

Online and On-site Courses

September – December 2021

**FREE
COURSES**

To apply for courses: <https://www.webenrol.com/hals/?page=courses>

To sign up to HALS newsletter email: hals@haringey.gov.uk

Accounting, Book-keeping, Business Skills

Foundation Certificate in Book-keeping Level 2

Code	Location	Times	Weeks	Start Date	End Date
ASF21/8955	Wood Green Learning Centre	Mon 09:30-15:00	25	13/09/2021	28/03/2022

Access Award in Book-keeping Level 1

ASF20/8954	Wood Green Learning Centre	Tue Thu 09:30-12:00	13	14/09/2021	16/12/2021
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Access Award in Accounting Software Level 1

ASF21/8956	Wood Green Learning Centre	Tue Thu 12:30-15:00	13	14/09/2021	16/12/2021
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Access Award in Business Skills

ASF21/9002	Wood Green Learning Centre	Tue x18 Thu x17 09:30-12:00	18	21/09/2021	10/02/2022
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Essentials of Business Admin and Local Government Working

BA21/9022	Online	Wed 17:30-20:30	5	22/09/2021	20/10/2021
BA21/9025	Online	Wed 17:30-20:30	5	03/11/2021	01/12/2021

Counselling & Effective Listening

Level 2 Award in Effective Listening Skills

Code	Location	Times	Weeks	Start Date	End Date
ASF21/8952	Wood Green Learning Centre	Tue 09:00-12:00	5	14/09/2021	12/10/2021

Level 2 Award in Introduction to Counselling Skills (CPCAB)

ASF21/8951	Wood Green Learning Centre	Wed 17:30-20:30	10	29/09/2021	08/12/2021
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Level 2 Award in Effective Listening Skills

ASF21/8953	Wood Green Learning Centre	Tue 09:00-12:00	5	09/11/2021	07/12/2021
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Health and Social Care

Award in Preparing to Work in Adult Social Care Level 1

Code	Location	Times	Weeks	Start Date	End Date
HSC21/8961	Wood Green Learning Centre	Tue Thu 09:30-11:45	12	14/09/2021	09/12/2021

Creative Communication

Introduction to Blogging

Code	Location	Times	Weeks	Start Date	End Date
EW21/9023	Online	Wed 18:00-19:30	4	29/09/2021	20/10/2021

Lifelines - Create Your Story

EW21/9024	Online	Fri 12:00-13:30	6	05/11/2021	10/12/2021
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English

English Skills Bridge

Code	Location	Times	Weeks	Start Date	End Date
ES21/8942	Wood Green Learning Centre	Mon Wed 12:30-15:00	6	13/09/2021	20/10/2021

Functional Skills English (Mixed Levels)

FS21/8931	Wood Green Learning Centre	Mon Wed 18:15-20:45	13	13/09/2021	15/12/2021
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Building Confidence in Writing

ES21/9032	Wood Green Learning Centre	Tue Thu 09:30-12:00	6	14/09/2021	21/10/2021
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Study Skills for English Entry Level

ES21/8940	Wood Green Learning Centre	Tue Thu 12:30-15:00	6	14/09/2021	21/10/2021
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English Skills Higher

ES21/8943	Wood Green Learning Centre	Tue Thu 12:30-15:00	6	14/09/2021	21/10/2021
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Building Confidence in Literacy

EW21/9029	Wood Green Learning Centre	Wed 09:30-12:00	6	15/09/2021	20/10/2021
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Functional Skills English Level 1

FS21/8937	Wood Green Learning Centre	Mon x13 Wed x12 12:30-15:00	13	01/11/2021	09/02/2022
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Level Up - Spelling and Digital Skillsbuilder

ES21/9033	Wood Green Learning Centre	Tue Thu 09:30-12:00	6	02/11/2021	09/12/2021
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Functional Skills English Level 2

FS21/8938	Wood Green Learning Centre	Tue x13 Thu x12 12:30-15:00	13	02/11/2021	10/02/2022
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Functional Skills English Entry Level

FS21/8936	Wood Green Learning Centre	Tue x13 Thu x12 12:30-15:00	13	02/11/2021	10/02/2022
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Digital Technologies

Essential Digital Skills Level 1

Code	Location	Times	Weeks	Start Date	End Date
ASF21/8929	Online	Tue 09:00-13:00	12	14/09/2021	07/12/2021

Essential Digital Skills Entry 3

ASF21/8928	Wood Green Learning Centre	Thu 09:30-13:30	12	16/09/2021	09/12/2021
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Market Yourself Using Photoshop, Illustrator and InDesign Creatively

IT21/8957	Online	Thu 18:00-21:00	5	23/09/2021	21/10/2021
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Learn and Work Online Essential Digital Skills

ASF21/9027	Wood Green Learning Centre	Thu 14:00-17:00	10	30/09/2021	09/12/2021
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Market Yourself Using Photoshop, Illustrator and InDesign Creatively - Intermediate

