

MINUTES OF THE SAFEGUARDING ADULTS BOARD
Monday 3rd July 2017 at 14:00
Room 3&4, 9th Floor, River Park House, 225 High Road
Wood Green, N22 8HQ

MEMBERSHIP & ATTENDANCE:

AGENCY	NAME	Initials	ATTENDANCE
Safeguarding Adults Board	Dr Adi Cooper, (Chair)	AC	✓
	Patricia Durr, Business Manager	PD	✓
Volunteer Lay Member	Lauritz Hansen-Bay	LH	✓
Local Authority			
Chief Executive Service	Zina Etheridge, Deputy CEO	ZE	-
Adult Services	Beverley Tarka, Director of Adult Services	BT	✓
	Jeni Plummer, Operational Lead Manager	JP	Apologies
	Margaret Gallagher, Performance Manager	MG	✓
	Paula Rioja, Performance Officer	PR	Apologies
	Helen Constantine, Strategic Lead - Joint Governance & Improvement Service	HC	✓
	Marianne Ecker, Lead OD Consultant	ME	✓
Commissioning	Charlotte Pomery, Commissioning	CP	✓
Children's Services	Sarah Alexander, Interim AD Children's Safeguarding & Social Care	SA	-
Public Health/ Community Safety	vacant		-
	Fiona Dwyer, Strategic Violence Against Women and Girls Lead	FD	Apologies
Legal Services	Stephen Lawrence-Orumwense, Assistant Head of Legal	SL-O	✓
Housing	Jasper South, Head of Tenancy Services, Homes for Haringey	JS	Apologies
Lead Member for Adult Safeguarding	Cllr Bernice Vanier	BV	Apologies
Health Services			
Haringey Clinical Commissioning Group	Jennie Williams, Executive Nurse Director of Quality and Integrated Governance HCCG	JW	-
	Hazel Ashworth, Safeguarding Adults Lead	HA	✓
Whittington Health	Theresa Renwick, Safeguarding Adults Lead	TR	Apologies
	Dr Doug Charlton, Deputy Director of Nursing	DC	Apologies
NMUH	Deborah Wheeler, Director of Nursing	BC	-
	Elizabeth (Betty) Wynne, Deputy Director of Nursing	BW	
	Sarah Pope (Lead Nurse for Adult Safeguarding)	SP	✓

BEH-MHT	Mary Sexton, Executive Director of Nursing Quality & Governance, BEH-MHS	MS	✓
	Ruth Vines, Head of Safeguarding	RV	✓
Police			
	Helen Millichap, Borough Commander	HM	Apologies
	Des Fahy, DCI Haringey	DF	Apologies
Probation	Andrew Blight, Assistant Chief Officer	AB	-
	Douglas Charlton, ACO for Probation Community Rehabilitation Company	DC2	-
Care Quality Commission	Martin Haines, Inspection Manager	MH	-
London Fire Brigade	Craig Carter, Haringey Borough Commander	CC	-
	Pamela Oparaocha, Station Manager, Hornsey	PO	Apologies
London Ambulance Service	Alexander Ewings, Ambulance Operations Manager	EW	Apologies
Healthwatch	Sharon Grant, Chair	SG	✓
Bridge Renewal Trust	Geoffrey Ocen, CEO	GO	✓

IN ATTENDANCE:

Agency	NAME		
Local Authority Adult Services	Ashraf Sahebodin, (Governance & Improvement Officer)	AS	✓
	Bukky Junaid, Safeguarding Adults Lead (attending on behalf of Jeni Plummer)	BJ	✓
	Farzad Fazilat, (Commissioning Manager)	FF	✓
Haringey CCG	Angela O'Shea, (Senior Quality and Patient Safety Manager)	AO'S	✓
NHS England	Elaine Ruddy, (Regional Lead for the Learning Disability Mortality Review)	ER	✓

