

MINUTES OF THE SAFEGUARDING ADULTS BOARD
Tuesday 10th July 2018 at 14:30
Conference Rooms 3 & 4, Level 9, River Park House

MEMBERSHIP & ATTENDANCE:

AGENCY	NAME	Initials	ATTENDANCE
Safeguarding Adults Board	Dr Adi Cooper, Chair	AC	✓
	Rebecca Waggott, Governance & Improvement	RW	Apologies
	Ashraf Sahebodin, Governance & Improvement	AS	✓
Volunteer Lay Member	Lauritz Hansen-Bay	LH-B	✓
Local Authority			
Adult Services	Beverley Tarka, Director of Adult Services	BT	✓
	Jeni Plummer, Operational Lead Manager	JP	✓
	Helen Constantine, Strategic Lead - Joint Governance & Improvement Service	HC	✓
	Marianne Ecker, Lead OD Consultant	ME	✓
Commissioning	Charlotte Pomery, AD for Commissioning	CP	Apologies
	Margaret Gallagher, Performance Manager	MG	✓
	Paula Rioja, Senior Performance Officer	PR	✓
Children's Services	Sarah Alexander, Interim AD Children's Safeguarding & Social Care	SA	Apologies
Public Health/Community Safety	Fiona Dwyer, Strategic Lead Violence Against Women and Girls	FD	✓
Legal Services	Stephen Lawrence-Orumwense, Assistant Head of Legal	SL-O	Apologies
Housing	Jasper South, Head of Tenancy Services, Homes for Haringey	JS	Apologies
Cabinet Member for Adults and Health	Cllr Ahmet Peray	AP	✓
Health Services			
Haringey Clinical Commissioning Group	Jennie Williams, Executive Nurse Director of Quality and Integrated Governance	JW	✓
	Hazel Ashworth, Safeguarding Adults Lead	HA	✓
Whittington Health	Theresa Renwick, Safeguarding Adults Lead	TR	Apologies
	Sarah Hayes, Deputy Director of Nursing	SH	Apologies
NMUH	Deborah Wheeler, Director of Nursing	DW	-
	Elizabeth (Betty) Wynne, Deputy Director of Nursing	EW	✓
	Anna Langthorne, Head of Emergency Nursing and Medicine (Covering Sarah Pope)	AL	-
	Sarah Pope, Lead Nurse for Adult Safeguarding	SP	Apologies

BEH-MHT	Ruth Vines, Head of Safeguarding	RV	Apologies
Police			
Haringey Police	Helen Millichap, Borough Commander	HM	-
	Tony Kelly, DSI Safeguarding	TK	Apologies
	Ian Watson DCI	IA	Apologies
Probation	Andrew Blight, Assistant Chief Officer	AB	✓
	Katie Morgan – Area Manager Community Rehabilitation Company	KM	-
London Fire Brigade	Simon Amos, Haringey Borough Commander	SAm	Apologies
London Ambulance Service	Sophie Hill, Quality, Governance and Assurance Manager	SHi	-
Healthwatch	Sharon Grant, Chair	SG	✓
Bridge Renewal Trust	Geoffrey Ocen, CEO	GO	✓

IN ATTENDANCE:

Agency	NAME		
Haringey Police	Adam Ghaboos (DCI representative for Tony Kelly)	AG	✓
Haringey Commissioning	Farzad Fazilat (Head of Brokerage)	FF	✓
	Sujesh Sundarraj (Commissioning Safeguarding Officer)	SS	✓
Tottenham Hotspurs Football Club	Angela Seymour (Safeguarding Lead Children and Adults at THFC)	ASe	✓

ITEM	SUBJECT/DECISION	ACTION BY
1.	WELCOME AND INTRODUCTIONS: By Dr Adi Cooper (Chair)	
2.	APOLOGIES Apologies for absence were received from those listed above and accepted by the meeting.	
3.	URGENT BUSINESS None	
4.	MINUTES OF LAST MEETING AND MATTERS ARISING The minutes of the April meeting were reviewed and agreed.	
5.	BRIEFINGS AND PRESENTATIONS	
5.1	Adults Safeguarding Awareness at Tottenham Hotspurs Football Club The Board welcomed Angela Seymour who is the Head of Safeguarding at Tottenham Hotspurs Football Club. The Head of Safeguarding is the safeguarding lead for children and adults at Tottenham Hotspur and is responsible for safeguarding procedures, and referring and liaising with agencies, such as Social Care departments and the Police about safeguarding issues. The deputy is the Head of Programmes and Operations in Tottenham Hotspur Foundation. Each	

