

**MINUTES OF THE SAFEGUARDING ADULTS BOARD**  
**Tuesday 30<sup>th</sup> January 2018 at 14:00**  
**Conference Room 3 & 4, Level 9, River Park House**

**MEMBERSHIP & ATTENDANCE:**

AGENCY	NAME	Initials	ATTENDANCE
Safeguarding Adults Board	Dr Adi Cooper, (Chair)	AC	✓
	Rebecca Waggott, Governance & Improvement	RW	✓
	Ashraf Sahebodin, Governance & Improvement	AS	✓
Volunteer Lay Member	Lauritz Hansen-Bay	LH-B	✓
<b>Local Authority</b>			
Chief Executive Service	Tracie Evans, Deputy CEO	TE	Apologies
Adult Services	Beverley Tarka, Director of Adult Services	BT	✓
	Jeni Plummer, Operational Lead Manager	JP	✓
	Helen Constantine, Strategic Lead - Joint Governance & Improvement Service	HC	✓
	Marianne Ecker, Lead OD Consultant	ME	✓
Commissioning	Charlotte Pomery, AD for Commissioning	CP	✓
	Margaret Gallagher, Performance Manager	MG	✓
	Paula Rioja, Senior Performance Officer	PR	✓
Children's Services	Sarah Alexander, Interim AD Children's Safeguarding & Social Care	SA	Apologies
Public Health/ Community Safety	Fiona Dwyer, Strategic Lead Violence Against Women and Girls	FD	✓
Legal Services	Stephen Lawrence-Orumwense, Assistant Head of Legal	SL-O	✓
Housing	Jasper South, Head of Tenancy Services, Homes for Haringey	JS	✓
Lead Member for Adult Safeguarding	Cllr Bernice Vanier	BV	-
<b>Health Services</b>			
Haringey Clinical Commissioning Group	Jennie Williams, Executive Nurse Director of Quality and Integrated Governance HCCG	JW	Apologies
	Hazel Ashworth, Safeguarding Adults Lead	HA	✓
Whittington Health	Theresa Renwick, Safeguarding Adults Lead	TR	✓
	Sarah Hayes, Deputy Director of Nursing	SH	Apologies
NMUH	Deborah Wheeler, Director of Nursing	DW	-
	Elizabeth (Betty) Wynne, Deputy Director of Nursing	EW	-
	Sarah Pope, Lead Nurse for Adult Safeguarding	SP	✓

BEH-MHT	Mary Sexton, Executive Director of Nursing Quality & Governance	MS	Apologies
	Ruth Vines, Head of Safeguarding	RV	✓
<b>Police</b>			
Haringey Police	Helen Millichap, Borough Commander	HM	Apologies
	Des Fahy, DCI Haringey Police	DF	✓
	Nigel Brookes, Superintendent, Haringey Police	NB	✓
	Dave Courcha, A/DCI Haringey Police	DC	Apologies
Probation	Andrew Blight, Assistant Chief Officer	AB	Apologies
	Aveen Gardiner – Area Manager Community Rehabilitation Company	AG	-
Care Quality Commission	Gloria Dowling, Inspection Manager	GD	-
London Fire Brigade	Simon Amos, Haringey Borough Commander	SAm	-
	Pamela Oparaocha, Station Manager, Hornsey	PO	✓
London Ambulance Service	Alex Ewings, Quality, Governance and Assurance Manager	AE	✓
Healthwatch	Sharon Grant, Chair	SG	✓
Bridge Renewal Trust	Geoffrey Ocen, CEO	GO	✓

**IN ATTENDANCE:**

Agency	NAME		
House of Lords	Baroness Lola Young and Meredith Chagares (Item 5.1)	LY/MC	✓
Haringey ASC	John Everson (Item 5.4)	JE	✓
Haringey Public Health	Dr Negin Sarafraz-Shekary and Andrea Wershof (Item 10.1)	Dr NS/AW	✓
Department of Health	Rebecca Brown (Observing)	RB	Apologies