MINUTE NO	SUBJECT/DECISION	ACTION BY
1.	WELCOME AND INTRODUCTIONS: By Dr Adi Cooper (Chair)	
2.	APOLOGIES Apologies for absence were received from those listed above and accepted by the meeting.	
3.	URGENT BUSINESS Following the Grenfell Tower fire in North Kensington, HC provided the board with an update on behalf of Homes for Haringey (HfH) regarding high rise buildings in the Borough. HfH had given assurance at the LA Statutory Officers Group (SOG) that by 15 th June HfH had reviewed all of the high rise blocks (6 stories plus) and all 54 blocks had a current up to date risk assessment and required fire safety equipment. It was found that 12 of the blocks had cladding but of a mineral fire insulated render system and not the same as Grenfell. HfH	

	<p>have been in regular communication with all tenants and Leaseholders, and have arranged three fire safety drop-in sessions for any residents concerned. The risk assessment identified no significant risks with all risks being assessed as moderate or tolerable.</p> <p>Fire Strategy of “<i>stay put</i>” for HfH tower blocks is in line with Local Government Association Guidance “<i>Fire Safety in purpose built blocks of flats</i>” which as commissioned by Government to set expected standards for managing fire risk. HfH advice for residents follows the guidelines and LFB has reiterated that this advice has not changed. HfH await advice and direction from Government if this approach should or will change.</p> <p>HC additionally advised that all new contracts procured by LA’s Commissioning Service require clear business continuity plans to ensure compliance with HSE regulations.</p> <p>There was a discussion around the installation of sprinklers in residential properties and health buildings. Chair requested that sprinkler system and further fire safety systems to be included in the next report from HfH, and what preventative measure are in place specifically to safeguard fire risks.</p> <p>HA advised that there had been communication from NHS England to all providers about the steps to be taken. SP advised that she would circulate information gathered to date from NMUH to be collated for the Board in October.</p> <p>AC requested a report for the October meeting to cover all areas in more detail and to include assurance about any safeguarding risks being mitigated including residential and other public buildings. HC to co-ordinate</p> <p>SG raised the issue on Cyber Security arrangements. All agencies to provide assurance on their Cyber Security arrangements and protection of client information. Where appropriate (provided where undertaken e.g. NHS trusts) update reports to be circulated to Board Members for information.</p> <p>CP raised the point that in light of Grenfell and other emerging issues such as the recent cyberattacks, the Board strategic plan needs to reflect the flexibility for the Board to respond to urgent and pressing safeguarding matters.</p> <p>Report with updates on what investigations/measures have been put in place (following incidents at Grenfell) from relevant partner agencies to provide the SAB assurance that they have plans in place to safeguard people at risk of fire.</p> <p>Action:</p> <ol style="list-style-type: none"> 1. HC to coordinate a report on fire risks – to include measures and actions being taken, in particular for vulnerable adults. 2. All relevant partner agencies to provide information for report. 3. HC to update Strategic Plan to include Fire Risk Assessments, and keep under review. 4. To ensure that all commissioned services fire risk assessments and BCP’s are updated. 5. Where appropriate, update reports on cyber security to be circulated to Board Members for information. 	<p>SP</p> <p>HC</p> <p>HC</p> <p>ALL</p> <p>HC</p> <p>ALL</p> <p>ALL</p>
<p>4.</p>	<p>MINUTES OF LAST MEETING</p> <p>The minutes of the April meeting were reviewed and agreed.</p>	

