

Early Years Education Free Entitlement Bulletin



Issue 12: 9th February 2018

Online FF2 Application form

Haringey's online FF2 application form has been 'live' since December 2017. The new web form can be found on Haringey's website here: <http://www.haringey.gov.uk/free-early-learning-education>. We ask all providers to direct parents wanting to apply to this webpage.

Currently, Haringey's Early Years Team are not able to process paper or electronic copies of the old FF2 application forms within the new system. This information has been posted on Haringey's website. However, the Early Years Team are looking at potential solutions to this issue and may be able to accept them again by the time of the next bulletin.

Please note that the format of the letters that parents receive from this new system does look slightly different from the old style letters, including the URN format, although the content of the letters will be the same.

If you have any further questions about this new web form then please contact the Early Year Team at: Earlyeducation@haringey.gov.uk

A guide about how to complete the new web form will be shortly uploaded to the relevant webpage.

Schools Early Years Funding – Preparation for Year End 2017/18

Thank you for all your hard work and commitment in delivering the early education places for 2, 3 and 4-year-old children. We know you are all busily working towards meeting the deadline, issued by Haringey Council, of the 23rd March 2018 for the closure of your school's accounts.

In light of this deadline, we have had to **change the deadline for submission of pupil headcount data onto the early years provider portal to the 16th February 2018**. This will ensure that we are able to align the administration of the final early years payments for this financial year with the closure of accounts timetable, ensuring that any final amounts of early years funding due to your school will be paid in the final cash flow of the 2017/18 financial year.

To assist you in this process, we are offering you the opportunity to attend a short briefing session on
22nd February, 1.00 - 2.00pm
at the Professional Development Centre, Downhills Park Road N17 6AR.

In the meantime, if you are experiencing any difficulties, or have any questions about the information provided, please email us at earlyyearsprovider@haringey.gov.uk

30 hours update

Reconfirmation and revalidation of 30hours codes

Please remind parents that they must renew their 30hour eligibility code every 3 months (usually before the end of the school term).

All providers offering 30 hours then have to revalidate the 30 hour eligibility code via the Providers Portal before the last day of term, to check that the code has not expired. As expired codes will not receive funding.

To avoid duplicate records and loss of funding all providers need to be clear whether you are delivering the universal or extended entitlement.

As a child care provider, you must ensure that the eligibility checks are run through the provider portal when **adding children's codes on the funding details tab. This will attribute the funding to the child record.** We had many providers not running the Extended Entitlement check when adding codes.

Promotion

We still have a number of 30 hours promotional banners and posters available for collection.



If you are offering, the 30hours free entitlement and would like one of these banners or posters please email us on earlyyearsprovider@haringey.gov.uk to confirm collection time.

Messages from DfE

Eligibility - Remember a child is eligible to start their 30 hours place the term following their third birthday or the term following the date they received their code, whichever is later. Parents can reserve a place for their child with you prior to the code being checked, but the code must be checked/verified before the child can take up their place.

Four year-olds - Eligible parents of 4 year-olds are now able to apply for 30 hours free childcare and Tax-Free Childcare through the Childcare Service www.childcarechoices.gov.uk.

Reminder that only parents of 4 year-olds, **who will not be attending** reception in a state-funded school in September, should apply for 30hours free childcare. Parents who have already completed a childcare

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service application for their 4 year-old (because they have been able to access the service due to having a younger child), need not apply again.

Accessing HMRC website

HMRC have received a high volume of calls from parents asking how they can access their childcare account after they have applied for 30 hours funding, to check their 30hour code and reconfirm their eligibility

Please familiarise yourself the following guidance and circulate to parents;
http://www.haringey.gov.uk/sites/haringeygovuk/files/how_parents_can_sign-in_or_access_their_childcare_service_account.pdf

Reminder - Childminder Champions

Are you a childminder and worrying about your sustainability with the introduction of the 30 hours' free entitlement?

We have childminder champions who are supporting other childminders with looking at their business models and plan for the future.

If you are interested in having another childminder support you please email marie.henry@haringey.gov.uk who will arrange this support.

Parent Champions

We have a successful Parent Champion Volunteers (PCVs) programme, they helping to support families to access 2, 3 and 4yr old places. For examples, we have seen an increase in FF2 applications citing Parent Champion Volunteers as being how they heard about the offer. Our Parent Champions are also talking to families about the 30 hour offer.

For more information on the Parent Champion programme; <http://www.haringey.gov.uk/jobs-and-training/training-and-apprenticeships/volunteering/parent-champion-volunteers>

Further information

Please visit our '[Preparing for 30 hours and Tax-Free childcare](#)' web page where you can find up to date information and useful resources to support you.