ITEM	SUBJECT/DECISION	ACTION BY
1.	<b>WELCOME AND INTRODUCTIONS:</b> By Dr Adi Cooper (Chair)	
2.	<b>APOLOGIES</b> Apologies for absence were received from those listed above and accepted by the meeting.	
3.	<b>URGENT BUSINESS</b> None	
4.	<b>MINUTES OF LAST MEETING AND MATTERS ARISING</b> The minutes of the October meeting were reviewed and agreed.  <b>ACTION 9:</b> The bite-size awareness session was held on 29.11.2017 and over 100 staff attended (staff from ASS, HfH and Mental Health practitioners). The awareness sessions were delivered by the London Fire	

	<p>Brigade to raise awareness of a wide range of complex behaviour and challenging cases, with the aim of reducing and managing hoarding and risks for those people identified as being of particular concern.</p> <p><b>ACTION 15:</b> HC confirmed that the Haringey SAB has responded to the LSAB on the work programme development. HSAB identified 3 key areas; 1) Managing provider risks, 2) MCA/DoLs legislation, and 3) Data collection (agreed set of metrics London wide.</p> <p>AC noted that the LSAB will be meeting to discuss the London wide response and will be publishing the agreed priorities..</p> <p><b>ACTION:</b></p> <p>1. HC to circulate LSAB priorities to the Board once available.</p>	HC
5.	<b>BRIEFINGS AND PRESENTATIONS</b>	
5.1	<p><b>Tackling Modern Slavery</b></p> <p>The Board welcomed Baroness Lola Young to present the amendment to the Tackling Modern Slavery Bill 2015</p> <p>The Modern Slavery Act 2015 became law in March 2015, building on the previous Government’s legislation on exploitation. Among other provisions, the Modern Slavery Act toughened penalties to allow a maximum sentence of life imprisonment for serious human trafficking and modern slavery offences, and provided safeguards for victims.</p> <p>Baroness Young of Hornsey introduced a Private Member’s Bill to the House of Lords which seeks to amend the Modern Slavery Act 2015 to include public bodies in the transparency in supply chains requirements of the Act; and to require companies and public bodies to publish a modern slavery statement.</p> <p>LY highlighted the following relevant points for Local Authorities and the HSAB:</p> <ol style="list-style-type: none"> <li>I. Duty for Local Authority to identify actual and potential victims of modern slavery;</li> <li>II. Prevention and protection of vulnerable adults; and</li> <li>III. Section 54 (Act) Transparency in Supply Change.</li> </ol> <p>A number of organisations have already produced modern slavery statements, however, it was noted by HSAB members that it was not clear on the level of information required in the statement. LY noted that Section 54(5) of the Modern Slavery Act lists six areas which organisations may assess themselves against in their statements.</p> <p>LY urged Haringey Council to produce a Modern Slavery statement, using it as a risk assessment tool. It was also noted that Camden Council have already produced a statement.</p> <p>GO noted that the Council is consulting on a proposal to introduce two new property licensing schemes. The Bridge Renewal Trust will be looking at the Modern Slavery aspect and how this fits in with the consultation.</p>	

