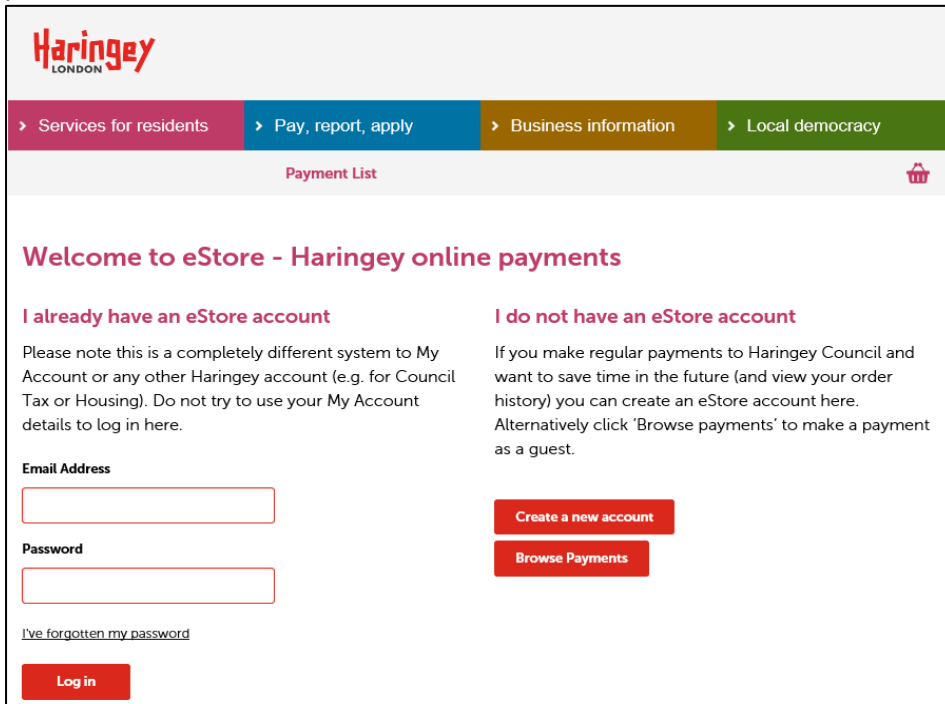


## How do I logon and make a payment?

The following payment process is based on the customer having already registered and having setup their address and card details. From the eStore Haringey online payments home page enter your registered Email address and

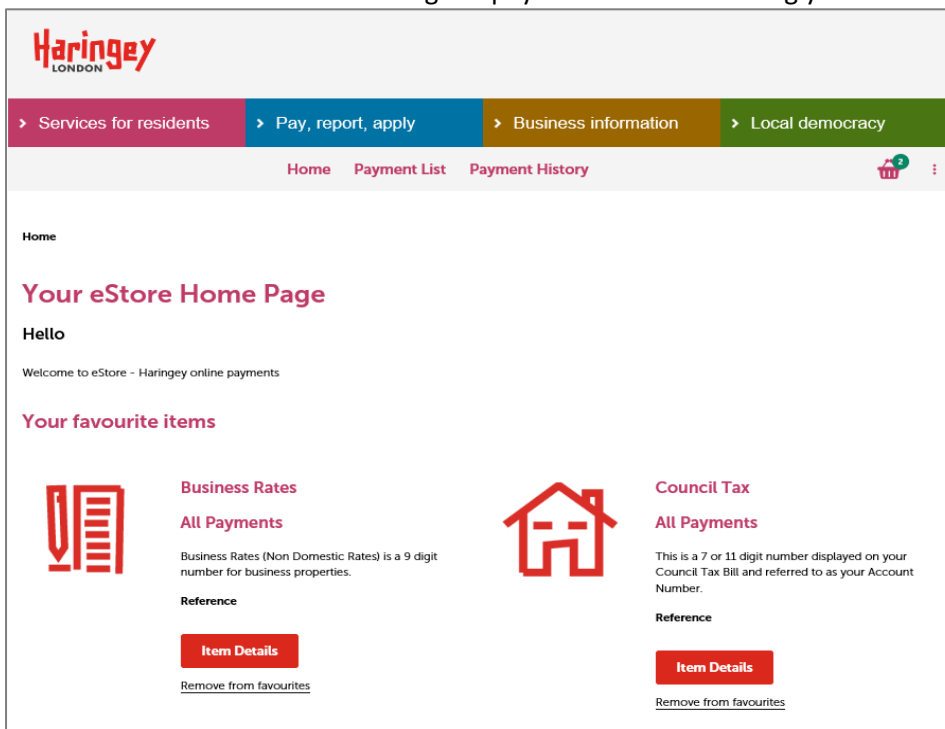
your Password and click [Log in](#).



