

MINUTES OF THE SAFEGUARDING ADULTS BOARD
Tuesday 24th April 2018 at 14:30
Conference Rooms 3 & 4, Level 9, River Park House

MEMBERSHIP & ATTENDANCE:

AGENCY	NAME	Initials	ATTENDANCE
Safeguarding Adults Board	Dr Adi Cooper, Chair	AC	✓
	Rebecca Waggott, Governance & Improvement	RW	✓
	Ashraf Sahebodin, Governance & Improvement	AS	Apologies
Volunteer Lay Member	Lauritz Hansen-Bay	LH-B	✓
Local Authority			
Adult Services	Beverley Tarka, Director of Adult Services	BT	✓
	Jeni Plummer, Operational Lead Manager	JP	✓
	Helen Constantine, Strategic Lead - Joint Governance & Improvement Service	HC	Apologies
	Marianne Ecker, Lead OD Consultant	ME	✓
Commissioning	Charlotte Pomery, AD for Commissioning	CP	✓
	Margaret Gallagher, Performance Manager	MG	✓
	Paula Rioja, Senior Performance Officer	PR	Apologies
Children's Services	Sarah Alexander, Interim AD Children's Safeguarding & Social Care	SA	✓
Public Health/ Community Safety	Fiona Dwyer, Strategic Lead Violence Against Women and Girls	FD	✓
Legal Services	Stephen Lawrence-Orumwense, Assistant Head of Legal	SL-O	Apologies
Housing	Jasper South, Head of Tenancy Services, Homes for Haringey	JS	✓
Lead Member for Adult Safeguarding	Cllr Bernice Vanier	BV	-
Health Services			
Haringey Clinical Commissioning Group	Jennie Williams, Executive Nurse Director of Quality and Integrated Governance	JW	✓
	Hazel Ashworth, Safeguarding Adults Lead	HA	✓
Whittington Health	Theresa Renwick, Safeguarding Adults Lead	TR	✓
	Sarah Hayes, Deputy Director of Nursing	SH	Apologies
NMUH	Deborah Wheeler, Director of Nursing	DW	-
	Elizabeth (Betty) Wynne, Deputy Director of Nursing	EW	✓
	Anna Langthorne, Head of Emergency Nursing and Medicine	AL	✓
	Sarah Pope, Lead Nurse for Adult Safeguarding	SP	-

BEH-MHT	Ruth Vines, Head of Safeguarding	RV	✓
Police			
Haringey Police	Helen Millichap, Borough Commander	HM	Apologies
	Tony Kelly, DSI Safeguarding, Haringey Police	TK	✓
	Mark Tester, DS MASH, Haringey Police	MT	✓
Probation	Andrew Blight, Assistant Chief Officer	AB	Apologies
	Katie Morgan – Area Manager Community Rehabilitation Company	KM	-
London Fire Brigade	Simon Amos, Haringey Borough Commander	SAm	✓
London Ambulance Service	Sophie Hill, Quality, Governance and Assurance Manager	SHi	Apologies
Healthwatch	Sharon Grant, Chair	SG	-
Bridge Renewal Trust	Geoffrey Ocen, CEO	GO	✓

IN ATTENDANCE:

Agency	NAME		

ITEM	SUBJECT/DECISION	ACTION BY
1.	WELCOME AND INTRODUCTIONS: By Dr Adi Cooper (Chair)	
2.	APOLOGIES Apologies for absence were received from those listed above and accepted by the meeting.	
3.	URGENT BUSINESS None	
4.	<p>MINUTES OF LAST MEETING AND MATTERS ARISING The minutes of the January meeting were reviewed and agreed.</p> <p>ACTION 16: JP noted that she and TR had met to discuss ideas to drive forward the MCA/DoLS work following suspension of the subgroup. JP/TR to bring recommendations to the next SAB meeting.</p> <p>ACTION 17: RW noted that learning from the Somerset SAR is included in item 7.2.2 but the Enfield SAR was published later than expected so learning will be brought to the next SAB meeting.</p> <p>ACTION:</p> <ol style="list-style-type: none"> JP/TR to present recommendations for taking MCA/DoLS work forward at July SAB meeting. AC/RW to present learning from Enfield SAB at July SAB. 	<p>JP/TR</p> <p>AC/RW</p>
5.	BRIEFINGS AND PRESENTATIONS	