<p>4.1</p>	<p>The following matters arising from the minutes not on the agenda were discussed:</p> <p>HSAB Terms of Reference</p> <p>Following the last Board meeting in April the ToR was amended and updated to reflect feedback and discussion. The changes were reviewed and agreed.</p> <p>The Strategic Plan was updated since the last meeting and is reported under Item 6.</p> <p>The Prevention & TLD Sub-group is still working on the Calendar of Events reported as work in progress. It was noted that the co-chairing arrangement for the group was suspended following the departure of DCI Luck Marks to work on the Grenfell Tower investigation. It is not clear what new arrangements would be in place moving forward but DF would provide an update as soon as possible</p> <p>Action:</p> <p>6. ME to report at the next meeting on progress around the Calendar of Events</p>	<p>ME</p>
<p>5.</p>	<p>PRESENTATIONS</p>	
<p>5.1</p>	<p>Learning Disability Mortality Review <i>Elaine Ruddy, Regional Lead for the Learning Disability Mortality Review, NHS England</i></p> <p>Elaine was welcomed to the meeting and presented the slide deck that members had received with the papers. The following issues were highlighted:</p> <ul style="list-style-type: none"> • the approach has now been rolled out across England with leads in each area identified and covering all deaths from age 4 upwards; • it is not about duplication of effort of learning reviews but about ensuring there is the right focus on learning disability; • the approach has been signed off by Child Death Overview Panel Chairs across London; • involves learning and engagement with families; • areas have responded in different ways – e.g. Enfield has set up a steering group; • reviews are taking longer than anticipated; • there is a pool of multi-agency trainers and more are needed in each area but agencies have to free up staff to do it; • there have been 67 reported deaths to date; of which 4 deaths have been fully reviewed – none from Haringey; • the initial assessment easy to complete and looks at all elements; • the single biggest cause of death is sepsis and the average age is 60; • there is an online resource for the implementation of the work <p>There was some reflection of how things should be taken forward in Haringey. AC explained that the SAR Sub-group has agreed some oversight but the SAB is not undertaking the reviews themselves. Levels 5 & 6 could come to the SAR Sub-group as they would need to be looked at for SAR criteria. SG suggested that an element of independence was needed.</p> <p>Action:</p> <p>7. HA to bring a report to the October meeting about arrangements in Haringey</p>	<p>HA</p>
<p>5.2</p>	<p>Adult Social Care Forum – Item deferred to October Board meeting</p>	<p>GO</p>

6.	BUSINESS ITEMS	
6.1	<p>Strategic Plan and Priorities 2017-2018</p> <p>The amended plan was reviewed and it was acknowledged that more progress updates were needed from sub-groups. It was agreed that this was a standing item of business on each subgroups agenda.</p> <p>It was agreed that the plan should support flexibility to allow for responsiveness to emerging issues.</p> <p>Action</p> <p>8. HC to update the Strategic Plan to include clear milestones (Performance Management Framework) to monitor how well we are doing; and where there might be risks of slippage.</p> <p>9. HC to add new objective to the plan (service re-design – how does this have an impact in safeguarding people at risk)</p>	<p>HC</p> <p>HC</p>
6.2	<p>Annual Report 2016-17</p> <p>The draft annual report was presented. PD explained that there are still some gaps; partner statements and performance data requires more narrative. PD asked for feedback in particular in relation to section 5.2 – Board achievements (5.2)</p> <p>It was agreed that all agencies would provide their statements and any further organisational updates as a matter of urgency by 14th July and that signoff is delegated to the Chairs sub-group by end of July</p> <p>MS suggested that some visual images in the report would be helpful.</p> <p>Action:</p> <p>10. All to send any further contributions to HC and PD by 14th July</p>	<p>ALL</p>
6.3	<p>NCL SABs update</p> <p>AC provided an update following the recent NCL Board Chairs and Managers meeting where it was proposed that the annual challenge event comes forward to September and that a new annual audit also services as the annual statement so that partners are only undertaking one exercise each year that informs both the annual report and the forward planning cycle.</p> <p>Action:</p> <p>11. HA, SP and BT to review the audit tool</p> <p>12. AC to feedback to NCL the HSAB's view that the Challenge event should take place later in September because of annual leave</p>	<p>HA/SP/BT AC</p>
7	SUBGROUP UPDATES	
7.1	<p>MCA/DoLS Subgroup update</p> <p>BJ provided feedback from the sub group on behalf of the JP (Chair) identifying the group's work plan moving forward to focus on:</p> <ul style="list-style-type: none"> • Mapping DoLS data for each partner organisation; the Performance Team will provide this information; • Monitoring MCA and DoLS compliance through partner audit; • Legal updates as made available 	

