

MINUTES OF THE SAFEGUARDING ADULTS BOARD
Monday 24th April 2017 at 2.00 pm
Room 3&4, 9th Floor, River Park House, 225 High Road
Wood Green, N22 8HQ

MEMBERSHIP & ATTENDANCE:

AGENCY	NAME	Initials	ATTENDANCE
Safeguarding Adults Board	Dr Adi Cooper, (Chair) (AC)	AC	✓
	Patricia Durr, Business Manager (PD)	PD	✓
Volunteer Lay Member	Lauritz Hansen-Bay (LH)	LH	✓
Local Authority			
Chief Executive Service	Zina Etheridge, Deputy CEO (ZE)	ZE	-
Adult Services	Beverley Tarka, Director of Adult Services (BT)	BT	✓
	Jeni Plummer, Operational Lead Manager (JP)	JP	Apologies
	Margaret Gallagher, Performance Manager (MG)	MG	Apologies
	Paula Rioja, Performance Officer (PR)	PR	✓
	Helen Constantine, Strategic Lead - Joint Governance & Improvement Service (HC)	HC	Apologies
	Marianne Ecker, Lead OD Consultant (ME)	ME	✓
Commissioning	Charlotte Pomery, Commissioning (CP)	CP	✓
Children's & Young People's Services	Sarah Alexander, Interim AD Children's Safeguarding & Social Care	SA	apologies
Public Health/Community Safety	vacant		-
Legal Services	Stephen Lawrence-Orumwense, Assistant Head of Legal (SLO)	SL-O	✓
Housing	Jasper South, Head of Tenancy Services, Homes for Haringey	JS	-
Lead Member for Adult Safeguarding	Cllr Jason Arthur	JA	-
Health Services			
Haringey Clinical Commissioning Group	Jennie Williams, Executive Nurse director of Quality and Integrated Governance Haringey CCG	JW	-
	Hazel Ashworth, Safeguarding Adults Lead (HA)	HA	✓
Whittington Health	Theresa Renwick, Safeguarding Adults Lead (TR)	TR	✓
	Dr Doug Charlton, Deputy Director of Nursing (DC)	DC	apologies
NMUH	Deborah Wheeler, Director of Nursing	BC	-
	Elizabeth (Betty) Wynne, Deputy Director of Nursing (CM)	BW	✓
BEH-MHT	Mary Sexton, Executive Director of Nursing Quality & Governance, BEH-MHS (MS)	MS	-
	Joy Maguire, Safeguarding Adults Lead (JM)	JM	✓

	Ruth Vines, Head of Safeguarding (RV)	RV	Apologies
Police			
	Helen Millichap, Borough Commander	HM	Apologies
	Des Fahy, DCI Haringey	DF	Apologies
	Luke Marks, DCI Haringey	LM	✓
Probation	Andrew Blight, Assistant Chief Officer (AB)	AB	Apologies
	Douglas Charlton, ACO for Probation Community Rehabilitation Company (DC)	DC2	-
Care Quality Commission	Martin Haines, Inspection Manager (MH)	MH	Apologies
London Fire Brigade	Craig Carter, Haringey Borough Commander (CC)	CC	-
	Pamela Oparaocha, Station Manager, Hornsey	PO	✓
London Ambulance Service	Alexander Ewings, Ambulance Operations Manager (SB)	EW	-
Healthwatch	Sharon Grant, Chair (SG)	SG	✓
Bridge Renewal Trust	Geoffrey Ocen, CEO (GO)	GO	✓

IN ATTENDANCE:

Agency	NAME		
Local Authority Adult Services	Ann Powdrell, Business Support, Adults Safeguarding & DoLS Team (AP) – Minute taker	AP	✓
	Bukky Junaid, Safeguarding Adults Lead (BJ)	BJ	✓

MINUTE NO	SUBJECT/DECISION	ACTION BY
1.	WELCOME AND INTRODUCTIONS: By Dr Adi Cooper (Chair)	
2.	APOLOGIES Apologies for absence were received from those listed above and accepted by the meeting.	
3.	URGENT BUSINESS There was none.	
4.	MINUTES OF LAST MEETING 30 th January 2017 minutes were reviewed and agreed.	
5.	BUSINESS ITEMS:	
5.1	<u>SAB Membership & Governance</u>	
5.1.1	SAB statement of Principles This has not been changed. PD proposed to drop these principles and incorporate the adult safeguarding principles into the ToR paper from the Care and Support Statutory Guidance (2016) as consistent with Care Act (2014) principles. This was agreed.	

