

MINUTES OF THE SAFEGUARDING ADULTS BOARD
Tuesday 31st October 2017 at 14:00
Committee Room 1, Civic Centre, Wood Green, N22 8LE

MEMBERSHIP & ATTENDANCE:

| AGENCY | NAME | Initials | ATTENDANCE |
|---------------------------------------|---|----------|------------|
| Safeguarding Adults Board | Dr Adi Cooper, (Chair) | AC | ✓ |
| | Rebecca Waggott, Governance & Improvement | RW | ✓ |
| | Ashraf Sahebodin, Governance & Improvement | AS | ✓ |
| Volunteer Lay Member | Lauritz Hansen-Bay | LH-B | ✓ |
| Local Authority | | | |
| Chief Executive Service | Tracie Evans, Deputy CEO | TE | Apologies |
| Adult Services | Beverley Tarka, Director of Adult Services | BT | ✓ |
| | Jeni Plummer, Operational Lead Manager | JP | ✓ |
| | Helen Constantine, Strategic Lead - Joint Governance & Improvement Service | HC | ✓ |
| | Marianne Ecker, Lead OD Consultant | ME | ✓ |
| Commissioning | Charlotte Pomery, AD for Commissioning | CP | ✓ |
| | Margaret Gallagher, Performance Manager | MG | ✓ |
| | Paula Rioja, Senior Performance Officer | PR | ✓ |
| Children's Services | Sarah Alexander, Interim AD Children's Safeguarding & Social Care | SA | Apologies |
| Public Health/ Community Safety | Fiona Dwyer, Strategic Lead Violence Against Women and Girls | FD | ✓ |
| Legal Services | Stephen Lawrence-Orumwense, Assistant Head of Legal | SL-O | - |
| Housing | Jasper South, Head of Tenancy Services, Homes for Haringey | JS | Apologies |
| Lead Member for Adult Safeguarding | Cllr Bernice Vanier | BV | Apologies |
| Health Services | | | |
| Haringey Clinical Commissioning Group | Jennie Williams, Executive Nurse Director of Quality and Integrated Governance HCCG | JW | Apologies |
| | Hazel Ashworth, Safeguarding Adults Lead | HA | ✓ |
| Whittington Health | Theresa Renwick, Safeguarding Adults Lead | TR | ✓ |
| | Sarah Hayes, Deputy Director of Nursing | SH | Apologies |
| NMUH | Deborah Wheeler, Director of Nursing | DW | - |
| | Elizabeth (Betty) Wynne, Deputy Director of Nursing | EW | - |
| | Sarah Pope, Lead Nurse for Adult Safeguarding | SP | ✓ |
| BEH-MHT | Mary Sexton, Executive Director of Nursing Quality & Governance | MS | Apologies |

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| | Ruth Vines, Head of Safeguarding | RV | ✓ |
| | Nhamo Paz, Safeguarding Adult Lead | NP | ✓ |
| Police | | | |
| Haringey Police | Helen Millichap, Borough Commander | HM | Apologies |
| | Des Fahy, DCI Haringey Police | DF | ✓ |
| | Dave Courcha, A/DCI Haringey Police | DC | Apologies |
| Probation | Andrew Blight, Assistant Chief Officer | AB | Apologies |
| | Aveen Gardiner – Area Manager Community Rehabilitation Company | AG | - |
| Care Quality Commission | Gloria Dowling, Inspection Manager | GD | - |
| London Fire Brigade | Simon Amos, Haringey Borough Commander | SA | Apologies |
| | Pamela Oparaocha, Station Manager, Hornsey | PO | ✓ |
| London Ambulance Service | Alex Ewings, Quality, Governance and Assurance Manager | AE | ✓ |
| Healthwatch | Sharon Grant, Chair | SG | Apologies |
| Bridge Renewal Trust | Geoffrey Ocen, CEO | GO | ✓ |

IN ATTENDANCE:

| Agency | NAME | | |
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| Haringey CCG | Angela O'Shea, (Senior Quality and Patient Safety Manager) – for item 5.2. | AO'S | ✓ |

| ITEM | SUBJECT/DECISION | ACTION BY |
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| 1. | WELCOME AND INTRODUCTIONS: By Dr Adi Cooper (Chair) | |
| 2. | APOLOGIES Apologies for absence were received from those listed above and accepted by the meeting. | |
| 3. | URGENT BUSINESS None. | |
| 4. | MINUTES OF LAST MEETING AND MATTERS ARISING The minutes of the July meeting were reviewed and agreed. AC noted that the NCL Safeguarding Challenge Event is taking place on 1 November and thanked those attending to represent the Haringey SAB. | |
| 5. | BRIEFINGS AND PRESENTATIONS | |
| 5.1 | Adult Social Care Forum GO provided a brief update on the work that the Adult Social Care Forum has been undertaking to increase engagement in adult safeguarding amongst the community and voluntary sector (CVS) via the Health and Wellbeing Board and the Voluntary Sector Forum. The following priorities were highlighted: | |

