



Get Connected:

L1 Access Award in Bookkeeping (AAT)

This is a L1 AAT accredited course for people who want to explore and develop skills in a bookkeeping role and to start on a route towards qualifications in Accounting and Bookkeeping.

Course overview

AAT qualifications are industry standard qualifications and are a real boost to anyone looking for work or already working in a bookkeeping role. This course will start you on a journey to further professional qualifications at HALS in Bookkeeping and Accounting (Sage) software. No prior experience needed but confidence in Entry level maths and IT skills are important to success.

Course date:

22/02/2021 - 12/05/2021

Course time: **2 hours 30 mins**

Mon & Wed, 12:30-15:00

Course length (in weeks):

Eleven

Course code:

ASF20/8755

What will people learn?

- Understand the role of the bookkeeper
- Understand financial transactions
- Process customer and supplier transactions
- Process receipts and payments

How will people learn?

- Remote on MS Teams

Apply today

To apply for this online course please go to www.haringey.gov.uk/HALS

To enquire call **020 8489 2596**
or email hals@haringey.gov.uk