<p>5.1</p>	<p>Children's Services: Joint Targeted Area Inspection</p> <p>Sarah Alexander gave a presentation about the Ofsted Joint Targeted Area Inspection undertaken in Children's Services in December 2017, which focused on the theme of abuse and neglect in children aged 7 to 15.</p> <p>SA noted that Children's Services are finalising an action plan to address the findings of the inspection, due to be sent to Ofsted next week.</p> <p>The identified strengths include: multi-agency representation in the MASH; engagement with parents; engagement with Police, schools and GPs; and safeguarding training on neglect.</p> <p>The identified improvements required include: joint partnership decision-making in the MASH; consideration of families' historical context; understanding of early help across the partnership; ensuring early help to meet the needs of families; families need the right help at the right time (Think Family).</p> <p>CP noted that work is underway within Commissioning to develop a Think Family approach which does not just focus on the presenting need but also the person's history and context.</p> <p>BT added that Adult Social Services are working with Children's Services on Think Family training and awareness raising and want to strengthen this work going forward. BT also explained that there will be a work stream in 2018/19 looking at the feasibility of an integrated Children's and Adults MASH to improve the efficiency of joint safeguarding work. This may also benefit the transition between children's and adults services.</p> <p>AC thanked SA for the briefing and asked for any recommendations on how the SAB can support work on early intervention. SA highlighted the importance of all agencies sharing information about people within the families that they support, and considering the risks for all family members. SA gave the example of adult drug users storing drugs at home where children may be present, but not being visited by professionals, and so the impact on children may go unnoticed.</p> <p>TK noted that there can be issues with information sharing within as well as across organisations. AC asked if TK could bring an information item to SAB around organisational changes and the MPS performance dashboard once organisational changes have been embedded in the Police.</p> <p>TR highlighted that there is an opportunity to work jointly with Children's Services in responding to the Newcastle Joint Serious Case Review into Child Sexual Exploitation.</p> <p>AC noted that the Strategic Plan will need to be updated to reflect the work being undertaken relating to early help, the MASH and the Serious Case Review.</p> <p>LH-B suggested that Neighbourhood Watch members could be targeted to increase awareness and reporting of child abuse/neglect. SA to provide link to information on website for distribution to Neighbourhood Watch.</p> <p>ACTION:</p> <p>3. TK to provide update to a future SAB re organisational changes and MPS new performance dashboard.</p>	<p>TK</p>
------------	---	-----------

	<p>4. AC/SAB Manager to update Strategic Plan in line with discussion</p> <p>5. SA to send RW link to website information for distribution to LH-B / Neighbourhood Watch.</p>	AC/SAB Mgr SA
5.2	<p>MSP Temperature Check: current position and next steps JP presented the HSAB London MSP Temperature Check, which incorporates information provided by SAB partners. Areas for development have been put into a separate table with suggested lead subgroup owners. Timescales will need to be agreed.</p> <p>AC suggested that the areas for development action plan is reviewed by the Chairs Executive, in line with the Strategic Plan, and ownership and timescales looked at by the Chairs Executive.</p> <p>JW asked if the CCG's information had been included in the temperature check. JP will check and liaise with JW.</p> <p>RV suggested that the MSP temperature check should capture achievements as well as planned work. JP to review and bring back to July SAB.</p> <p>ACTION:</p> <p>6. AC/RW to organise Chairs Executive meeting to review MSP action plan and Strategic Plan.</p> <p>7. JP to establish if CCG contribution included in temperature check.</p> <p>8. JP to highlight achievements in MSP temperature check for SAB in July.</p>	AC/RW JP JP
5.3	<p>Learning from Domestic Homicide Reviews FD presented a report on learning from domestic homicide reviews. Since the requirement to hold DHRs was introduced, there have been 5 reviews in Haringey (with another homicide on 30th March 2018 subject to a review).</p> <p>FD noted that the learning for Haringey matches national learning. The five key themes emerging from the DHRs in Haringey are: HR policy; training; health response; identification of risk – separation; engagement.</p> <p>The Board noted the report and AC highlighted the research around domestic violence risks amongst older people.</p> <p>RV noted that BEH MHT had undertaken a project which had resulted in a 660% increase in referrals to domestic violence services in a 12 month period. AC highlighted the impact that this type of project can make where funding is available. RV and FD to liaise re the success of this project and funding opportunities.</p> <p>GO suggested that there may be opportunities for the voluntary sector to engage those experiencing domestic violence where there is a lack of engagement in formal services.</p> <p>BT noted the link to the Think Family work being undertaken by Commissioning. CP to bring this for information to a future SAB meeting.</p> <p>ACTION:</p>	

