£10 giveaway!
When you pay your rent the easy way

www.homesforharingey.org
What is Direct Debit?

An automatic way of paying bills directly from your bank or building society account.

How does it work for paying rent?

You complete a form telling your bank or building society to make direct payments to Homes for Haringey for your rent when it is due.

You then return the form to the Homes for Haringey Rent Accounts Team, who pass it on to your bank or building society. The bank or building society then debits your account each month as they have been instructed.

£10 thank you payment when you set up a Direct Debit:

- We will make a one off payment of £10 to your rent account as a thank you, when you start to pay your rent in this way.

- You will need to fill in one form for each account you hold. You will receive a thank you payment of £10 for each account you set up to pay with Direct Debit.

What are the advantages of paying your rent by Direct Debit?

- You don’t have to remember to pay your rent, the Direct Debit is collected automatically every month.

- Gives you the peace of mind of knowing your rent is paid on time, even if you are ill or on holiday.

- Costs Homes for Haringey less to collect rents, so it helps to keep rents down in the future and means we have more money to spend on services.
• If you get into arrears, paying a small, regular fixed amount by Direct Debit will help you get back on track with your rent payments, but you must contact your Income Collection Officer first.

Is Direct Debit safe?

Direct Debiting was designed by banks to keep customers fully protected. Only approved organisations are allowed to operate Direct Debiting. The only payments that can be made from your account are those which you have instructed your bank or building society to make. All Direct Debits and organisations operating Direct Debits are covered by the Direct Debit guarantee designed to protect the customer (see “The Direct Debit Guarantee” section).

A Direct Debit costs nothing to set up and can be cancelled simply by writing to your building society or bank.

The Direct Debit guarantee

• This guarantee is offered by all banks and building societies that take part in the Direct Debit scheme. The efficiency and security of the scheme is monitored and protected by your own bank or building society.

• If the amount to be paid or the payments dates change, Homes for Haringey will notify you at least 3 days in advance of your account being debited or as otherwise agreed.

• If an error is made by Homes for Haringey, or your bank or building society, you are guaranteed a full and immediate refund from the amount paid.

• You can cancel a Direct Debit at any time by writing to your bank or building society. Please also send a copy of your letter to Homes for Haringey.
Please tell us if you would like a copy of this leaflet in another language that is not listed above or in any of the following formats, and send the form to the Freepost address below.

- In large print
- On audio tape
- In Braille
- In another language, please state:

Name: ____________________________ Tel: ____________________________
Address: __________________________ Email: ____________________________

Please return to: Freepost RLXS-XZGT-UGRJ, Haringey Council, Translation and Interpretation Services, 8th Floor, River Park House, 225 High Road, London N22 8HQ

Haringey Council offers this translating and interpreting service to Haringey residents. We can translate this document into one language per resident ONLY.

£10 giveaway leaflet
DIRECT DEBIT MANDATE
Please fill in this form, detach from the leaflet, fold, seal and post.

Tick choice of payment date:
1st of month ☐ 15th of month ☐ 22nd of month ☐

Name: .....................................................................   Rent account reference no:....................
Address: ............................................................................................................................................................................................... .................................................................

To: The Manager

Name of bank or building society:
Address:

Postcode:

Name(s) of account holder(s)

Bank or building society account number.

Branch sort code

Instruction to your bank or building society
Please pay Homes for Haringey Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with Homes for Haringey and, if so, details will be passed electronically to my bank or building society.

Your signature

Date

Banks or building societies may not accept Direct Debit instructions for some types of account.

Originator’s identification no.

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