	<p>LH-B requested more awareness guides for members of the public. It was noted that Essex Police and Kent Police have produced awareness-raising leaflets about modern slavery.</p> <p><b>ACTION:</b></p> <ol style="list-style-type: none"> <li>2. AC to circulate video link to guidance on Modern Slavery to HSAB.</li> <li>3. AS to circulate the Modern Slavery Bill to the HSAB</li> <li>4. CP to check if direct payment reviews consider modern slavery risk.</li> <li>5. HC to feedback to Council's Policy Strategy Team the recommendation that the Council prepare a modern slavery statement as part of the Borough Plan.</li> </ol>	<p>AC</p> <p>AS CP</p> <p>HC</p>
<p>5.2</p>	<p><b>Draft MSP Temperature Check</b></p> <p>HC presented the HSAB London MSP Temperature Check for review and agreement. HC thanked Haringey ASS, NMUH, BEHMHT and the CCG for their contributions. TR apologised for no returns from Whittington and will feedback to HC in the next week or so.</p> <p>HC explained that there are still some gaps which will need to be addressed by having appropriate plans of actions put in place. The deadline to submit the MSP Temperature Check to London SAB is 31 March 2018.</p> <p>CP requested that the Board needs more information on what the MSP temperature check means for the HSAB, what is the next step and how the gaps will be addressed. AC noted that the HSAB should take stock of where the Board stands on the road to full implementation of MSP (using the 10 stage road map) and then reflect on the current and future Strategic Plan using the evidence in the temperature check.</p> <p><b>ACTION:</b></p> <ol style="list-style-type: none"> <li>6. TR to send comments from Whittington to HC to feed in to the MSP temperature check.</li> <li>7. GO to contribute to the MSP (section: Work with the voluntary and community sectors to define and support their role in MSP). GO to send comments and feedback to HC by mid-February 2018.</li> <li>8. HC to circulate information about the MSP pilot sites (social isolation and loneliness) to the Board.</li> <li>9. HC to bring back final MSP temperature check to the April Board to identify where we are and what the next steps are, and to use as a trigger for ongoing development.</li> <li>10. HC to check the MSP Temperature Check 10 stage road map (published by ADASS 2016) to judge where the HSAB currently stands and the next steps</li> </ol>	<p>TR</p> <p>GO</p> <p>HC</p> <p>HC</p> <p>HC</p>
<p>5.3</p>	<p><b>Learning from London SARs</b></p> <p>HC proposed that 2 half-day workshops (are held across the partnership to promote learning from the London SARs report and the Robert SAR. Due to staff availability, workshops to be held in April/May 2018.</p> <p>ME explained that the Prevention and Training subgroup discussed the Learning from London SARs and more work is required on embedding MCA and risk across the partnership.</p>	

	<p>HC noted that the SAB has been asked to respond to the request by the London SAB for progress updates against the Learning from SARs report recommendations by the end of March 2018. The Quality Assurance Subgroup has been asked to consider two recommendations (monitoring SAR referrals and embedding learning in policies and procedures) and these will be looked at the next subgroup meeting in February.</p> <p><b>ACTION:</b></p> <p>11. HC/RW to arrange SAR workshop in April/May 2018 12. HC/CP to prepare response to London SAB around Learning from SARs.</p>	<p>HC/RW HC/CP</p>
5.4	<p><b>Review of Adult Social Services Safeguarding</b></p> <p>JE presented a paper on an internal safeguarding review held between January and September 2017, on safeguarding adult practice in adult social services in Haringey.</p> <p>JE explained there was a need to redevelop the safeguarding offer, in line with the introduction of the Care Act 2014 and the new duties and responsibilities for local authorities. The internal Safeguarding review process identified key areas of concern that provided the focus for discussion and challenge at subsequent management and case file audit meetings.</p> <p>It was noted that a Safeguarding Adults Improvement Plan has been developed to address the concerns identified throughout the initial self-assessment, management meetings, workshop and case file audits.</p> <p>Areas of improvement and areas for ongoing monitoring have been identified. A review of progress will be undertaken in 2018, potentially through a London ADASS Peer review of Adult Safeguarding in Haringey, focusing on practice.</p> <p><b>ACTION:</b></p> <p>13. JE to bring back the Safeguarding Adults Improvement Plan to the HSAB meeting in October 2018 following the peer review as mentioned above. AS to add to the HSAB forward plan.</p>	<p>JE AS</p>
6.	<b>BUSINESS ITEMS</b>	
6.1	<p><b>Strategic Plan and Priorities 2017-2018</b></p> <p>HC presented the Q3 Haringey Safeguarding Strategic Plan. The amended plan was reviewed and discussed. The Board will need to consider what we will roll forward in our next 3 year plan. The board agreed for the subgroup chairs to discuss at their respective subgroup meetings and report back to HC who will feed this in to the new draft 3 year plan.</p> <p>HC presented (part B) a report which provides a summary of findings from the recent North Central London (NCL) Safeguarding Survey based on public and professional consultation. Following the NCL safeguarding survey and discussions with the NCL group (with the exception of Enfield Council), there were 4 key areas identified for collaboration/alignment: 1) Audits and assurance, 2) Learning from SARs, 3) Culture, change and learning development, and 4) Prevention.</p> <p>There was a common view across the HSAB members that if an aligned strategy across the NCL is agreed, then the locality objectives/identity</p>	

