

OUTDOOR EVENTS POLICY

Fees & Charges

April 2022 – March 2023



Community and charity

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Very small	Up to 100	£0	£0	£0	£0	£0	£0	£0
Small	Up to 500	£27.50	£27.50	£56.15	£27.50	£27.50	£0	£103
Medium	Up to 2,000	£56.15	£56.15	£110.23	£55.11	£55.11	£112.35	£309
Finsbury Park – medium	Up to 2,000	£56.15	£56.15	£158.98	£77.36	£79.49	£112.35	£309
Large	Up to 10,000	£56.15	£56.15	£551.09	£275.57	£275.57	£331.72	£618
Finsbury Park - large	Up to 10,000	£56.15	£556.42	£2,755.58	£1,377.80	£1,377.80	£1,102.23	£618

Application fee - An administration fee to process the application and is non refundable

Booking fee - Charge paid by the applicant once the event is approved in-principle, in order to secure the date and venue and is non refundable

Operational day fee – Main fee charged to hire the park or open space for the first event day

Extra event day fee - Charged to hire the park or green space for subsequent event days

Setup / set down day/s - Fixed fee per day of build and break

Environmental impact fee - Fixed fee, set aside for park stakeholder to use

Grounds deposit - Fixed fee and is refundable if no damaged caused to the park and no fees incurred

Example costing

Medium community event with 1 operational day and 1 day setup

Application fee	£56.15
Booking fee	£56.15
Operational day fee	£110.23
Setup / set down day/s	£55.11
Environment impact fee	£112.35
Total charge	£389.99
Grounds deposit (refundable)	£309

All prices are the basic rates and we reserve the right to change and amend without notice.

All quotations and bookings are subject to Haringey Council terms and conditions.

Commercial charity fundraising

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Small	Up to 500	£140.00	£58.88	£144.45	£43.36	£14.44	£0	£105.06
Medium	Up to 2,000	£140.00	£116.66	£577.85	£173.38	£57.79	£577.91	£315.18
Large	Up to 10,000	£140.00	£583.44	£4,045.15	£1,213.54	£404.53	£1,155.75	£630.36

Application fee - An administration fee to process the application and is non refundable

Booking fee - Charge paid by the applicant once the event is approved in-principle, in order to secure the date and venue and is non refundable

Operational day fee – Main fee charged to hire the park or open space for the first event day

Extra event day fee - Charged to hire the park or green space for subsequent event days

Setup / set down day/s - Fixed fee per day of build and break

Environmental impact fee - Fixed fee, set aside for park stakeholder to use

Grounds deposit - Fixed fee and is refundable if no damaged caused to the park and no fees incurred

Example costing

Large size sponsored run with entry fee requiring 1 day on site

Application fee	£140.00
Booking fee	£583.44
Operational day fee	£4,045.15
Environmental impact fee	£1,155.75
Total charge	£5,924.34
Grounds deposit (refundable)	£630.36

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Commercial event

Event size	No of attendees	Application fee	Booking fee	Operational day fee per head	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Small	Up to 500	£140.00	£146.67	£2.89	Charged at 30% per day of total operational day fee.	Charged at 2.5% per day of total operational day fee.	£117.81	£263.16
Medium	Up to 2,000	£140.00	£1,455.77	£2.89			£577.91	£1,050.60
Large	Up to 10,000	£140.00	£2,917.18	£2.89			£2,311.50	£10,200
Major	Up to 50,000	£140.00	£7,001.00	£2.89			£11,568.90	£15,300
Finsbury Park - major	Up to 50,000	£140.00	£7,001.00	£5.56			£11,568.90	£15,300

Application fee - An administration fee to process the application and is non refundable

Booking fee - Charge paid by the applicant once the event is approved in-principle, in order to secure the date and venue and is non refundable

Operational day fee – Main fee charged to hire the park or open space for the first event day

Extra event day fee - Charged to hire the park or green space for subsequent event days at 30% of the first operational day fee

Setup / set down day/s – Fee charged per day of build and break at 2.5% of the total operational fee