IT21/8958	Online	Thu 18:00-21:00	5	04/11/2021	02/12/2021
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Information & Communication Technology (ICT)

Level 2 Certificate in IT User Skills with Microsoft Office

Code	Location	Times	Weeks	Start Date	End Date
ASF21/8930	Online	Mon Wed 09:30-15:00	12	13/09/2021	08/12/2021

Learn and Communicate Online - Get Ready to Study

IT21/8945	Wood Green Learning Centre	Tue 09:30-12:30	1	14/09/2021	14/09/2021
IT21/8944	Wood Green Learning Centre	Tue 13:30-16:30	1	14/09/2021	14/09/2021
IT21/8946	Wood Green Learning Centre	Tue 18:00-21:00	1	14/09/2021	14/09/2021

Level 1 IT Skills for Employment

ASF21/8959	Wood Green Learning Centre	Tue Thu 09:30-15:00	12	14/09/2021	09/12/2021
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Start up your Online Profile - Word Press

IT21/8947	Online	Tue 18:00-21:00	5	21/09/2021	19/10/2021
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ICT Beginners

IT21/9046	Wood Green Learning Centre	Wed 09:30-12:30	10	29/09/2021	08/12/2021
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Start up Ecommerce Online payments and Orders

IT21/8948	Online	Tue 18:00-21:00	5	02/11/2021	30/11/2021
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Employability & Volunteering

Making Value-based Career Decisions

Code	Location	Times	Weeks	Start Date	End Date
EMP21/9003	Online	Fri 10:00-12:00	1	24/09/2021	24/09/2021
EMP21/9004	Online	Fri 10:00-12:00	1	12/11/2021	12/11/2021

Reflecting on Transferable Skills & Self-esteem

EMP21/9005	Online	Fri 10:00-12:00	1	01/10/2021	01/10/2021
EMP21/9006	Online	Fri 10:00-12:00	1	19/11/2021	19/11/2021

Award in Volunteering Level 1 (NCFE)

ASF21/9001	Wood Green Learning Centre	Tue Thu 12:30-15:30	6	05/10/2021	18/11/2021
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Building a CV and Managing Low Mood

EMP21/8976	Online	Fri 10:00-12:00	1	08/10/2021	08/10/2021
EMP21/9011	Online	Fri 10:00-12:00	1	26/11/2021	26/11/2021

Overcoming Stress & Managing Employment Challenges

EMP21/8982	Online	Fri 10:00-12:00	1	15/10/2021	15/10/2021
EMP21/9017	Online	Fri 10:00-12:00	1	03/12/2021	03/12/2021

Interview Anxiety and Returning to Work

EMP21/9007	Online	Fri 10:00-13:00	1	22/10/2021	22/10/2021
EMP21/9008	Online	Fri 10:00-12:00	1	10/12/2021	10/12/2021

Wellbeing

The 'M' Word Menopause Awareness Training

Code	Location	Times	Weeks	Start Date	End Date
CC21/8912	Online	Tue 18:00-20:15	5	28/09/2021	26/10/2021

How to Juggle Life and Stay Balanced

IAPT21/8992	Online	Thu 13:00-14:30	1	30/09/2021	30/09/2021
IAPT21/8993	Online	Thu 13:00-14:30	1	07/10/2021	07/10/2021

Managing your Wellbeing

IAPT21/8990	Online	Thu 13:00-14:30	1	11/11/2021	11/11/2021
IAPT21/8991	Online	Thu 13:00-14:30	1	18/11/2021	18/11/2021

Maths

Find Out About Maths Courses at HALS

Code	Location	Times	Weeks	Start Date	End Date
MS21/9044	Online	Tue 13:00-14:00	1	07/09/2021	07/09/2021

Maths Non Calculator Skills Bridge

MS21/8939	Wood Green Learning Centre	Mon Wed 09:30-12:00	6	13/09/2021	20/10/2021
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Maths Non Calculator Skills Higher

MS21/8941	Wood Green Learning Centre	Mon Wed 12:30-15:00	6	13/09/2021	20/10/2021
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Functional Skills Maths (Mixed Level)

FS21/8932	Online	Tue Thu 18:15-20:45	13	14/09/2021	16/12/2021
FS21/8935	Online	Mon x13 Wed x12 18:15-20:45	13	01/11/2021	09/02/2022

Maths Non Calculator Skills Entry Level

MS21/8960	Wood Green Learning Centre	Wed Fri 09:30-12:00	6	15/09/2021	22/10/2021
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Functional Skills Maths Level 2

FS21/8934	Wood Green Learning Centre	Mon x13 Wed x12 12:30-15:00	13	01/11/2021	09/02/2022
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Level Up Fractions & Decimals - Digital Skillsbuilder

MS21/9031	Wood Green Learning Centre	Tue Thu 10:00-12:30	3	02/11/2021	18/11/2021
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Functional Skills Maths Level 1

