



## Haringey Multi-Agency Safeguarding Adults Board Safeguarding Adult Review sub-group Terms of Reference – June 2017

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### HARINGEY SAFEGUARDING ADULTS BOARD VISION

Haringey residents are able to live a life free from harm, where communities:

- Have a culture that does not tolerate abuse;
- Work together to prevent abuse; and
- Know what to do when abuse happens.

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### MANDATE

Section 44 of the Care Act 2014 requires the Safeguarding Adult Board (SAB) to arrange a Safeguarding Adults Review (SAR) when a case meets the statutory criteria: that is that when an adult in its area dies as a result of abuse or neglect whether known or suspected, and there is concern that partner agencies could have worked more effectively to protect the adult; or if the same circumstances apply where an adult is still alive but has experienced serious neglect or abuse. SABs may arrange a SAR in other situations where it believes there will be value in doing so.

- **Section 44 of The Care Act 2014**
- **Paras 14.122-137 Care and Support Statutory Guidance issued under the Care Act 2014**
- **Para 2.9 London Multi- Agency Adult Safeguarding Policy & Procedures**
- **Haringey Safeguarding Adults Review Procedure**

### PURPOSE

The purpose of the HSAB SAR Sub-group is:

- to consider referrals of any case which may meet the statutory criteria and to make decisions on this basis;
- to make arrangements for and to oversee all SARs;
- to ensure recommendations are made, messages are disseminated and that lessons are learned.

### PRINCIPLES

The SAR Sub-Group will operate according to the 6 principles cited in the Adult Safeguarding Guidance of the Care Act (2015). It will:



- Recognise that SARs are not inquiries into how an incident happened or who is culpable. This is a matter for Coroners, criminal courts and other relevant bodies respectively to determine, according to the specific issues of the individual SAR;
- Act in a manner that promotes the confidentiality of all of those involved in the process and which recognises the sensitivity of the information being shared;
- Retain a vulnerable adult focus to its work and have a regard to racial diversity, language, culture, sexual identity, age and gender in its approach to all its activities.

## **REMIT and OBJECTIVES**

The completion of a SAR is to ensure that relevant lessons are learnt, professional multi-agency safeguarding practice is improved, and to do everything possible to prevent the issues in question happening again.

The Safeguarding Adult Review Sub-Group is a formally constituted sub-group of the HSAB. It fulfils the following responsibilities and will:

- produce a draft procedure, for ratification by the HSAB, for recommending when a safeguarding adult review should be carried out;
- consider cases referred to it that do not meet the criteria for a formal Safeguarding Adults Review but from which lessons can be learned and recommend how this might be achieved;
- agree the scope of the review, and the relevant agencies and draw up clear terms of reference for the review including the methodology
- appoint the reviewer and establish the SAR Panel to oversee the progress of a specific SAR;
- quality assure the final report before submitting to the HSAB for approval including checking against the Terms of Reference, the findings, lessons learned and recommendations;
- take responsibility for translating the recommendations of the report into an Action Plan which determines who will do what, by when and with what intended outcome;
- monitor the progress of the Action Plan, ensuring that improvements are evaluated and reviewed;
- take responsibility for the dissemination of lessons learnt across the partnership and ensuring that action plans are implemented;



- consider the most appropriate form of publication and dissemination of the SAR report to recommend to the HSAB; Liaise with other HSAB Sub-Groups to ensure required amendments are made to their work plans to include implementing recommendations from a SAR report;.
- take into account other relevant published SARs through available resources and ensure learning is promoted among local front-line practitioners;
- review procedures against national and regional policy changes and best practice, and amend if necessary;
- ensure that the findings of SARs are documented in the relevant HSAB Annual Report;
- have oversight of Learning Disability Mortality Reviews;
- consider relevant learning from Domestic Homicide Reviews and Serious Case Reviews in the borough.

## **MEMBERSHIP and ACCOUNTABILITY**

The SAR Sub-Group will be chaired by the Independent Chair of the HSAB. With membership made up of senior officers of the 3 statutory partners: Local Authority Adult Social Services; Police; Clinical Commissioning Group and also include representatives from relevant agencies to attend meetings when required.

The HSAB Business Manager and Legal Advisor will attend to support the SAR Sub Group to conduct its work.

Additional Members of the HSAB will be invited to attend, as required by the cases being discussed at Sub Group meetings.

The SAR Sub Group will be quorate if 2 of the 3 statutory agencies are represented.

The SAR Sub-Group will arrange to meet a minimum of 4 times a year.

SAR panels will report on progress to the SAR Sub Group.

The Terms of Reference for the sub group will be reviewed annually by the HSAB

The group must be prepared to meet at short notice to consider urgent or serious incidents

## **DISSEMINATION**

The findings and lessons to be learnt will be shared with partners and disseminated widely through the use of single and multi-agency briefings and learning events as appropriate to the findings of the SAR. The HSAB will make the decision about how the recommendations and learning are taken forward.