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| | <ul style="list-style-type: none"> • Improving understanding of adult safeguarding and where to access information and policies; • Coordinated approach to DBS application/checking process; • Availability of online and face-to-face adult safeguarding training; • Publicity and raising awareness in the CVS and the community. <p>There was some reflection of how this work links to the Prevention and Training subgroup agenda. LH-B suggested the use of local area coordinators and care navigators to increase reach to the community.</p> <p>Action:</p> <ol style="list-style-type: none"> 1. ME to liaise with GO to identify and help facilitate any training needs and awareness. Incorporate within the P&T Subgroup delivery plan. | ME/GO |
| 5.2 | <p>Learning Disability Mortality Review (LDMR) Arrangements in Haringey</p> <p>AO'S presented a report on the LDMR (LeDeR) programme and its governance at a national and local level. A key part of the LeDeR Programme is to support local areas to review the deaths of people with learning disabilities, as it has been consistently highlighted that people with learning disabilities die younger than people without learning disabilities, and life expectancy is 19.7 years lower for people with learning disabilities.</p> <p>A local steering group has been established to provide oversight, support and governance to the programme in Haringey. The group meets every 2 months and has already met twice. The terms of reference are currently being finalised. One of the key issues identified is reviewer capacity and work needs to be undertaken to train more staff to become reviewers. Two reviewers are needed for each case. AO'S is the local area contact and, so far, there has been one notified death in Haringey.</p> <p>RV noted that BEHMHT are keen to train staff in this area. SP also noted that the involvement of reviewers outside of the health profession has been found to be beneficial.</p> <p>BT requested clarification around the criteria for triggering a review. AO'S confirmed that reviews are not confined to people meeting the threshold for receiving LD services.</p> <p>ME requested that any learning from the LDMRs is brought to the Prevention and Training Subgroup on a regular basis to inform training and development.</p> <p>AC noted that the Board could be assured that the LDMR process is up and running in Haringey and asked AO'S and HA to come back the Board if any multi-agency support or challenge is needed. AC also reiterated that any LDMR deaths meeting the SAR criteria should be referred to the SAB's SAR Subgroup.</p> <p>Action:</p> <ol style="list-style-type: none"> 2. AO'S to circulate LDMR reviewer training dates to SAB. 3. AO'S to circulate clarification of review criteria to SAB. 4. AO'S/ME to agree timescale for reviewing LDMR learning at P&T Subgroup. | AO'S AO'S AO'S/ME |
| 5.3 | <p>Update on the CCG STP Safeguarding Learning Event</p> <p>HA updated the Board on the STP Learning Event, which considered how CCGs can continue to ensure that safeguarding is embedded in the commissioning stream. HA noted that a feedback report is being prepared following the event and that this feedback will be fed into the STP work streams. AC requested</p> | |

