introductions

- 1.1. Graham chaired the first half of the meeting. He welcomed everyone to the meeting, and asked everyone to introduce themselves.

2. Minutes of meeting 22/3/18

- 2.1. Apologies for not noting Patricia Charlesworth name at the last JPB meeting.

2.2. The minutes were then agreed.

3. Matters Arising.

3.1. (Item 3.3) Meeting with regards to Carers Reference Group will take place in June. Helena Kania to be kept informed.

3.2. (Item 3.6) Graham asked that all reference groups put support planning on their agendas as a standing item. JPB will review in 6 months' time. Mary asked how reference groups are supposed to keep track, and that data is needed as to how many are being done. Charlotte said that reviews are done annually and that 90% are now completed within that time frame. The reviews are face to face and over the phone. She added that the information required by the reference groups can be provided to them. Mike pointed out that some people are not getting a support plan at all, and Lourdes raised the matter of self-funders and how they fit in.

Action- Information sheet to be provided to reference groups (Charlotte).

Action -Reference Group members to share within their networks and report back.

3.3. (Item 3.8) The Co-Chairs will meet with Cabinet members, and then a meeting will be set up with the wider group. Charlotte added that all this has been agreed.

3.4. Anne asked whether the Co-Chairs could discuss reviving the Scrutiny Cafe. There would be opportunities for reference group members to discuss pertinent issues. The JPB would be stakeholders in this, and the Scrutiny Panel could be invited to JPB meetings once or twice annually. Also, the possibility of inviting Scrutiny Panel members to JPB meetings when there are presentations of factual information. Graham thought that this could be put to them.

3.5. Sharon agreed that these are matters to put before the Cabinet. Helena suggested that she bring up the relationship between the JPB and CCG at the Engagement and Communication Sub-Committee meeting next week. All agreed.

Action- Establish channels formally (JPB Co-Chairs)

3.6. The JPB minutes are now available on the Haringey website. Andrew asked whether names have been removed, as consent hasn't been sought for their publication.

Action-Mike to look into this.

3.7. (Item 4.3) Charlotte will give Martin the information he has asked for today.

- 3.8. (item 5.4) Graham confirmed that the One Stop Shop model for information and signposting will be a future agenda item at a JPB meeting.
- 3.9. Doug suggested that perhaps Public Voice could run an information line with 2 or 3 volunteers. Mike said at this was something that could be discussed further. Charlotte added that the hubs act as information points for people. Pat felt that a physical one stop shop would be better because people often want to speak to someone in person rather than on the phone. Also that some people cannot use the Internet. Sarah pointed out that this option would mean more resources would be needed.
- 3.10. Mike has been working with the CCG around information navigation. The intention is to train front line staff, who will have the resources to hand to access information for/with people. A number of databases are being developed. There is also a bid around older people and filling information gaps. Community leaders are involved in this too. Lourdes pointed out that people often want face to face contact with a named person.
- 3.11. (item 5.5) Sarah is unable to find the relevant email.
- 3.12. (item 8.6) Charlotte to check whether Quality Assurance meeting minutes are on the Haringey website.

4. Reference Groups and issues raised.

- 4.1. Learning Disability Reference Group (LDRG)
Pat said that they recently had a coffee morning where the group planned a way forward. They are now on the HARICARE website. Pat asked that everyone look out, as they will be displaying posters around the borough in the near future, as well as going to the local libraries and leaving information. They need more members, and Mike suggested that posting out information to carers who happen to also have a learning disability could be one way.
- 4.2. Mental Health Reference Group (MHRG).
Doug spoke about the Crisis Care Concordat, 2014, which represents a good standard by which Haringey could work under. Many large organisations are signed up to it. Sarah thought that Haringey is in fact signed up, but whether it is implemented is unclear at this point.

Action-Val to circulate link.

- 4.3. Older People's Reference Group (OPRG).
Anne mentioned that they have been giving a lot of focus to what is happening at Osborne Grove, sheltered housing hubs and the monitoring of the same.
- 4.4. Physical Disability Reference Group (PDRG).

No specific issues to bring to JPB. At this point mentioned that there is a group that is called DP 14% that meets at Wood Green Library on the last Monday of the month. It is for people who are disabled and live in Haringey manage a direct payment. Anne said that it is unfortunately not well attended, and needs more funding. Lourdes added that perhaps it would be useful to bring more information back to the JPB.

Action- To bring back information to JPB and review.

4.5. Severe and Complex Autism and Learning Disabilities (SCALD).

Mary said that they have a proposal in principle of returning to more buildings based care in Haringey. This is of particular interest to SCALD, but potentially to other groups too. They are exploring models outside of Haringey, and trying to engage with service users.

Action- to be considered for JPB agenda.

4.6. Mary raised the issue of service user and carer experience not being sufficiently researched. There is a need for more grass roots information as to how services are doing. A couple of SCALD members are developing this area.

4.7. SCALD is also developing questions and queries about Continuing Healthcare plans to put to the CCG. SCALD are inviting the JPB to explore this with the CCG. Sharon added that there is a target figure of £4 million to save, and that they are not being transparent about this. Charlotte said that there are national set criteria but that it is the interpretation of these that can vary. 50% of appeals are successful. She added that they have worked hard with the CCG to be service user need focused. Sharon encouraged people to come along to CCG meetings, as anyone can attend, and big decisions that affect everyone are made there.