Environmental impact fee - Fixed fee, set aside for park stakeholder to use

Grounds deposit - Fixed fee and is refundable if no damaged caused to the park and no fees incurred

Example costing

Major two day event, with 30,000 in attendance each day in Finsbury Park, with 5 days setup and 2 days set down

Application fee	£140
Booking fee	£7,001
Basic site hire fee (30,000 x £5.56)	£166,800
Extra event day/s (1 x 30% of above)	£50,040
Setup / set down day/s (7 x 2.5% of total operational fee)	£29,190
Environment impact fee	£11,568.90
Total charge	£264,739.90
Grounds deposit (refundable)	£15,300

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Funfair and circus

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Small	Up to 1,000	£140.00	£583.44	£430.10	£105.57	£577.91	£1,505.00
Medium	Up to 2,000	£140.00	£583.44	£630.10	£125.57	£1,341.39	£2,101.20
Large	Over 2,000	£140.00	£583.44	£882.37	£175.60	£1,614.87	£3,151.80
Finsbury Park - large	Over 2,000	£140.00	£583.44	£1,007.94	£201.16	£2,009.90	£3,151.80

Application fee - An administration fee to process the application and is non refundable

Booking fee - Charge paid by the applicant once the event is approved in-principle, in order to secure the date and venue and is non refundable

Operational day fee – Main fee charged to hire the park or open space for the first event day

Setup / set down day/s - Fixed fee per day of build and break

Environmental impact fee - Fixed fee, set aside for park stakeholder to use

Grounds deposit - Fixed fee and is refundable if no damaged caused to the park and no fees incurred

Example costing

Large funfair (not Finsbury Park) 3 operational days with 3 day set up and 2 days set down

Application fee	£140
Booking fee	£583.44
Operational day fee (£882.37 x 3)	£2,647.11
Setup / set down day (£175.60 x 5)	£878.00
Environment impact fee	£1,614.87
Total charge	£5,863.42
Grounds deposit (refundable)	£3,151.80

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Corporate Promotions / Roadshows / Media Events

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Small	Up to 1,000	£140.00	£583.44	£1,444.70	£433.40	£722.25	£577.91	£525.30
Medium	Over 5,000	£140.00	£1,455.77	£4,623.10	£1,386.92	£2,311.50	£1,155.75	£2,101.20
Large	Over 10,000	£140.00	£2,917.18	£9,246.09	£2,773.82	£4,623.05	£2,311.50	£4,202.40

Application fee - An administration fee to process the application and is non refundable

Booking fee - Charge paid by the applicant once the event is approved in-principle, in order to secure the date and venue and is non refundable

Operational day fee – Main fee charged to hire the park or open space for the first event day

Extra event day fee - Charged to hire the park or green space for subsequent event days

Setup / set down day/s - Fixed fee per day of build and break

Environmental impact fee - Fixed fee, set aside for park stakeholder to use

Grounds deposit - Fixed fee and is refundable if no damaged caused to the park and no fees incurred

Example costing

Small event, 2 operational days with 3 days setup and 2 days set down.

Application fee	£140
Booking fee	£583.44
Operational day fee (£1444.70 x 2)	£2,889.40
Setup / set down day (£722.25 x 5)	£3,611.25
Environment impact fee	£577.91
Total charge	£7,802
Grounds deposit (refundable)	£525.30

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Other charges

Event size	Application fee	Booking fee	Operational day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Private hire – invite only	£140.00	£146.67	£3.75 per head	£144.45	£117.81	£263.16
Children's Birthday Parties (10 kids +)	£27.50	£27.50	£1.50 per head	n/a	n/a	£55.00
Markets – with pitch paying fees	£140.00	£338.93	Charged at 38% per pitch fee	Charged at 50% per day of total operational day fee	£577.91	£2,040
Utilities	Charged as per usage plus 10% management fee					
Disruption charge	As per reasonable costs for each event					
Finsbury Park – road closure per half day						£311.15
Event signage per location, per week						£30.00
Promotional banner per location, per week						£58.93

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