

JOINT PARTNERSHIP BOARD

DRAFT TERMS OF REFERENCE

PURPOSE

The Joint Partnership Board (“the JPB”) is a meeting of the three Adult Social Care Partnership Boards, Learning Disabilities, Autism and Adults. The JPB is committed to effective partnership working with an emphasis on empowering service clients, carers and other residents as equal partners to meaningfully contribute to developing and achieving strategic Borough priorities.

The Joint Partnership Board will:

- Foster effective partnership working on an equal basis with key partners, including those whose voices are seldom heard, to identify outcomes and how they can be achieved together.
- Have a shared commitment to empower individuals and local communities to create an environment which enables residents and promotes engagement and ownership with the Council and CCG on Borough priorities
- Support members of the community to be active delivery partners that help the Borough to achieve its priorities which have been shaped through resident engagement.
- Promote and support the Principles of Co-Design as approved by the Cabinet in May 2017 and support the Planning and Oversight Group in ensuring the co-design process is adopted by all providers including the Council and CCG.
- Champion the needs of individual service clients, carers and local communities, including those who are excluded from services, and represent their views accurately.
- Be outcome focused in all that it undertakes and to review its performance annually against an agreed evaluation framework.
- Respect the right of members to engage in critical discussion of outcomes, policies and priorities set by the Council and CCG, including the right to propose alternatives.

ROLES AND RESPONSIBILITIES

The key responsibilities of members of the board are to:

- Have an outcome focussed approach that facilitates the delivery of Borough wide priorities set within the Council’s Corporate Plan, Haringey’s Health and Wellbeing Strategy and Haringey Clinical Commissioning Group Commissioning priorities.
- Review and evaluate progress of the priority outcomes identified jointly with residents, users and carers.

- Provide feedback and make recommendations to the Health and Wellbeing Board and Scrutiny Panel
- Participate in theme based “Reference Groups” which report to the JPB.
- Work in partnership with, and receive reports from, the Adult Social Care Planning and Oversight Group on the co-design / production programme.
- Give consideration to research proposals published by voluntary, academic and think tank bodies contributing to the adult social care debate

ACCOUNTABILITY

Board

The Joint Partnership Board will report to a regular meeting of the Council's Adult Social Care portfolio holder and the Chair of the Haringey Clinical Commissioning Group.

The Joint Partnership Board will also report regularly to the Council's Scrutiny Panel/s and provide evidence, as appropriate, to Scrutiny reviews.

The working relationships between the JPB and Reference Groups will be set out in a memorandum of understanding.

The JPB will organise an annual workshop of all Reference Group members and those on related steering groups and task and finish groups to inform Council and CCG plans and priorities for the next twelve months.

Individuals

Members of the JPB are accountable to their own user led groups and should focus on the needs of the organisation / group they represent. They are responsible for reporting back on the JPB meetings to their constituent groups.

MEMBERSHIP

Membership will comprise members of the Adults Partnership Board, LD Partnership Board and Autism Partnership boards meeting together as a joint board. There will be a core membership invited to every meeting with other attendees invited as required to address specific agenda items.

Core members

Director of Adult Social Care

Assistant Director Commissioning (ASC)

CCG Representative

Service users and Carers representatives from the three boards.

CHAIR AND CO-CHAIR

For the first 12 months there will be an independent Chair and Co-Chair with a review of the arrangement to be completed by July 2018.

MEETINGS

Meetings will initially be held every two months normally at the Winkfield Resource Centre. Meetings will normally start at 12.30pm and finish at 3.00pm with a break for lunch, which will be supplied. Administrative support to service the meeting will be provided.

Meetings will be open to the public who may attend as observers. The agenda, Papers and minutes of previous meetings will be made available to members of the public via the Council's website.

Agendas and Papers

Agendas and Papers will be circulated at least five working days before the meeting. As far as possible agendas will be agreed by the JPB at their meeting for the following one or two meetings. Additional items can be added at the Chair's / Co-Chair's discretion. Papers will be written using a standard template and indicate if they are for decision, information or discussion.