<p>5.1.2</p>	<p>SAB Terms of Reference</p> <p>PD introduced the revised ToR which have been updated to reflect the current framework and removed duplication. Once the Chair Sub-group ToR has been agreed at this meeting and later on the agenda, it will be added to the SAB structure diagram. PD proposed review of the ToR every 3 years unless there are significant other changes. This was agreed.</p> <p>The SAB revised ToR was agreed pending the following agreed further revisions:</p> <ul style="list-style-type: none"> • HAVCO to be removed as a member • Healthwatch to be added as a member • Haringey CCG rep will shift to Executive Nurse Director. • SAR subgroup to be explicitly referenced • links between partners yo be made clearer including Violence Against Women and Girls (VAWG) Strategy • agreement to include a Public Health representative • reference in the section on partnerships to changing structures across London health and police • specific reference to relationship with London Safeguarding Adults Board to be included <p>LH-B requested that there should be a database that is updated and manned daily, which is accessible via email enquiry/website. CP said that a lot of work is being done to upgrade Haricare. There is currently consideration about how to make this more accessible. CP said that we cannot update daily, data quickly becomes out of date, and the Council is looking at a refresh after July 2017. Asking about the information that IAT have access to, LH-B asked if staff would be trained in how to find appropriate services. CP said that there is a workshop with community sector representatives to improve their knowledge of available community resources.</p> <p>GO said that he has been working on a directory of what the voluntary sector provides and this will become operational next week. GO said it will give a Google map of where services are. CP said it will also be accessible through the portal that is being developed through Haringey.</p> <p>Action:</p> <ol style="list-style-type: none"> 1. PD to further amend the ToR and circulate amongst partners 	<p>PD</p>
<p>5.2</p>	<p><u>Self Audits and Feedback from NCL Challenge Day</u></p> <p>The paper circulated was a summary of the self-audits that agencies prepared in advance of the day.</p> <p>AC thanked everyone who attended to represent Haringey and found it was useful. It was agreed that we should continue to engage with the event on an annual basis.</p> <p>AC advised that she is meeting with other chairs and managers to look how the work might be taken forward across NCL and that this would have an impact on Board’s respective planning and priorities.</p> <p>It was agreed that training including VCS was a key area to take forward.</p> <p>The issue of moderation of self-audits was raised. The Chair asked the QA Sub-group to look at this to identify learning across the partnership. It was agreed that the self-audits provide a good reference point for both our planning and the risk register.</p>	