The screenshot shows the Haringey LONDON eStore login page. At the top, there is a navigation menu with links for 'Services for residents', 'Pay, report, apply', 'Business information', and 'Local democracy'. Below the menu is a 'Payment List' link with a shopping cart icon. The main heading is 'Welcome to eStore - Haringey online payments'. There are two columns of text: 'I already have an eStore account' and 'I do not have an eStore account'. The first column contains a text box for 'Email Address', a text box for 'Password', a 'Log in' button, and a link for 'I've forgotten my password'. The second column contains a 'Create a new account' button and a 'Browse Payments' button.

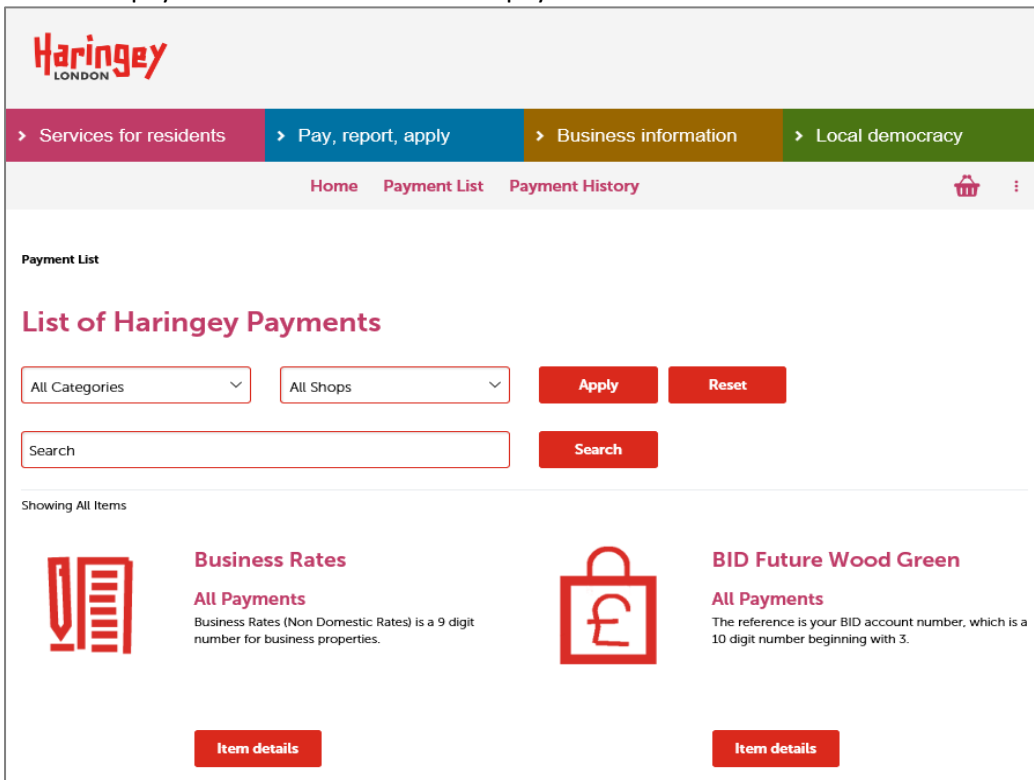
By default, you are presented with your eStore Home Page, to make a payment click on the [Payment List](#) link from the above menu, this will take you the list of available Haringey Payments.

