

# **OUTDOOR EVENTS POLICY**

## **Fees & Charges**

**April 2021 – March 2022**



### Community and charity

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Very small	Up to 100	£0	£0	£0	£0	£0	£0	£0
Small	Up to 500	£26.60	£26.60	£54.25	£26.60	£26.60	£0	£103
Medium	Up to 2,000	£54.25	£54.25	£106.50	£53.25	£53.25	£108.55	£309
Finsbury Park – medium	Up to 2,000	£54.25	£54.25	£153.60	£74.75	£76.80	£108.55	£309
Large	Up to 10,000	£54.25	£54.25	£532.45	£266.25	£266.25	£320.50	£618
Finsbury Park - large	Up to 10,000	£54.25	£537.60	£2,662.40	£1,331.20	£1,331.20	£1,064.95	£618

**Application fee** - This is an administered fee to process the application. Non refundable.

**Booking fee** - This is the charge paid by the applicant once the event is approved in-principle in order to secure the date and venue. Non refundable.

**Operational day fee** - This fee is charged to hire the park or open space for the first event day.

**Extra event day fee** - This fee is charged to hire the park or green space for the subsequent event day/s.

**Setup / set down day/s** - Fixed fee per day.

**Environmental impact fee** - Fixed fee.

**Grounds deposit** - Fixed fee. Refundable if no damaged caused.

### Example costing

#### Medium community event with 1 operational day and 1 day setup.

Application fee	£54.25
Booking fee	£54.25
Operational day fee	£106.50
Setup / set down day/s	£53.25
Environment impact fee	£108.55
<b>Total charge</b>	<b>£376.80</b>
Grounds deposit (refundable)	£309

All prices are the basic rates and we reserve the right to change and amend without notice.

All quotations and bookings are subject to Haringey Council terms and conditions.

## Commercial charity fundraising

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Small	Up to 500	£135.26	£56.88	£139.56	£41.89	£13.95	£0	£105.06
Medium	Up to 2,000	£135.26	£112.72	£558.31	£167.51	£55.84	£558.36	£315.18
Large	Up to 10,000	£135.26	£563.71	£3,908.35	£1,172.50	£390.85	£1,116.66	£630.36

**Application fee** - This is an administered fee to process the application. Non refundable.

**Booking fee** - This is the charge paid by the applicant once the event is approved in-principle in order to secure the date and venue. Non refundable.

**Operational day fee** - This fee is charged to hire the park or open space for the first event day.

**Extra event day fee** - This fee is charged to hire the park or green space for the subsequent event day/s.

**Setup / set down day/s** – Fixed fee per day.

**Environmental impact fee** – Fixed fee.

**Grounds deposit** - Fixed fee. Refundable if no damaged caused.

## Example costing

## Large size sponsored run with entry fee requiring 1 day on site.

Application fee	£135.26
Booking fee	£563.71
Operational day fee	£3,908.35
Environmental impact fee	£1,116.66
<b>Total charge</b>	<b>£5,723.98</b>
Grounds deposit (refundable)	£630.36

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## Commercial event

Event size	No of attendees	Application fee	Booking fee	Operational day fee per head	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Small	Up to 500	£135.26	£141.71	£2.79	Charged at 30% per day of total operational day fee.	Charged at 2.5% per day of total operational day fee.	£113.82	£263.16
Medium	Up to 2,000	£135.26	£1,406.54	£2.79			£444.54	£1,050.60
Large	Up to 10,000	£135.26	£2,818.53	£2.79			£2,233.33	£10,200
Major	Up to 50,000	£135.26	£6,764.47	£2.79			£11,177.67	£15,300
Finsbury Park - major	Up to 50,000	£135.26	£6,764.47	£5.37			£11,177.67	£15,300

**Application fee** - This is an administered fee to process the application. Non refundable.

**Booking fee** - This is the charge paid by the applicant once the event is approved in-principle in order to secure the date and venue. Non refundable.

**Operational day fee** - This fee is charged per head to hire the park or open space for the first event day.

**Extra event day fee** - This fee is charged to hire the park or green space for the subsequent event day/s at 30% of the total operational day fee.