	<p>needs to be maintained and not lost. HC explained that the strategic direction across the NCL is the same and the plan is not a joint strategy but an aligned strategy which will retain localised business priorities.</p> <p>The board agreed to commit to develop the aligned strategy and to integrate local objectives and priorities as it needs to add value as a partnership.</p> <p><b>ACTION:</b></p> <p><b>14. Subgroup leads to discuss at their next subgroup meetings which priorities to roll forward to the next 3 year plan and feedback to HC to incorporate in the draft 2018-2021 strategy.</b></p> <p><b>15. HC to present the draft 2018-2021 Strategic Plan at the next HSAB in April for agreement.</b></p>	<p>Subgroup Chairs</p> <p>HC</p>
<b>7</b>	<b>SUBGROUP UPDATES</b>	
<b>7.1</b>	<p><b>MCA/DoLS Subgroup Update</b></p> <p>TR provided a verbal update on the MCA/DoLS subgroup. TR explained that attendance at the sub group has been disappointing for some time now. Consequently, at the SAB Chairs meeting in December, it was proposed the group be suspended for one year, and a task and finish group, looking at practice and implementation of the MCA across the partnership, be developed instead.</p> <p>This is a time of huge change within the MCA and DoLS landscape, and one which can be influenced by looking at proposals for legislative change, and also guidance development documents (DoLS consultation and NICE guidance).</p> <p><b>ACTION:</b></p> <p><b>16. TR and JP to establish a mechanism to drive this work forward. To be discussed at the next HSAB chairs executive meeting on 21<sup>st</sup> March 2018.</b></p>	<p>TR/JP</p>
<b>7.2</b>	<p><b>Prevention and Training &amp; Development Subgroup Update</b></p> <p>ME presented the annual safeguarding training report. The report represents the safeguarding training activity for calendar year 2017 across partners represented on the HSAB. Over 9550 face to face safeguarding training sessions were delivered in the regions covered by partners which is over 2250 more face to face sessions than last year.</p> <p>ME noted that there is on-going partnership work with Bridge Renewal Trust to ensure the voluntary and community sector is supported in delivering training to staff and volunteers and progress new developments to support Charity Trustees.</p>	
<b>7.21</b>	<p><b>Learning from SAR Robert</b></p> <p>Please see minutes above, item 5.3</p>	
<b>7.2.2</b>	<p><b>Prevention &amp; Training ToR review</b></p> <p>ME presented the revised Prevention and Training subgroup Terms of Reference. The revised ToR now include any training requirements following learning from SARs.</p> <p>The board agreed the revised Prevention and Training subgroup Terms of Reference.</p>	

7.3	<p><b>SAR subgroup update</b></p> <p>This Section is exempt from publishing</p> <p><b>ACTION:</b>  17. The SAR subgroup to identify any learning for SAB partners from the two SARs.</p>	AC/RW
7.3.1	<p><b>Progress on Reviews and new SAR referrals (tracker)</b></p> <p>This Section is exempt from publishing</p>	
7.3.2	<p><b>S42 OGNH learning report</b></p> <p>All to note</p>	
7.3.3	<p><b>BG Learning Report</b></p> <p>All to note</p>	
7.4	<p><b>Quality Assurance Subgroup update</b></p> <p>CP provided an update on the work on the Quality Assurance Subgroup which met on 16<sup>th</sup> November 2017. The main item of discussion at the last subgroup meeting has been on data and performance. There was discussion about the Q2 report and concerns about the quality of the information and the considerable problems with recording.</p> <p>The contents of the Strategic Plan were discussed and noted. All members of the subgroup were tasked to look at the plan and update accordingly.</p> <p>The next scheduled Multi Agency QA subgroup is on Wednesday 21st February 2018.</p>	
7.4.1	<p><b>Policies update (Tracker)</b></p> <p>All to note</p>	
7.4.2	<p><b>Provider Concerns</b></p> <p>All to note, the next provider concerns report will include CCG data.</p>	
7.4.3	<p><b>Risk Register</b></p> <p>All to note</p>	
7.4.4	<p><b>Met Police Organisational Changes</b></p> <p>DF explained that there are still plans for Haringey Police to merge with other forces but no further details are available at present.</p>	
7.4.5	<p><b>STP Learning Event Feedback</b></p> <p>This item has been deferred to the next meeting in April 2018.</p> <p><b>ACTION:</b>  18. AS to add to the April forward plan.</p>	AS