FS21/8933	Wood Green Learning Centre	Mon x13 Wed x12 09:30-12:00	13	01/11/2021	09/02/2022
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Level Up Percentages - Digital Skillsbuilder

MS21/9030	Wood Green Learning Centre	Tue Thu 10:00-12:30	3	23/11/2021	09/12/2021
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Working with Children

Career in Childcare - An Introduction to Early Years Settings

Code	Location	Times	Weeks	Start Date	End Date
CC21/8962	Wood Green Learning Centre	Mon 10:00-14:45	12	13/09/2021	06/12/2021

Working in Childcare - Stage 1

CC21/8972	Noel Park Primary School	Thu 12:45-14:45	11	23/09/2021	09/12/2021
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English for Speakers of Other Languages (ESOL)

ESOL Skills for Life and Work with Computers

Code	Location	Times	Weeks	Start Date	End Date
SL21/9019	Wood Green Learning Centre	Mon Wed 09:45-12:00	12	13/09/2021	08/12/2021

ESOL Entry 1 - Reading

SL21/8922	Wood Green Learning Centre	Mon Thu 18:15-20:45	12	13/09/2021	09/12/2021
SL21/8921	Wood Green Learning Centre	Tue Thu 09:30-12:00	12	14/09/2021	09/12/2021

ESOL Level 1 - Reading

SL21/8967	Wood Green Learning Centre	Mon 09:30-12:30 Wed 09:30-12:30 Thu 09:00-13:00	12	13/09/2021	09/12/2021
SL21/8968	Wood Green Learning Centre	Tue Thu 18:15-20:45	12	14/09/2021	09/12/2021

ESOL Entry 2 - Reading

SL21/8964	Wood Green Learning Centre	Mon Wed 18:15-20:45	12	13/09/2021	08/12/2021
SL21/8963	Wood Green Learning Centre	Tue Thu 09:30-12:00	12	14/09/2021	09/12/2021

ESOL Skills for Life & Work Absolute Beginners

SL21/8923	Wood Green Learning Centre	Mon Wed 09:30-12:00	12	13/09/2021	08/12/2021
SL21/8924	Wood Green Learning Centre	Tue Thu 09:30-12:00	12	14/09/2021	09/12/2021
SL21/8925	Wood Green Learning Centre	Fri 09:30-12:30	12	17/09/2021	10/12/2021

ESOL Skills for Life and Work Entry 1 - Stage 1

SL21/8926	Wood Green Learning Centre	Mon Thu 09:30-12:00	12	13/09/2021	09/12/2021
SL21/8927	Wood Green Learning Centre	Tue Thu 12:45-14:45	12	14/09/2021	09/12/2021
SL21/8996	Wood Green Learning Centre	Tue Thu 18:15-20:45	12	14/09/2021	09/12/2021

ESOL Skills for Life and Work Level 1 - Stage 1

SL21/9026	Wood Green Learning Centre	Tue Thu 12:45-14:45	12	14/09/2021	09/12/2021
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ESOL Skills for Life and Work Entry 3 - Stage 1

SL21/9020	Wood Green Learning Centre	Tue Thu 12:45-14:45	12	14/09/2021	09/12/2021
SL21/9021	Online	Mon Wed 09:30-12:00	11	20/09/2021	08/12/2021

ESOL Skills for Life and Work Level 2

SL21/8969	Wood Green Learning Centre	Tue Thu 09:30-12:00	12	14/09/2021	09/12/2021
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English for Speakers of Other Languages (ESOL)

ESOL Skills for Life and Work Entry 2 - Stage 1

Code	Location	Times	Weeks	Start Date	End Date
SL21/8973	Wood Green Learning Centre	Tue Thu 12:45-14:45	12	14/09/2021	09/12/2021

ESOL Entry 3 - Reading

SL21/8965	Wood Green Learning Centre	Tue Thu 09:30-12:00	12	14/09/2021	09/12/2021
SL21/8966	Online	Mon Wed 18:15-20:45	11	20/09/2021	08/12/2021

ESOL Skills for Life and Work for Parents/Carers Entry 1 - Stage 1

SL21/8997	Harris Academy	Mon 09:45-12:00	11	20/09/2021	06/12/2021
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ESOL Skills for Life and Work for Parents and Carers Entry 1/2 - Stage 1

SL21/8999	West Green Primary School	Mon 13:00-15:00	11	20/09/2021	06/12/2021
SL21/8998	Risley Primary School	Thu 09:45-12:00	11	23/09/2021	09/12/2021

ESOL Skills for Life and Work for Parents and Carers Entry 2 - Stage 1

SL21/8970	Duke Aldridge Academy	Wed 10:00-12:00	11	22/09/2021	08/12/2021
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ESOL Skills for Life and Work for Parents and Carers Entry 3 - Stage 1

SL21/8971	Duke Aldridge Academy	Wed 10:00-12:00	11	22/09/2021	08/12/2021
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