**Setup / set down day/s** - This fee is charged at 2.5% per day of the total operational day fee.

**Environmental impact fee** - Fixed fee.

**Grounds deposit** - Fixed fee. Refundable if no damaged caused.

## Example costing

Major two day event with 30,000 in attendance each day in Finsbury Park with 5 days setup and 2 days set down.

Application fee	£135.26
Booking fee	£6,764.47
Basic site hire fee (30,000 x £5.37)	£161,100
Extra event day/s (1 x 30% of above)	£48,330
Setup / set down day/s (5 x 2.5% of total operational fee)	£26,178.75
Environment impact fee	£11,177.67
<b>Total charge</b>	<b>£253,686.15</b>
Grounds deposit (refundable)	£15,300

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### Funfair and circus

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Medium	Up to 2,000	£135.62	£563.71	£608.79	£121.32	£1,296.02	£2,101.20
Large	Over 2,000	£135.62	£563.71	£852.53	£169.66	£1,560.26	£3,151.80
Finsbury Park - large	Over 2,000	£135.62	£563.71	£973.85	£194.35	£1,941.93	£3,151.80

**Application fee** - This is an administered fee to process the application. Non refundable.

**Booking fee** - This is the charge paid by the applicant once the event is approved in-principle in order to secure the date and venue. Non refundable.

**Operational day fee** - This fee is charged for each day the fair or circus is open.

**Setup / set down day/s** – Fixed fee per day.

**Environmental impact fee** - Fixed fee.

**Grounds deposit** - Fixed fee. Refundable if no damaged caused.

### Example costing

#### Large funfair (not Finsbury Park) 3 operational days with 3 day set up and 2 days set down.

Application fee	£135.62
Booking fee	£563.71
Operational day fee	£2,557.59
Setup / set down day	£848.30
Environment impact fee	£1,560.26
<b>Total charge</b>	<b>£5,665.48</b>
Grounds deposit (refundable)	£3,151.80

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## Corporate Promotions / Roadshows / Media Events

Event size	No of attendees	Application fee	Booking fee	Operational day fee	Extra event day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Small	Up to 1000	£135.26	£563.71	£1,395.84	£418.74	£697.82	£558.36	£525
Medium	Over 5000	£135.26	£1,406.54	£4,466.76	£1,340.01	£2,233.33	£1,116.66	£2101.20
Large	Over 10000	£135.26	£2,818.53	£8,933.42	£2,680.01	£4,466.71	£2,233.33	£4,202.40

**Application fee** - This is an administered fee to process the application. Non refundable.

**Booking fee** - This is the charge paid by the applicant once the event is approved in-principle in order to secure the date and venue. Non refundable.

**Operational day fee** - This fee is charged to hire the park or open space for the first event day.

**Extra event day fee** - This fee is charged to hire the park or green space for the subsequent event day/s.

**Setup / set down day/s** – Fixed fee per day.

**Environmental impact fee** - Fixed fee.

**Grounds deposit** - Fixed fee. Refundable if no damaged caused.

## Example costing

## Small event 2 operational days with 3 days setup and 2 days set down.

Application fee	£135.26
Booking fee	£563.71
Operational day fee	£2,791.68
Setup / set down day	£3,489.10
Environment impact fee	£558.36
<b>Total charge</b>	<b>£7,538.11</b>
Grounds deposit (refundable)	£525

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## Other charges

Event size	Application fee	Booking fee	Operational day fee	Setup / set down day/s	Environmental impact fee	Grounds deposit
Private event - not open to the public - non licensed	£135.26	£163.84	£83.73 per m2	Charged at 50% per day of total operational day fee.	£547.41	£510
Private event - not open to the public – licensed	£135.26	£263.03	£168.56 per m2		£547.41	£3,060
Markets - maximum stall holder fee £120 / day	£135.26	£327.47	Charged at 37% per pitch fee.	Charged at 50% per day of total operational day fee.	£547.41	£2,040
Utilities	Charged as per usage plus 10% management fee					
Disruption charge	As per reasonable costs for each event					
Finsbury Park – road closure per half day						£300.62
Event signage per location, per week						£28.99
Promotional banner per location, per week						£56.94

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