Alternatively, if you make regular payments for one of more payment types, you can now add the payment to your favourites list to save time searching the payment list and entering your details each time you visit.

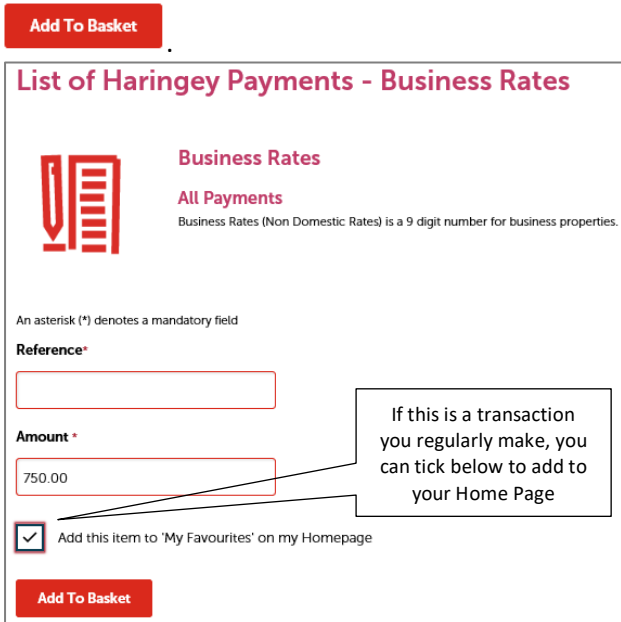


The screenshot shows the Haringey LONDON eStore Home Page. At the top, there is a navigation menu with links for 'Services for residents', 'Pay, report, apply', 'Business information', and 'Local democracy'. Below the menu is a navigation bar with links for 'Home', 'Payment List', and 'Payment History', along with a shopping cart icon and a menu icon. The main heading is 'Your eStore Home Page'. Below the heading is a 'Hello' message and a 'Welcome to eStore - Haringey online payments' message. There are two columns of content under the heading 'Your favourite items'. The first column is for 'Business Rates' and the second is for 'Council Tax'. Each column contains an icon, a title, a description, a 'Reference' field, an 'Item Details' button, and a 'Remove from favourites' link.

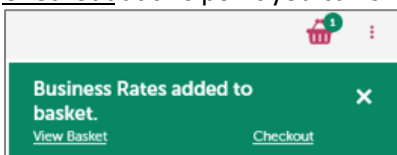
To make a payment scroll down the list of payments and click the **Item details** button for your chosen payment.



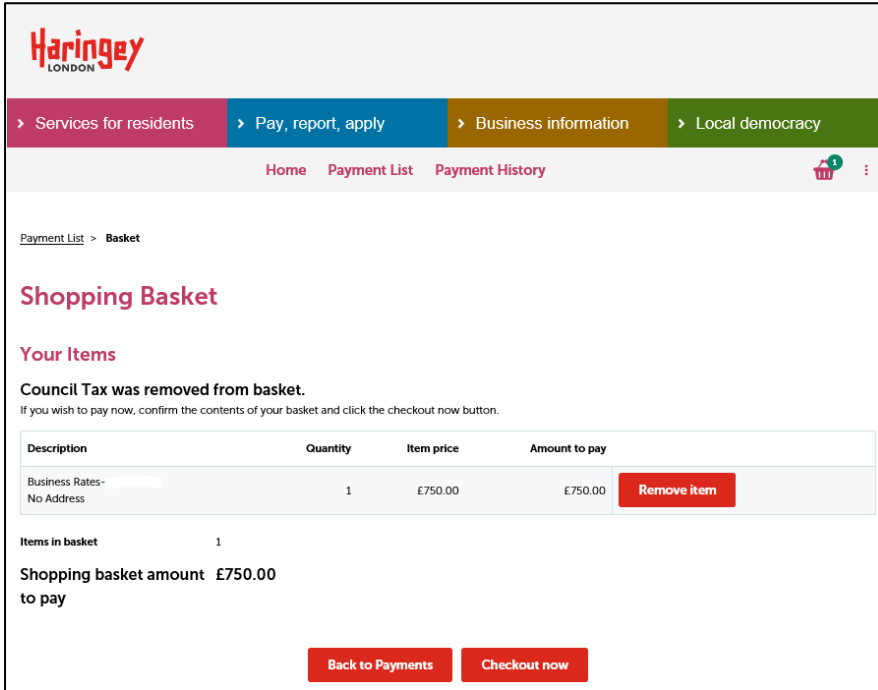
Enter the reference and click **Validate** if correct the Amount field will appear. Enter the amount to pay and click