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| | <p>that HA reports back to the Board on feedback from the event, as the impact of reorganisation is a key area on the SAB's risk register to be monitored. LH-B noted that there is concern within the community about NHS reorganisation and the loss of services. BT explained that engagement at a local level is now being taken forward by Healthwatch.</p> <p>Action:</p> <ol style="list-style-type: none"> 5. HA to prepare report on STP Learning Event Feedback for January SAB meeting. 6. SG to update SAB at January meeting on the work being undertaken to engage the local community in CCG/health reorganisation. | <p>HA</p> <p>SG</p> |
| 6. | BUSINESS ITEMS | |
| 6.1 | <p>Strategic Plan and Priorities 2017-2018 The amended plan was reviewed and discussed.</p> <p>Item 1.2: DF raised issues in relation to the timescale and feasibility of an Adults MASH. BT highlighted that the objective is to consider the feasibility and whether adult safeguarding could be integrated into the existing MASH. CP also highlighted changes to the statutory requirements of the LSCB which could impact on this.</p> <p>Item 1.3: DF noted that the development of MSP standards and competencies need to be further developed with partners as the existing Mosaic survey relates to the local authority. CP acknowledged that further work is required to develop this with partner organisations.</p> <p>Item 3.1: HC is meeting Simon Amos and Pamela Oparaocha to discuss the development of a training programme around learning from fire deaths. HC will liaise with ME to feed into P&T Subgroup workplan.</p> <p>Item 3.3: BT noted that the House of Commons has published a briefing following the Law Commission's recommendation to replace DoLS with a new scheme called the Liberty Protection Safeguards. AC noted that this should be brought to SAB if there will be changes affecting SAB partners.</p> <p>Item 4.4: HC and FD to discuss and update item.</p> <p>HC further added that discussions have taken place across NCL of partial alignment of board strategies, including the possible benefits (synergies for partner organisations working across boroughs) taking into account different priorities and timescales across boroughs. Two surveys (for professionals and separately for service users/residents, including an easy read version) have been designed by NCL Board Managers.</p> <p>Action</p> <ol style="list-style-type: none"> 7. BT to prepare position statement on the feasibility of an Adults MASH for April SAB meeting. 8. CP to review objective 1.3 of Strategic Plan. 9. HC/ME to liaise to progress fire death training following meeting with LFB. 10. HC/FD to update objective 4.4. | <p>BT</p> <p>CP</p> <p>HC/ME</p> <p>HC/FD</p> |
| 6.2 | <p>London Information Sharing Agreement AC presented the draft London ISA which the London SAB has developed for SAB's within London, to ensure a consistent approach to adult safeguarding information sharing across London.</p> | |

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| | <p>CP asked whether the ISA could be used to ensure other agencies disclose information for safeguarding investigations. AC noted that the ISA provided a statement of good intent and could not be used as a regulatory measure.</p> <p>The Board agreed to adopt the ISA and to consult their organisations on the document. Any comments to be sent to HC by 14th November for feedback to London SAB.</p> <p>Action: 11. All to send any comments on the London ISA to HC by 14th November.</p> | ALL |
| 6.3 | <p>London MSP Temperature Check HC presented a report on the London MSP Temperature Check. The SAB is required to consider how we have responded to the requirements of Making Safeguarding Personal. HC explained that the temperature check template will be populated using information from the completed self-assessment audit frameworks and annual partner statements. It will then be circulated for SAB members to check and complete any gaps before presentation to SAB in January. Link to MSP London ADASS report (June 2017).</p> <p>Action: 12. HC to populate MSP temperature check template and circulate for review by all. 13. HC to bring MSP temperature check to January SAB for review and agreement.</p> | HC/ALL HC |
| 6.4 | <p>Influencing London SAB Priorities AC explained that the London SAB has been set up to support and add value to SABs in London. The London SAB has requested SABs in London to identify 3 priorities that would benefit from a cross-boundary, multi-agency, pan-London approach. The Board suggested the following priorities:</p> <ul style="list-style-type: none"> • Data collection (HA); • Safeguarding prevention (ME); • Managing provider risks (CP); • Homelessness/VAWG (FD); • New MCA/DoLS legislation (BT). <p>Actions: 14. HA, ME, CP, FD and BT to send details of how London SAB could add value to their proposed theme to HC by 14th November. 15. ALL to send any further suggestions to HC by 14th November for review by AC.</p> | HA/CP/ ME/FD/B T ALL |
| 6.5 | <p>London Safeguarding Annual Event (09.11.17) Seven members of SAB are attending this event, which will look at MSP, London ISA and learning from London SARs.</p> <p>Actions: 16. RW to circulate presentations from the event to SAB. 17. ME to circulate presentation from Train the Trainer event.</p> | RW ME |
| 7 | SUBGROUP UPDATES | |
| 7.1 | <p>MCA/DoLS Subgroup Update JP provided an update on the work of the subgroup, including:</p> | |