	<p>9. RV/FD to liaise re DV Links project.</p> <p>10. CP to bring information item to SAB re Think Family work being undertaken.</p>	RV/FD CP
5.4	<p>Learning from Fire Deaths</p> <p>SAM presented a briefing on learning from fire deaths. SAM noted that there have been six fire deaths in the borough in the last two years, and three of those involved were known to agencies within the borough.</p> <p>SAM proposed that agencies need to work better together to routinely identify high fire risk clients and share information in order to target information, training and fire safety interventions.</p> <p>There was a discussion about whether this is best done as part of the existing High Risk Panel, or a separate mechanism. Concerns were raised about client confidentiality and the ability to share information across agencies. There would also need to be a shared understanding of risk factors. MG offered the support of the performance team to pull together this information from different agencies.</p> <p>RV noted that work had already been undertaken in Enfield to set this up, where district nurses have been given LFB training. It was suggested that contact could be made with Enfield to establish the mechanisms put in place to share data and manage fire risk.</p> <p>It was also noted that this work should link in with the Providers Forum and the care users forum.</p> <p>AC asked SAM to liaise with the relevant agencies to take this work forward and to bring back proposals to a future SAR Subgroup to be confirmed to RW.</p> <p>ACTION:</p> <p>11. SAM to liaise with relevant SAB colleagues to set up a mechanism to monitor and manage high fire risk clients, and to report back to a future SAR Subgroup.</p> <p>12. AC/SAB Manager to update Strategic Plan in line with discussion</p>	<p>SAM</p> <p>AC/AS</p>
6.	BUSINESS ITEMS	
6.1	<p>Draft Strategic Plan 2018-21 and Priorities 2018-2019</p> <p>AC presented the draft Strategic Plan 2018-21 and Priorities 2018-19. Following discussion under items 5.1, 5.2 and 5.4, the Strategic Plan will be updated to reflect the work being undertaken in relation to early help, the MASH, the Serious Case Review, the MSP temperature check and management of fire risk clients.</p> <p>See actions 4, 6 and 12.</p>	
6.2	<p>HSAB 2017-18 Annual Report: Partner Statements and Timetable</p> <p>AC asked the Board to note the timetable for the Annual Report 2017-18 and to each complete a partner statement by 31 May 2018.</p>	

	<p>AC noted that subgroup chairs will also be asked what the subgroups have achieved in 2017-18 to inform the report.</p> <p>ACTION:</p> <p>13. AS to circulate partner statement template for completion by 31 May 2018.</p> <p>14. All SAB partners to complete partner statement to inform the Annual Report 2017-18.</p> <p>15. HC/AS to bring draft 2017-18 Annual Report to July SAB.</p>	<p>AS</p> <p>ALL</p> <p>HC/AS</p>
7	SUBGROUP UPDATES	
7.1	<p>Prevention and Training & Development Subgroup Update</p> <p>ME explained that there would be a new co-chair of the subgroup in line with organisational changes being made within the Police.</p> <p>At the subgroup meeting in March, a presentation and discussion was held around learning from the SAR Robert; performance statistics were reviewed; it was agreed to carry out a light touch review of the Prevention Strategy; and draft delivery plan priorities were agreed, subject to finalisation of the Strategic Plan 2018-21.</p>	
7.2 7.21 7.2.2	<p>SAR Subgroup Update*</p> <p>AC noted that SAR learning workshops are being held for SAB partners on 8th and 16th May to share learning from the Robert SAR and London report.</p> <p>The subgroup also considered learning arising from Somerset SAB's SAR Mendip House report, which identified learning relating to the commissioning and review of out of borough placements. A briefing is appended at item 7.2.2. Commissioning and Adult Social Services are looking at the actions needed to address learning from the SAR, including the relationship between the host and placing authority. This will be brought back to the SAR Subgroup in June.</p> <p>*Parts exempt for publishing</p>	
7.3	<p>Quality Assurance Subgroup Update</p> <p>CP noted that the subgroup are in the process of finalising the multi-agency performance dashboard. At the subgroup meeting, the Strategic Plan was reviewed, including the NCL aligned priorities; the review of SARs was discussed; the Providers Report presented and the Policy and Procedure tracker reviewed.</p>	
7.3.1	<p>Policies Update (Tracker)</p> <p>All to note.</p>	
7.3.2	<p>Provider Concerns</p> <p>CP presented the Provider Concerns report, noting that this sets out the work being done to work with providers, the local authority, CCG and CQC to improve local care services. CP noted that we do not currently place with providers rated by CQC as 'inadequate' or 'requires improvement'.</p>	