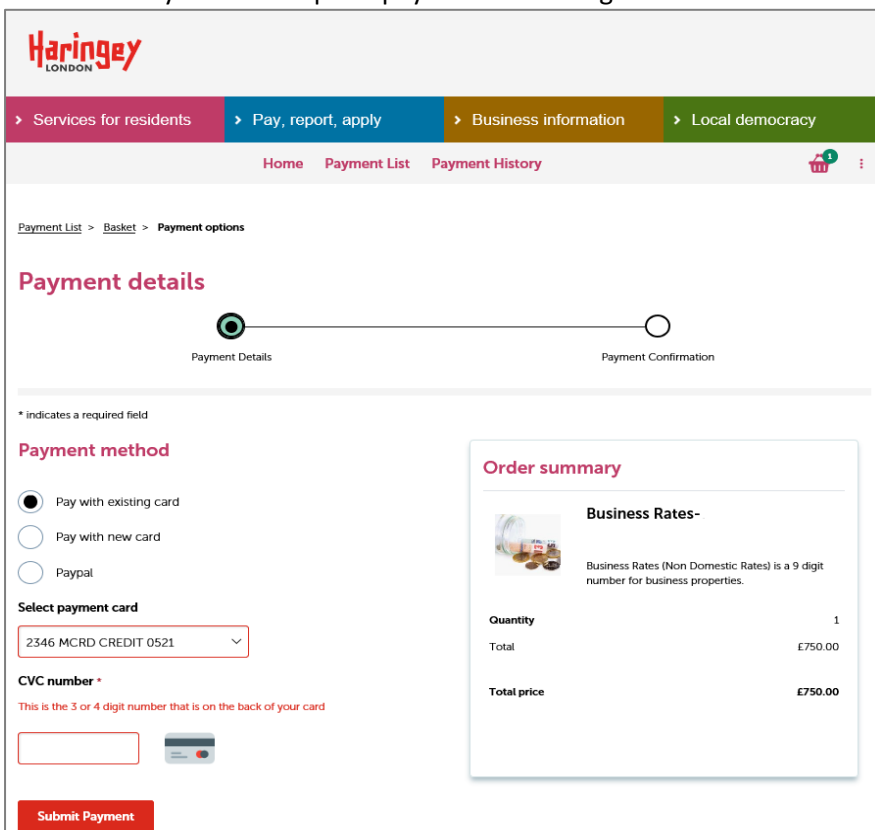
A green confirmation box will appear just below the basket icon with 2 links, [View Basket](#) and [Checkout](#). By clicking [Checkout](#) at this point you can skip straight to the Payment Details page if required.



If you click the basket icon or link, you can either add additional payments by clicking on [Back to Payments](#) or you can check out by clicking [Checkout now](#).



From the Payment Details screen you have a choice of payment options, by default it will select a card you have already registered, if you register two or more cards, you can select from a drop-down. You can also pay with a new card or via PayPal. To complete payment with a registered card enter the CVC number and click [Submit Payment](#).



- If you select the PayPal option, please follow the process below – Pages 6 & 7.
- If you select Pay with new card, please follow the process below – Pages 8 & 9.