	<p>department has a safeguarding officer and regular reports are presented to the Director of the Club.</p> <p>The Club is committed to creating opportunities for adults at risk to participate in a broad spectrum of activities; and has an ethical, legal and social responsibility to provide a safe environment for all those participating in these activities.</p> <p>The Tottenham Foundation Charity organise community events such as employments skills for adults in Haringey as well as out of Borough opportunities.</p> <p>Moving forward, the club is proposing a joint Adult and Children Safeguarding Procedure for the club. The Board's view was that this would be difficult as Children and Adults have different Safeguarding Frameworks and thresholds and better to keep the procedures separate.</p> <p>The club is planning to host a Hate Crime awareness campaign in October 2018. The Board agreed in terms of information sharing, that we need to work together to disseminate further.</p> <p>SG asked if the club has updated Procedures in line with Modern Slavery, Angela confirmed that Modern Slavery has now been incorporated in the clubs Safeguarding Procedures.</p> <p>ACTION:</p> <ol style="list-style-type: none"> 1. ME to liaise with Angela Seymour at the club to promote community safeguarding awareness (Hate Crime event in October 2018) 2. FD to liaise with Angela Seymour regarding THFC engagement around domestic abuse and provide feedback to the next Board meeting in October 	<p>ME</p> <p>FD</p>
<p>5.2</p>	<p>Prevention Strategy and Delivery Plan</p> <p>ME presented the revised Haringey Safeguarding Prevention Strategy and Delivery Plan. The Delivery Plan has been aligned with the Boards Strategic Objectives in the Strategic Plan and Priorities.</p> <p>The Board agreed the revised Haringey Safeguarding Prevention Strategy and Delivery Plan.</p>	
<p>5.3</p>	<p>Draft 2017/18 HSAB Annual Report</p> <p>HC presented the Draft HSAB Annual Report for ratification. It was noted that the performance data in the report is subject to change following the final Safeguarding Adults Collection (SAC) data return that the Council Performance Team are working on to submit by end of the week.</p> <p>Cllr Ahmet queried the lack of ethnicity/equalities data in the report. The Board agreed that more information is required and we need to make it explicit in the Strategic Plan on how we are going to address inequalities going forward.</p> <p>The board had a discussion around Police restructure. AG mentioned that this has been incorporated in the partner statement and the Board to note that Police will be presenting a paper to the next Board meeting in October on the restructure.</p>	

	<p>BT explained that there will be a work stream in 2018/19 looking at the feasibility of an integrated Children’s and Adults MASH to improve the efficiency of joint safeguarding work. BT will feedback to the Board as soon as more information is available.</p> <p>BT thanked all partner agencies for completing and submitting their individual partner statements on time which has resulted in the draft Annual Report being put together early.</p> <p>Subject to the changes discussed, the Board agreed with the content of the HSAB annual report and delegated the Chair to sign off the final version outside of the meeting.</p> <p>The final draft of the Annual Report will be presented at Corporate Board for agreement, and the Health & Wellbeing Board and Scrutiny for noting (after Corporate Board has agreed).</p> <p>ACTION:</p> <ol style="list-style-type: none"> 3. HC/AS to chase outstanding partner statements 4. HC to establish meeting dates for Corporate Board, the Health & Wellbeing Board and Scrutiny 5. Review the HSAB Strategic Priorities in line with the Performance data and ensure there is an emphasis on addressing inequalities and Domestic Violence 6. Final report to be published and circulated to the Board following agreement at Corporate Board 	<p>HC/AS HC</p> <p>HC/QA Subgroup</p> <p>AS</p>
<p>5.4</p>	<p>HSAB Board Managers Report</p> <p>HC presented the HSAB Board Managers Report to provide members with an overview and update of governance arrangements for the HSAB.</p> <p>HC explained that the HSAB have opted to establish and maintain a Pooled Funding Agreement to include the Independent Chair, staffing costs/secretariat functions conferences, publicity and Safeguarding Adults Reviews in accordance with S44 of the Care Act 2014.</p> <p>With the exception of Local Authority, partners’ contributions have remained the same. AC will raise possible increase of MOPAC contribution at LSAB.</p> <p>HC further explained that there is a slight projected under spend for 2018/19, however the projected spend does not take in to account spend allocation for communications and campaigns, and an NCL SAR learning event; as well as further SAR referrals.</p> <p>SG and GO queried if funding from the HSAB was available for the Voluntary Community Sector (VCS) – [Bridge Renewal Trust (BRT) and Healthwatch] to help raise safeguarding awareness in the community as well as building capacity in the VCS. AC explained that part of the SAB budget should fund the VCS for ‘train the trainer’ training. However, this is subject to discussions with Commissioning looking at other available funding options.</p> <p>ME explained that the Prevent and Learning subgroup have requested data from the Performance Team regarding languages from safeguarding concerns to prioritise printing leaflets.</p> <p>ACTION:</p>	