7.4.6	<p><b>Engaging the Local Community in CCG/Health Reorganisation</b></p> <p>SG provided a verbal update on the engagement of local community in the CCG/health reorganisation. SG noted that there has been discussions with the STP but no further updates available.</p> <p>SG expressed safeguarding concerns highlighted to HealthWatch about problems at NMUH, for example, the lack of senior doctors available to supervise junior doctors.</p> <p><b>ACTION:</b></p> <p>19. SP to provide a report to the next HSAB in April on the safeguarding monitoring at NMUH A&amp;E.</p> <p>20. HA to feed back to JW that HSAB have requested a report on CCG monitoring of safeguarding at NMUH to the April SAB.</p>	<p>SP</p> <p>HA/JW</p>
7.4.7	<p><b>HSAB Performance Reporting 2017/18 Q3</b></p> <p>PR update the board on the HSAB performance reporting,. It was noted that a lot of work has been carried out in terms of including multi-agency data but more work is required as the performance dashboard still appears to be council led.</p> <p><b>ACTION:</b></p> <p>21. Request to all partners to provide necessary performance data to PR so the QA subgroup can review prior to next HSAB meeting.</p>	<p>ALL</p>
8.	<p><b><u>Exempt Items</u></b> None</p>	<p>Exempt items to follow under separate email cover</p>
9.	<p><b><u>New items of Urgent Business</u></b> None.</p>	
10.	<p><b>INFORMATION ITEMS</b></p>	
10.1	<p><b>Haringey Local Area Co-ordination</b></p> <p>The board welcomed Dr Negin Sarafraz-Shekary and Andrea Wershof to present the Haringey Local Area Co-ordination.</p> <p>The local area coordinator works alongside individuals and families (of all ages) with disabilities, mental health needs, older people and carers, to help create a vision for the future and build a good life. The LAC often come in contact with vulnerable people.</p> <p>The LAC operates in 2 wards in the Borough; Northumberland and Hornsey. Subject to an evaluation, the LAC will branch out to other wards in the Borough</p> <p><b>ACTION:</b></p> <p>22. AS to circulate LAC contact details to the HSAB circulation to raise awareness of the LAC and share with other providers.</p>	<p>AS</p>
11.	<p><b>Future meeting agenda items and dates</b></p>	

	<p>The Board noted the following future agenda items:</p> <p><b>24 April 2018 (14:00-16:00 – RPH Level 9 Rooms 3 &amp; 4)</b></p> <ul style="list-style-type: none"> <li>• Learning from Fire Deaths</li> <li>• Learning from SARs</li> <li>• Safeguarding Adults Prevention Strategy &amp; Delivery Plan</li> <li>• HSAB Strategic Plan closedown/draft 2018-21 Strategic Plan</li> <li>• London-wide Information Sharing Agreement (tbc)</li> <li>• Position statement on the feasibility of an Adults MASH</li> <li>• MSP temperature check (ongoing developments and next steps)</li> <li>• Safeguarding monitoring of NMUH A&amp;E and CCG</li> </ul> <p><b>10 July 2018 (14:00-16:00 – Venue tbc)</b></p> <ul style="list-style-type: none"> <li>• Haringey’s Joint Establishment Concerns Procedure (tbc)</li> </ul> <p><b>October 2018 tbc</b></p> <ul style="list-style-type: none"> <li>• Safeguarding Adults Improvement Plan update (post peer review)</li> </ul>	<p>SA/PO ME/DC ME/DC Chair/HC HC BT HC SP/HA/JW</p> <p>CP/HA/ HC</p> <p>JE</p>
<p>12.</p>	<p><b>Any Other Business</b></p> <ul style="list-style-type: none"> <li>• AS to invite Rebecca Brown to a future HSAB meeting</li> <li>• All to note that Mary Sexton Executive Director of Nursing Quality &amp; Governance at BEHMHT has now left the organisation. Linda McQuaid, is the Interim Director of Nursing.</li> <li>• Sarah Hayes is now the interim Chief Nurse and Director of Patient Experience at the Whittington.</li> <li>• The Board agreed to change the timing of future HSAB meetings to 14:30-16:30</li> </ul>	<p>AS</p>