If successfully authorised, you will be presented with the Standard Receipt page. From here you can either

**Print**

the receipt or click

**Finish**

Home Payment List Payment History

Payment List > Basket > Payment options Confirmation Authorise Receipt

## Standard Receipt

**Your Payment has been made Successfully.**  
Email has been sent to your registered email address.

<p><b>Payment made to</b></p> <p>Haringey Council Civic Centre High Road London N22 8LE Website www.haringey.gov.uk</p>	<p><b>Payment details</b></p> <p>Receipt Number : WEST00000206 Auth Code : 012718 Transaction Type : Card Card Type : Mastercard Credit Card Number : *****2346 Date : 25/09/2020 21:27:15</p>	<p><b>Payment received from</b></p> <p>Mr C Tax 10 Station Road Wood Green N22 7TR</p>
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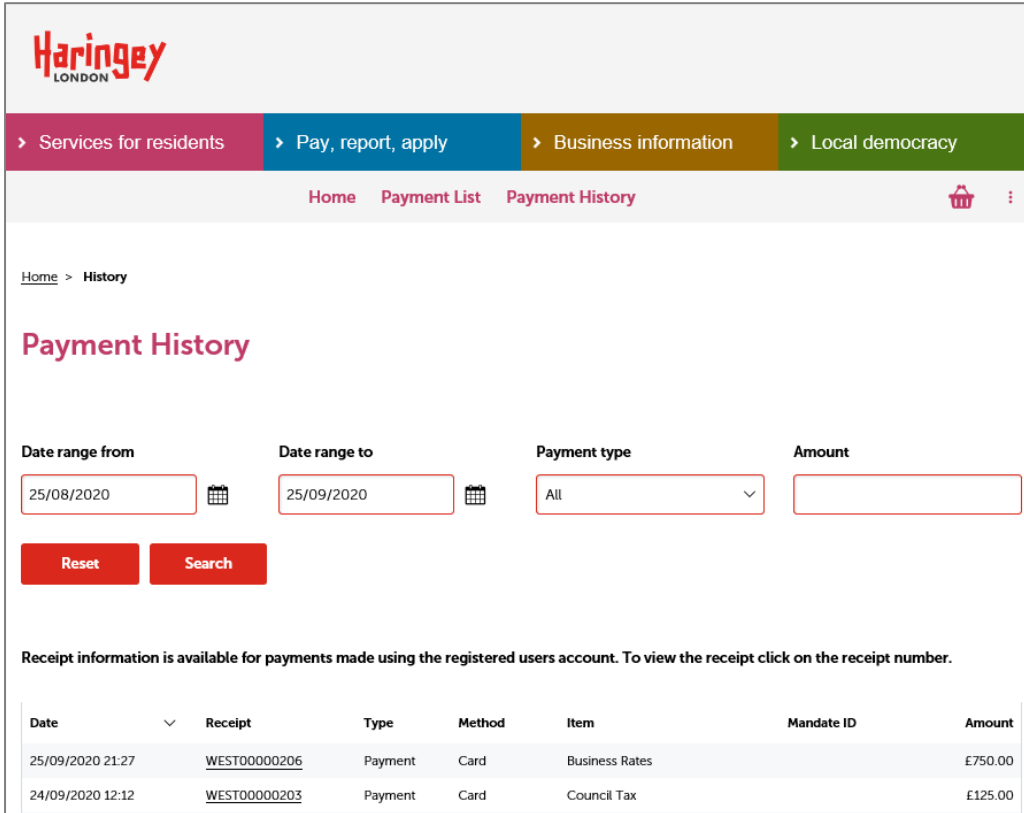
Description	Quantity	Item price (£)	Paid (£)
Business Rates	1	750.00	750.00
<b>Total</b>			750.00

Your payment has been accepted

Your account will be debited the amount shown above

By default, you will also receive email confirmation that the transaction was successful.

As you have access to your payment history, you can access this by clicking on the **Payment History** button where you can view all payments made through the portal after you registered. From here you can retrieve a payment and either print or email if necessary.