<p>7.2</p> <p>7.2.1</p>	<p>Prevention and Training & Development subgroup update</p> <p>ME advised that the last meeting was not quorate so decisions could not be made. However, the following were noted:</p> <ul style="list-style-type: none"> • A questionnaire is being prepared to collect service user feedback on MSP. Safeguarding lead is working with Mosaic (ASC database) team; managers to finalise and begin use; • The delivery plan will be updated to reflect changes to the Board strategic plan; • ADASS Modern Slavery training – 6 places to be used. Onus is on those who come back to then impart it to services – need to keep track of it; and • Bringing together outcomes of the training and what is coming locally to the October Board meeting 	<p>ME</p>
<p>7.3</p> <p>7.3.1</p> <p>7.3.2</p> <p>7.3.3</p> <p>7.3.4</p> <p>7.3.5</p>	<p>SAB Quality Assurance subgroup update</p> <p>Policy Update The policy tracker was reviewed as on track.</p> <p>Pressure Ulcer Protocol: <i>Angela O'Shea</i> AO'S presented the update protocol and highlighted the following changes:</p> <ul style="list-style-type: none"> • Request to send all anonymised completed safeguarding referrals and PU decision guides to the new PU nhs.net email: pressureulcerprotocol@nhs.net • Changed the terminology of the word Grade PU to Category PU in line with updated guidance on what terminology to use. • Minor change to the PU pathway flowchart. • AO'S to meet with the NNUH Safeguarding Adult Lead for Adults to go through any further necessary changes to the PU pathway that maybe required. <p>Provider concerns/commissioning</p> <ul style="list-style-type: none"> • 6 providers are currently identified as having significant risk requiring commissioning team's intervention. • Yet to have an "outstanding provision" in the borough • Responsive to alerts that come in and reliant on alerts and concerns • Trends data and workforce intelligence to be built into the next report for October • All to note and mark report at 'confidential'. <p>Risk Management Register</p> <ul style="list-style-type: none"> • Risk Management Register to be a standing agenda item at all sub-group meetings. • 2 new risks identified; (1) organisational restructure/service redesign and (2) compliance with H&S fire risk assessment. <p>Performance Report</p> <ul style="list-style-type: none"> • More work required on Q1 data and narrative for the HSAB Annual Report. • Issue regarding recording – BJ is looking at improving the data quality and will be meeting with performance managers to ensure everything is captured • 50% of safeguarding concerns raised had no safeguarding issues. 25% of safeguarding concerns came from the Police and 95% resulted in no issues found. 	<p>AO'S</p> <p>FF/SS</p> <p>ALL</p> <p>PR BJ</p>

	<ul style="list-style-type: none"> Overall timeliness of screening has improved significantly since September. 90% of Screenings took less than 2 weeks from October to March, compared to 21% prior to October 2016. There has been a significant increase in neglect cases in Q4. Domestic Abuse cases have decreased steadily throughout the year. Overtime there was an increase in safeguarding cases where the abuse location was family home. 	
7.4	SAR subgroup update	
7.4.1	Progress on Reviews & New Referrals AC advised that the reporting now involves a SCR referral tracker and that we have received 8 referrals under The Care Act 2014 and commissioned one SAR.	
7.4.2	SAR Robert Publication Final draft of the report and action plan to be signed off by the SAR Sub-group and publication thereafter. Work ongoing to monitor action plan and report in September.	
7.4.3	Terms of Reference The SAR sub-group ToR has been amended to incorporate oversight of Learning Disability Mortality Reviews and was agreed by the Board	
8.	<u>Exempt Items</u> None	
9.	<u>New items of Urgent Business</u> See item 3	
10.	INFORMATION ITEMS	
10.1	<u>Reviews and inspections</u> None	
11.	<u>Future meeting agenda items and dates</u> 31 October 2017 (14:00-16:00 – Haringey Civic Centre, Committee Room 1) 30 January 2018 (14:00-16:00 – Venue tbc) 24 April 2018 (14:00-16:00 – Venue tbc) 10 July 2018 (14:00-16:00 – Venue tbc) Agenda items for next meeting: <ul style="list-style-type: none"> Review of S42 Enquiry Framework Review of Adult Social Care Safeguarding (John Everson) Tackling Modern Slavery (Baroness Lola Young of Haringey) Strategic Plan Report on Fire Risk Assessments Adult Social Care Forum Risk Register 	JP AC/JE LY HC HC/ALL GO HC
12.	<u>Any Other Business</u> <ul style="list-style-type: none"> AC gave an update on developments of the London Safeguarding Adults Board. Further discussion at future HSAB 	AC