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| | <ul style="list-style-type: none"> • A change of vice chair from Hazel Ashworth to Theresa Renwick. • The level of DoLS applications is improving but remains an ongoing challenge. • The Section 42 Framework has been updated and is presented to SAB for information and agreement. PR asked JP to check that the form in Appendix 2 matches the form on Mosaic. • The Haringey Safeguarding Pathway, which shows the safeguarding process for BEHMHT and SAT from the initial First Response screening, was presented for information and agreement. <p>The Section 42 Framework and Haringey Safeguarding Pathway were agreed by the Board.</p> <p>Actions: 18. JP to ensure S42 Framework form in Appendix 2 is matched on Mosaic (ASS client database).</p> | JP |
| 7.2 | <p>Prevention and Training & Development Subgroup Update ME provided an update on the work of the subgroup, including:</p> <ul style="list-style-type: none"> • The subgroup welcomed Dave Courcha from the Met Police as the new co-Chair of the Prevention and Training Subgroup. • The subgroup has been forward planning the safeguarding awareness campaign. • Representatives of different agencies attended the Training for Trainers on Human Trafficking and Modern Slavery over the summer. Health, Council, and the Met Police are starting to roll this out. Progress and outcomes will be included in the annual training report in January 2018. | |
| 7.3 | <p>Quality Assurance Subgroup Update CP provided an update on the work of the subgroup, including:</p> <ul style="list-style-type: none"> • The main item of discussion was data and performance. There was discussion about the Q2 report and concerns about the quality of the information and the considerable problems with recording. • The subgroup agreed for the final draft (following amendments) of the Haringey Safeguarding Pathway to be presented to October SAB. • The subgroup reviewed the risk register. DF requested that the RAG rating system is defined for the risk register. • MG and PR presented the proposed Multi-Agency Performance Framework. It was noted that the QA Subgroup would look at the detailed safeguarding data and that a high level multi-agency report would be brought to the SAB. • The Board supported the broader, multi-agency approach but asked MG/PR to look further at: <ul style="list-style-type: none"> ○ Liaising with HA to include existing NHS data in report; ○ Re-thinking approach to monitoring a safe workforce (DBS); ○ Considering how existing data from LAS/LFB can be included; ○ Liaising with JP/Bukky Junaid re Protection Plan indicator; ○ Usefulness of community safety indicator. <p>Actions: 19. MG/PR to note the Board's comments on the performance framework and re-work as needed.</p> | MG/PR |
| 7.4 | <p>SAR subgroup update*</p> <ul style="list-style-type: none"> • An action plan of the recommendations from the SAR Robert is currently being monitored by the SAR Subgroup. AC noted that it had | |

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| | <p>been identified that a communications plan needs to be developed in order to ensure learning is shared across relevant organisations. TR highlighted a good example from an East Sussex SAR.</p> <p>*(parts exempt from publishing)</p> | |
| 8. | <p><u>Exempt Items</u> None</p> | |
| 9. | <p><u>New items of Urgent Business</u> None.</p> | |
| 10. | <p>INFORMATION ITEMS</p> | |
| 10.1 | <p>Report on Fire Risk Assessments HC presented the report on fire risk assessments, which had been compiled in response to the tragic events at Grenfell. HC noted that Homes for Haringey has undertaken a lot of work around the fire safety of its buildings. The report provides assurance that partners are carrying out the required safety measures, including BEHMHT (significant assurance); NMUH (significant assurance) and ASS and Adult Commissioning (all fire risk assessments/BCPs up-to-date).</p> | |
| 11. | <p>Future meeting agenda items and dates The Board noted the following future agenda items:</p> <p>January 2018</p> <ul style="list-style-type: none"> • Tackling Modern Slavery (Baroness Lola Young of Haringey) • Review of Adult Social Care Safeguarding (John Everson) • MSP Temperature Check Draft Response • SAAF Summary Report • Met Police Organisational Changes • Learning from SARs • Safeguarding Adult Review Protocol (tbc) • STP learning event feedback report • Engaging the local community in CCG/health reorganisation. <p>April 2018</p> <ul style="list-style-type: none"> • Learning from Fire Deaths • Learning from SARs • Safeguarding Adults Prevention Strategy & Delivery Plan • HSAB Strategic Plan (tbc) • London-wide Information Sharing Agreement (tbc) • Position statement on the feasibility of an Adults MASH <p>July 2018</p> <ul style="list-style-type: none"> • Haringey's Joint Establishment Concerns Procedure (tbc) | <p>HC/ALL JE/AC HC HC DF/DC ME/DC HC HA SG</p> <p>SA/PO ME/DC ME/DC Chair/HC HC BT</p> <p>CP/HA/ HC</p> |
| 12. | <p>Any Other Business</p> <ul style="list-style-type: none"> • AC confirmed with the Board that they are happy to invite the new DoH Safeguarding Lead to a future SAB meeting. • TR noted that changes are being made to the Mental Health Act on 11 December. • AE informed the Board that ambulance response standards are changing overnight. Further information can be found at: https://www.england.nhs.uk/urgent-emergency-care/arp/. <p>Actions:</p> | |

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| | <p>20. AC to invite DoH Safeguarding Lead to future SAB meeting. 21. TR to circulate NHS briefing on changes to Mental Health Act to SAB members.</p> | <p>AC TR</p> |
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