The screenshot shows the Haringey LONDON website interface. At the top, there is a navigation bar with four tabs: 'Services for residents', 'Pay, report, apply', 'Business information', and 'Local democracy'. Below this is a breadcrumb trail: 'Home > Payment List > Payment History'. The main heading is 'Payment History'. There are four filter fields: 'Date range from' (25/08/2020), 'Date range to' (25/09/2020), 'Payment type' (All), and 'Amount'. Below the filters are 'Reset' and 'Search' buttons. A note states: 'Receipt information is available for payments made using the registered users account. To view the receipt click on the receipt number.' Below this is a table with the following data:

Date	Receipt	Type	Method	Item	Mandate ID	Amount
25/09/2020 21:27	<a href="#">WEST00000206</a>	Payment	Card	Business Rates		£750.00
24/09/2020 12:12	<a href="#">WEST00000203</a>	Payment	Card	Council Tax		£125.00

**Making a payment by PayPal**

Select the Paypal radio button then click [Continue to checkout summary](#) you will see the following Confirmation screen.

**Payment method**

- Pay with existing card
- Pay with new card
- Paypal


[Continue to checkout summary](#)

**Payment Summary**

**Payment method**

PayPal  
[Edit payment method](#)

**Review items**

	<b>Council Tax-</b>	<a href="#">Remove</a>
	This is a 7 or 11 digit number displayed on your Council Tax Bill and referred to as your Account Number.	
	<b>Quantity</b>	1
	<b>Total price</b>	£125.00

Order total  
£125.00


[Confirm payment](#)

Click [Confirm payment](#) you will then be redirected to a PayPal page to login with your registered PayPal details.

**Authorising your payment**

Redirecting to PayPal  
Please wait while you are redirected to the PayPal site.





**Log in to PayPal**



Enter your email address or mobile phone number to get started.

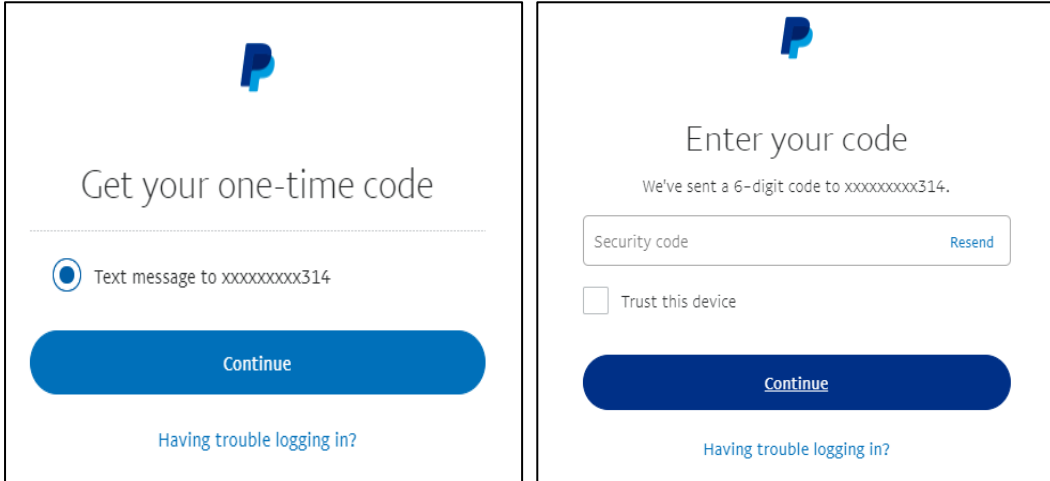
[Next](#)