	<p>Action:</p> <ol style="list-style-type: none"> 2. CP to look at moderation of and learning from self-audits with the QA sub-group 3. AC to feedback from the NCL SAB Chairs and Managers meeting 	<p>CP AC</p>
5.3	<p><u>Strategy Plan and Priorities 2017-2018</u></p> <p>The SAB plan and priorities for 2017-18 were agreed on the proviso that there may be some additional items arising from the NCL meeting and further work in sub-groups. SL-O flagged some concerns about drafting of priorities for MCA/DoLs sub-group in particular.</p> <p>LH-B raised a query about how we are monitoring the impact and assessing the risks posed by national policy on health and social care and vulnerable adults.</p> <p>There was a discussion about how we encourage discussion of the issue at a range of different fora so that we are aware of community concerns or patterns.</p> <p>TR raised concerns about an increase in concerns about home care providers and care home providers.</p> <p>It was also acknowledged that the regional and local structural change across MPS and CCGs needed to be assessed and monitored by the Board for impact.</p> <p>It was agreed in the first instance that this needed to be managed through the Board Risk Register with the QA Sub-group doing some more work on this in terms of what and how reporting happens and what the mitigations might be. It was also agreed that this work be reflected in a drafted additional objective to the strategic plan by the QA Sub-group.</p> <p>SG asked that we do not use acronyms in the plan as she had had to ask about MCA/DoLS. SG also requested that an additional column of steps to be taken to achieve objectives be added to the plan. AC explained that this was covered in the work plans for sub-groups but it was agreed that it would be helpful to have a high level summary for reference in the plan itself.</p> <p>Action:</p> <ol style="list-style-type: none"> 4. SL-O to advise MCA-DoLs sub-group 5. CP to consider work on the risk register with the QA sub-group 6. PD and sub-group chairs to work on an additional column in the plan to reflect steps to realise the objectives 	<p>SL-O CP PD/chairs</p>
5.4	<p><u>Annual Report 2016-17 Timetable</u></p> <p>PD has put together a timetable taking into account people having end of year reports for their own organisation. The timetable was agreed subject to agencies letting PD know about their own internal governance processes.</p> <p>Action:</p> <ol style="list-style-type: none"> 7. PD to circulate last year's report and the template for annual statements with the draft minutes for completion 8. Members to take responsibility for alerting urgently to any possible difficulties in meeting agreed deadlines 	<p>PD ALL</p>
5.5	<p><u>HSAB Chairs sub-groups ToR</u></p>	

Agreed

6. SUBGROUP UPDATES

6.1 MCA/DoLS Subgroup update

6.1.1 Monitoring

BJ provided a verbal update on monitoring of DoLS.

655 DoLS requests were received from 1st April 2016 to 31st March 2017. 147 more applications were received for 2016-17 as 508 were received 2015-2016.

Location of these DoLS:

209 in borough

406 out of borough (i.e. Enfield, Islington)

40 very out of borough (i.e. Norwich, Peterborough, Birmingham, Hertfordshire)

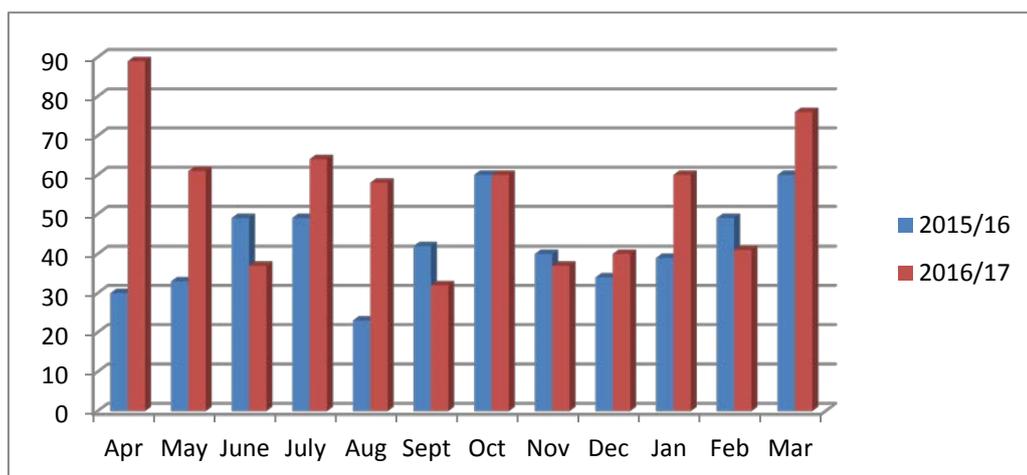
247 of the 655 DoLS received from 1st April 2016 to 31st March 2017 were NFA (No Further Action – either person regained capacity or moved from where the application was made before an assessment could take place or died).

All DoLS signed off was 628 (65 of those were a Form 6) for the year. (Only 10 were reported as signed off on DoH sheet for 2015/16.)

A total of 968 DoLS were recorded on DoH sheet and 875 dealt with (628 (signed off) + 247 (NFA) = 875). Awaited reports from BIA's will be counted within the returns for 2017/18, as the reports will come in after 31st March 2017.

