

SEND Joint Executive Board

17 October 2022, Time: 14.00 – 16.00

(rescheduled from 19 Sept due to bank holiday)

Agenda

No	Agenda Item	Action/ Decision	Presented by	Format	Indicative Timings
1.	Introduction and Apologies	None	Chair	N/A	14.00 – 14.05
2.	Minutes of the last meeting and any outstanding actions	For sign off	Chair	Paper	14.05 – 14.10
3.	Sub-group progress Reports <ul style="list-style-type: none"> • PFA (covered in 9) • Health • EHCP • Co-Production 	Noting	Tim Miller Mary Jarrett Mary Jarrett	Verbal	14.10 – 14.25
4.	SEND Improvement Programme Report <ul style="list-style-type: none"> • Updated KPI's 	WSOA KPI's – decision	Tim Miller/ Mary Jarrett	Paper	14.25 – 14.40
5.	Safety Valve Update	Discussion	Jackie Difolco	Presentation	14:40 – 14:55
6.	Parent Carer Forum Update	Noting	Amanda Bernard	Presentation	14:55– 15:10
7.	Q1/ Q2 QA & Performance Report	Noting	Mary Jarrett	Paper	15:10 – 15.20
8.	SEND Executive Temperature Check Survey Findings	Discussion and Decision	Jackie Difolco	Paper	15.20 – 15.25
9.	Preparation for Adulthood Strategic Action Plan	Noting	Mary Jarrett Andrea Kelly	Presentation to be tabled	15.30 – 15:45
10.	SEND Exec Away Day	Decision	Mary Jarrett	Verbal	15:45 – 15.50
11.	Forward Plan	Noting	Chair	Paper	15:50 – 15:55
12.	AOB Area SEND Inspection Framework Updated TOR (no school governor rep)	Noting	Chair	Verbal	15:55 – 16:00

Future meeting dates: 2022/2023

○ 5 Dec 19 Jan 2023 27 Feb 2023 19 April 2023 5 June 2023