or

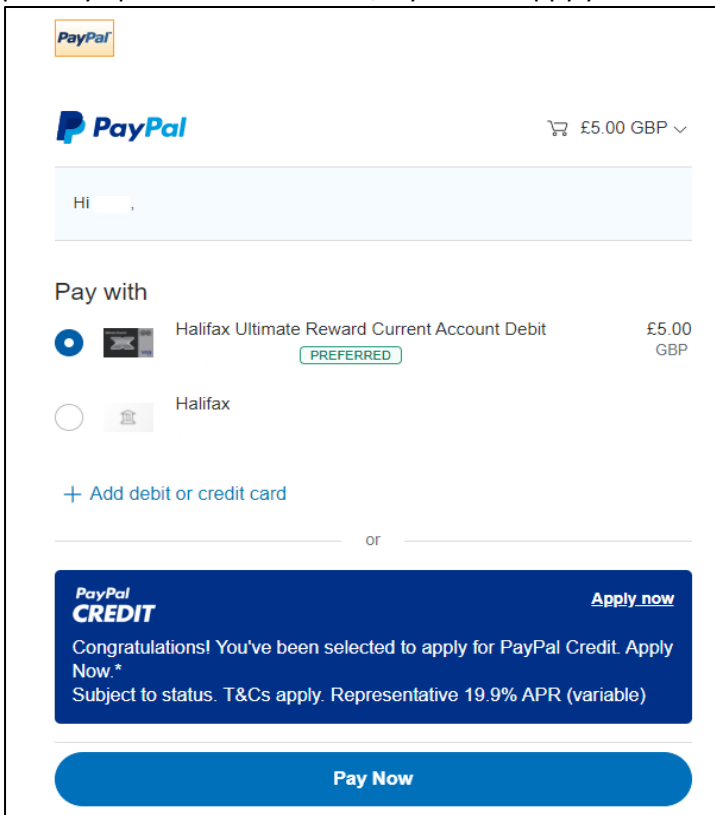
[Create an account](#)

You may see some additional screens appear within PayPal depending on your security settings.

After you login you may be presented with a One Time Code screen. Click  and check your mobile phone for a PayPal text with the 6-digit code. Enter the code then click .



The confirmation should appear like below with your desired PayPal primary and backup options, by default your primary option will be selected, if you are happy you can click  to complete.



If the payment is successful you will be diverted back to our payment system where the receipt confirmation will be displayed.

**Making a payment via a New Card**

Select the Pay with new card radio button, enter the Card Details fields, you have the option to save card details, click the tick box, then select a known address or alternatively, select provide a new address.

**Payment method**

- Pay with existing card
- Pay with new card
- Paypal

**Card details**

Enter your information as it appears on your card  
An asterisk (\*) denotes a mandatory field

**Name on card \***


**Card number \***

**Expiry date \***

**CVC number \***

This is the 3 or 4 digit number that is on the back of your card

Save card details

Check this box if you wish to save this card in your registered cards list

Select a known address

Provide a new address

Select a known address

Provide a new address

**Enter in your post code to search for your address**

EG. SW1 1AA

**Find Address**

[Enter your address manually](#)

At this point you can enter a post code and click **Find Address**, a drop-down will appear from which you can select the correct address, then click **Continue to checkout summary**.

**Enter in your post code to search for your address**

EG. SW1 1AA

**Find Address**

**Please select**

- St. Clement Danes Holborn Estate Charity, Drury Lane, London
- St. Clement Danes School, Drury Lane, London
- Centrepoin, 124 Drury Lane, London
- Flat 040, Centrepoin, 124 Drury Lane, London
- Flat 11, Centrepoin, 124 Drury Lane, London

[Enter your address manually](#)



On the Payment summary screen review the information then click

Confirm payment

Home Payment List Payment History

## Payment Summary


### Payment method

Mastercard Credit ending in 2346  
[Edit payment method](#)

### Billing information

[Edit billing information](#)  
Mr A Test  
10  
Station Road  
Wood Green  
London

### Review items

	<b>Council Tax-</b>	<a href="#">Remove</a>
	This is a 7 or 11 digit number displayed on your Council Tax Bill and referred to as your Account Number.	
	<b>Quantity</b>	1
	<b>Total price</b>	£125.00

**Order total**  
£125.00

Confirm payment

If successfully authorised, you will be presented with the Standard Receipt page. From here you can either

Print

the receipt or click

Finish