	<p>AC requested that the next report to SAB includes the checks undertaken by the local authority and CCG on out of borough providers and the percentage of placements made out of borough.</p> <p>ACTION: 16. CP to incorporate this information in the next Provider Concerns report to SAB.</p>	CP
7.3.3	<p>Risk Register To be revised following agreement of Strategic Plan 2018-21.</p>	
7.3.4	<p>STP Learning Event Feedback HA presented a report setting out the feedback arising from the Sustainability and Transformation Partnership (STP) learning event held in October 2017. JW noted that this event had provided an opportunity to raise the profile of safeguarding in the STP and to trigger important discussions. HA also highlighted that at the SAB meeting in January, board members had raised concerns that safeguarding needed to be considered in STP work. JW took questions from the Board on this topic and cited the importance that the STP was not a statutory body and that work was undertaken by local CCGs. JW highlighted that partner organisations had representatives on the various work streams.</p> <p>Information on the NCL STP website, including the STP newsletters, can be found at: http://www.northlondonpartners.org.uk/.</p>	
7.3.5	<p>HCCG Safeguarding Assurance Process JW presented a report outlining Haringey CCG's mechanisms in place to oversee quality and safety, particularly in the North Middlesex Hospital NHS Trust over the Christmas 2017 and New Year period.</p> <p>Haringey CCG took the following steps to ensure the impact of the winter/Christmas pressures on A&E attendances and hospital admissions were closely monitored and that patient safety incidents were minimised:</p> <ul style="list-style-type: none"> • Increased commissioner physical presence at the Trust (Director Level) to support daily bed management meetings, facilitating discharges and early escalation of patient safety concerns over the Christmas period. • Daily 'system' calls with the Trust (and NHSE and NHSI) around A&E performance to monitor and support discharges and flow within the Trust. • Ongoing scrutiny of new Serious Incidents reported by the Trust and follow-up of immediate actions and learning via request for 72 hour reports from the Trust and evidence of implementation of actions. • Scrutiny of Performance Reports at CQRG over winter to monitor delays and impact on quality e.g. any impact of longer waiting times on time to treat in A&E, incidents and serious incidents concerning delayed initiation of essential treatment, falls and hospital acquired pressure ulcers. • The NMUH Nursing Director has also committed to sharing a report on the Trust's own analysis of performance over Christmas and winter and impact on patient safety at April CQRG to ensure any learning is put in place for year ahead. 	

	<p>JW explained that the trust would be undergoing a CQC inspection on 22nd May, and safeguarding would form part of the feedback that the CCG will be asked to give to the CQC. JW noted that she is happy to discuss any concerns outside of the meeting.</p> <p>EW provided an additional report setting out the measures taken by NMUH to manage the impact of winter pressures, including:</p> <ul style="list-style-type: none"> • Silver on call manager on site; • Gold on call manager on site; • Twice daily surge calls with the Trust NHSI and NHSE around performance/staffing; • Commissioner presence on site to support bed meetings and facilitating discharges; • All patient safety concerns escalated via site team. <p>In addition, monthly performance reports to CQRG give assurance and scrutiny.</p> <p>There was also close supervision of junior doctors during this period.</p> <p>AC thanked JW and EW for the reports to the Board.</p>	
7.3.6	<p>HSAB Performance Reporting 2017-18</p> <p>MG provided a brief update on the provisional end of year safeguarding performance data. 94% of people asked had fully or partially achieved their desired safeguarding outcomes. There were previous issues about the numbers of people being asked about safeguarding outcomes but work has been undertaken to improve this.</p> <p>There appears to be an issue in relation to the timeliness of protection plan reviews but work is being undertaken to establish if this is a data reporting issue, and the data will be cleansed for the end of year return.</p>	
8.	<p><u>Exempt Items</u></p> <p>None.</p>	
9.	<p><u>New items of Urgent Business</u></p> <p>None.</p>	
10.	INFORMATION ITEMS	
10.1	<p>Feasibility of an Adults MASH</p> <p>See discussion under item 5.1.</p>	
10.2	<p>Chairs 360 Report</p> <p>AC presented a report setting out feedback from SAB members to the online SAB Chairs questionnaire. The Board agreed the three recommendations in the report.</p> <p>ACTION:</p> <p>17. AC to take forward the recommendations in the report.</p>	AC

<p>11.</p>	<p>Future meeting agenda items and dates The Board noted the following future agenda items:</p> <p>10 July 2018 (14:30-16:30 – Conference rooms 3&4, level 9, RPH)</p> <ul style="list-style-type: none"> • Haringey’s Joint Establishment Concerns Procedure • HSAB SAR Procedure Refresh • Draft HSAB 2017-18 Annual Report • Haringey High Risk Panel (HHRP) annual update • Prevention Strategy and Delivery Plan 2018 • Taking forward MCA/DOLS agenda • Learning from Enfield SAR • Police Organisational Changes and MPS dashboard (TBC) • MSP Temperature Check • Think Family initiatives • NCL STP Outcomes <p>16 October 2018 (14:30-16:30 – Venue tbc)</p> <ul style="list-style-type: none"> • Safeguarding Adults Improvement Plan update 	<p>CP/HA HC HC/AS JP ME JP/TR RW/AC TK JP CP HP</p> <p>JE/JP</p>
<p>12.</p>	<p>Any Other Business</p> <ul style="list-style-type: none"> • AC requested that SAB partners maintain the existing contribution levels for 2018-19. • RW to request Probation Service to attend July SAB in response to email relating to Probation inspection findings. 	<p>ALL</p> <p>RW</p>