63 DoLS were signed off for the month of March 2017.

AC asked that a graph be produced for applications received year on year to be included in the annual report. *(Below is a graph which shows the amount of applications that had been received by the DoLS office within 1st April 2015 to 31st March 2016; and 1st April 2016 to 31st March 2017).*



There was a large spike in April 2016 due to CQC having inspected two provider homes which resulted in 17 extra referrals from one provider and 10 from another.

It was acknowledged that the reporting to date does not capture DoLS done through the Court of Protection. It was agreed that this information would be produced for the annual report and for quarterly monitoring moving forward in 2017/18. It was also agreed that future reports would include CCG statistics too.

	<p>Action: 9. JP and HA to take forward the MCA/DoLS monitoring to include all DoLS data in 2017/18.</p> <p>6.1.2 Law Commission Review HA provided a summary overview of the report which had been circulated to members. There are 47 recommendations which organisations should be mindful of but there is still no Government response to the review and this is set to be delayed even further in light of the General Election. The main change recommended is the repeal of DoLS to be replaced by the Liberty Protection Safeguards to serve the same essential purpose but without the inefficiency and detrimental elements. The role of the ‘supervisory body’ is being removed and the responsible body could be the relevant NHS body or the local authority. The new scheme will apply to anyone over the age of 16.</p> <p>It was agreed that despite the lack of government response and potential delay on this the MCA/DoLS sub-group should move ahead on their planned work to consider their response to the proposals; to review the local procedures and to improve understanding around 16 and 17 year olds.</p> <p>Action: 10. JP and HA to keep the Sub-group on track with work to progress objectives pending Government response to the review</p>	<p>JP/HA</p> <p>JP/HA</p>
<p>6.2</p> <p>6.2.1</p> <p>6.2.2</p> <p>6.3.3</p>	<p>Prevention and Training & Development subgroup update</p> <p>Safeguarding Prevention & Training – Strategy and Delivery Plan 2017-18 LM introduced the new strategy and plan, which is consistent with delivery of the Board’s overall strategic plan and objectives.</p> <p>The documents were welcomed and approved.</p> <p>LM advised that safeguarding training to front line police officers took place in March 2017 and is being evaluated.</p> <p>ToR The Board agreed the revised ToR for the sub-group</p> <p>Safeguarding Awareness Campaign Members approved the revised posters and ME was thanked for all her hard work to get them into shape.</p> <p>It was noted that currently there is no allocated funding for printing and dissemination. HA advised that she has put in a bid for funding to support this to NHS England. It was agreed that a priority was to have easy read versions and translations into other community languages. It is estimated that £5k would be needed for this.</p> <p>It was agreed that this should not be a bar to launching the campaign and it was agreed that World Elder Abuse Day on 15th June would provide a good platform and focus. The sub-group is going to look at developing messaging to support.</p> <p>Action:</p>	<p>ME</p>

	<p>11. ME to lead the sub-group in developing a calendar of events across the partnership to facilitate communication and to come regularly to the Board meeting for information</p> <p>12. ME to link with communications to assist with promotion of the campaign</p> <p>13. All agencies to support dissemination and promotion of the posters within their own agencies and beyond</p>	<p>ME ALL</p>
<p>6.3</p> <p>6.3.1</p> <p>6.3.2</p> <p>6.3.3</p> <p>6.3.4</p>	<p>SAB Quality Assurance subgroup update</p> <p>Policy Update This was reported as on track.</p> <p>Provider Concerns/Commissioning AC reminded members that the report is highly confidential and must not be shared. CP presented the report advising that the market place is fairly stable at the moment, although there are issues as highlighted by the report. Feedback from CQC confirms that providers are responsive and improvements are being made. HA confirmed that CCG QA nurses work closely with commissioning to share intelligence and formulate a plan for providers to improve.</p> <p>AC asked for comparison across the years to identify any trends for the SAB annual report.</p> <p>CP advised that ADASS are looking at the home care market and what the relationship is between commissioning and the price of care. CP will feed this back into the Board.</p> <p>Risk Management Register CP said that this remains work in progress and will be looked at again to ensure that the mitigations are strong enough – as at Action 5 above.</p> <p>Performance Report PR provided an updated report to the one circulated and advised that this was the end of year reporting which would be further updated with comparative data for the annual report. PR highlighted:</p> <ul style="list-style-type: none"> • For the period 2015/15 there was a 76% increase in the number of individuals for whom a safeguarding referral has been made, from 872 in 2015/16 to 1,538 in 2016/17. • Age bands remain consistent • Ethnicity remains similar, some still coming up as unknown – members questioned this and agreed it was important to understand this better including through implementation of the agreed scrutiny of first language. PR advised that the question about first language has been made mandatory but will not show in statistics until later in the year when this is picked up. There is concern in the partnership about under-reporting in certain ethnic groups that we need to understand • Proportion of concerns in the family home has increased by 45% - reflecting what we know about the national picture. • Vast majority outcomes reported as risk removed cases rather than risk reduced (improvement on previous years' performance) • 55 cases had to be reopened between April 2016 and March 2017 • 1080 safeguarding screenings of which 42% were Section 42s and no screenings awaiting a decision. • Concerns about reporting coming through from care providers – can reflect greater awareness. CP advised that there is work underway within 'workforce development' 	