Action- Continuing Health Care to be a future agenda item.

Action- Buildings based care to be raised with new Cabinet member.

Action- Val to circulate details of upcoming CCG meetings.

4.8. Autism Reference Group (ARG).

Andrew told the meeting that the ARG tweet has been picked up by the BBC website. There are also two new members. They are working with Sebastian on the new diagnostic pathway for people with autism, which aims to be launched on 1/4/19. A meeting is planned for the near future with service users, Sebastian, Charlotte and a prominent psychiatrist to move things forward.

4.9. Transitions Reference Group (TRG).

Sue said that she hoped that this new group would represent the beginnings of JPB involvement in children's care. They are working with a broad brush, wanting representation from across the borough and diverse groups. There are no clear

lines of communication set up yet, but they hope to meet in September. Sharon welcomed this new group to the JPB. Vida mentioned that Markfield IS holding a Transitions parents group on Friday 25th May.

5. Direct Payments/Personal Health Budget Presentation.

- 5.1. Andrew chaired the second half of the meeting. He welcomed the presenters and explained that there would be time for table discussions after, with questions and feedback.

Points to note:

- Tim Miller from the CCG explained that Personal Health Budgets are a growing area, and are similar to Personal Budgets in social care
- Continuing healthcare is a right where eligibility criteria are met.
- The CCG work with the local authority in some cases- for example in Section 117 aftercare This is where someone has been subject to certain sections under the 1983 Mental Health Act, compelling them to remain in hospital, following which they are entitled to aftercare once they have been discharged back to the community.
- The assessment procedure is carried out by nurse assessors (for adults). Whittington Health assess children.
- 'Vibrance' help people with support plans and can act as brokers. The CCG pays for this.
- 190 Personal Health Budgets agreed over the last year. This needs to double and a plan to extend it is needed.
- There is a push from NHS England for both social prescribing and personalising health care.

Farzad introduced Direct Payments and Brokerage.

Points to note:-

- Once an assessment is done people are encouraged to take up direct payments. A support plan is drawn up, a budget is agreed and services are bought in.
- There are currently 756 DP (Direct Payment) users in the borough split between council managed and self-managed.
- At the moment the various services are fragmented and managed separately. There is a plan to bring everything under one roof to make things simpler. So children, adults, mental health, learning disability etc will all be under one system.
- Challenges include- resources, information and guidance, support, performance and governance. Also the current system cannot always support people to manage their personal budget.
- Direct Payments are the Department of Health's preferred option, but also means people have more control over the services that support them.
- Graham mentioned the Personal Budget Users Forum which was formed in 2011. It is open to all personal budget/direct payment holders. There are quarterly meetings

held at The Winkfield Centre. The next one is **June 12th, 1.00-3.30pm** and a member of the Personal Budget Support Team attends. There is a forum advice line- **07719 486645** 10am-4pm Monday to Friday. The forum also has a website pbufharingey.org.uk. They will be starting a blog later this year.

Table discussions and questions.

- 5.2. Sarah pointed out that the DP system needs to take into account fluctuation needs, illness and education. In holiday times parents might need more money as a child will not be in school. Mary agreed that when someone is in crisis more support is needed fast, and that the system needs to be more flexible. Sarah added that there should not be pressure on people to take on a budget, which can involve a lot of work and extra responsibility. It should just be an option.
- 5.3. Anne asked about what training staff have received. Vibrance have apparently done some for people. She also raised the matter of schools needing to be brought into this. Sometimes parents are required in to complete a task for their child.
- 5.4. Pat asked whether there was an appeals process in place. Farzad said that you can always ask for a review at any time, but that the only way to officially appeal is to put in a formal complaint to the director of the department, or go to the Ombudsman.
- 5.5. Martin pointed out that there are contractual obligations when someone is receiving a service (LA/CCG and provider). Farzad said that the contract is between the user and provider, but that the local authority is not a passive observer as they still have a duty of care.

6. Next meeting-Actions, Priorities and Agenda.

- 6.1. Evaluation of JBP will take up a substantive part of the next meeting. Ways of soliciting feedback on JPB could include email, anonymous or not.

Action- Mike will communicate with Reference Groups and POG on this.

- 6.2. The group agreed to a 10-15 minutes on Assistive Technology.

7. AOB

- 7.1. Martin raised the matter of discussing budgetary issues at the JPB as he had been in a position at the March 2018 meeting where he had raised something, but was made to feel that this was not something for the JPB and was in fact

advised to communicate with Beverly separately on the matter. He felt that it is fundamental to the work of the group to be able to ask questions regarding budgets. Sarah agreed that an understanding of budgets is needed.

- 7.2. Sharon said that whilst JPB members can ask questions they cannot make decisions, it is the Adult and Health Scrutiny Panel that does this. She felt that it might be more productive to log questions and send out to the Scrutiny Panel, suggesting where they would like enquiry.
- 7.3. Mary added that if a budgetary matter is on a JPB agenda then it should be discussed and not diverted.

Meeting closed 3.30pm

Next meeting Thursday 26th July 2018.