	<p>AC asked that partners work together to provide a narrative for the annual report and moving forward quarterly to capture what lies behind the data – eg quantity of police and vulnerability referrals which is a Pan-London issue.</p> <p>AC offered to go to meet with community/voluntary organisations/groups as the SAB chair.</p> <p>Action:</p> <p>14. LM to provide a short narrative for the annual report in respect of MPS vulnerability reporting and Merlins into ASC</p> <p>15. PR to interrogate the data further for ethnicity reporting</p> <p>16. CP to report on work going on regarding the workforce at a future Board meeting.</p> <p>17. All agencies to consider inviting AC to talk about the Board to relevant community groups as appropriate</p>	<p>LM PR</p> <p>CP</p> <p>ALL</p>
6.4	SAR subgroup update	
6.4.1	<p>Progress on Reviews & New Referrals</p> <p>AC advised that the reporting now involves a SCR referral tracker and that we have received 8 referrals under The Care Act 2014 and commissioned one SAR which is awaiting publication.</p>	
6.4.2	<p>Learning Disability Mortality Review</p> <p>AC advised that following the pilot it is being mainstreamed and rolled out. Members were encouraged to read the presentation circulated and advised that the lead Elaine Reddy is to come to the July Board meeting for presentation and discussion. Members were advised that the SCR sub-group would have oversight of this and will be amending its ToR accordingly.</p>	
6.4.3	<p>Learning from Domestic Homicide Reviews</p> <p>AC flagged the report from Public Health highlighting learning that domestic abuse is not always recognised as an issue for older people and recommended that DA becomes a priority area for the Board in its strategic plan – this was agreed.</p> <p>Action:</p> <p>18. PD to amend ToR to be agreed at the next Board meeting</p> <p>19. PD to amend strategic plan to reflect the agreed priority to be given to DA and older people</p>	<p>PD PD</p>
7.	<p><u>Exempt Items</u></p> <p>None.</p>	
8.	<p><u>New items of Urgent Business</u></p> <p>None.</p>	
9.	INFORMATION ITEMS	
9.1	<p><u>Reviews and inspections</u></p> <p>None.</p>	
10.	<p><u>Future SAB Meetings</u></p> <p>3rd July 2017 (2-4pm) 30th October 2017 (2-4pm) 29th January 2018 (2-4pm)</p>	

11. Any Other Business

AC gave an update on developments of the London Safeguarding Adults Board:

- LSAB have devised guidance on fire safety in care homes, which is being piloted.
- The London Safeguarding Adults Procedures to be developed to include guidance on people sleeping rough.
- The Information Sharing Agreement - is now with 3 sets of lawyers.
- A regional MSP Temperature check has been done across London and there may be recommendations for SABs when the report is finalised
- The Board is looking at the issue of safeguarding in prisons
- Modern slavery and trafficking – London training sessions are being offered and will be circulated by ME to members. The sessions will involve training trainers to bring the learning back into the local partnerships