	<p>7. AC to suggest increase to MOPAC contribution for SABs at LSAB</p> <p>8. BT to discuss with CP (Commissioning) supporting/funding the VCS in raising safeguarding awareness. BT to provide feedback and outcomes following discussions with CP at the next Board meeting in October.</p>	AC BT
6.	BUSINESS ITEMS	
6.1	<p>Haringey High Risk Panel (HHRP) update report</p> <p>JP presented the HHRP update report. JP explained that the HHRP had been established to provide multi-agency working and supporting complex and/or high-risk cases, including but not limited to hoarding, fire risk, and self-neglect; and includes near miss fire risk. The HHRP supports agencies in their work to lower and manage risk for both customers and their immediate neighbours, where risk might remain at a high threshold without collaboration available through a multi-agency approach.</p> <p>JP further added, that the Term of Reference of the HHRP has been reviewed to include a wider membership from across the partnership.</p> <p>It was noted that the HHRP receives a low number of referrals; this may reflect a lack of understanding of using the referral process to the HHRP. It was agreed that we need to use existing resources to promote awareness via Provider Forums, Multi-Disciplinary Teams (MDT), Housing, and producing induction packs etc.</p> <p>ACTION:</p> <p>9. JP to add engagement of advocacy and the process (particularly around Mental Capacity) to the referral form.</p> <p>10. Board members to send JP contact details for JP to send HHRP induction pack as part of promoting the Panel.</p> <p>11. Sue Southgate to promote the HHRP at the Provider Forum</p> <p>12. JP to present the HHRP Annual Report at the July 2019 HSAB meeting.</p>	JP ALL SS JP
7	SUBGROUP UPDATES	
7.1	<p>Prevention and Learning Subgroup Update</p> <p>ME presented the Prevention and Learning Subgroup update. ME explained that the Strategy has been updated to reflect the new SAB Strategic Objectives. As part of the Delivery Plan, the 2018/19 awareness raising campaign is likely to focus on neglect (including self-neglect & hoarding), financial abuse, and modern slavery and sexual exploitation.</p> <p>Funding has been secured as a partnership between LSCB, SAB, Haringey Children's services and Haringey Adults services to update the content of Basic Safeguarding awareness e-learning and convert it to animated videos which are more accessible for care workers and volunteers in the community.</p>	
7.2	<p>SAR Subgroup Update</p> <p>Terms of Reference for a Fire Prevention Task and Finish Group were reviewed and agreed. The group will be led by the London Fire Brigade (LFB) to improve multi-agency monitoring and management of clients at high risk of domestic fire.</p>	
7.2.1	Progress on Reviews and new SAR referrals (tracker)	

	<p>The SAR Subgroup agreed to review the decision to undertake a SAR in relation to a case involving a fatal fire in light of initial findings from the Coroner's inquest. A special meeting was held on 10 July to review the decision and the Panel agreed to commission a SAR.</p> <p>7.2.2 SAR Workshop Feedback SAR Learning Workshops were held on 8 May and 16 May 2018 to share learning from Robert SAR and the London SAR report, with SAB partner agencies. The workshops provided a positive learning opportunity for staff across a broad range of SAB partner agencies. Staff were engaged with the events and produced many ideas and suggested improvements. Ensuring the learning is embedded and sustained is key; essential that culture is monitored for continuous improvement.</p> <p>7.2.3 Learning from Enfield SAR The subgroup considered learning arising from Enfield SAB's SAR into the care and risk management of P, who committed a series of sexual assaults over a ten year period. It was proposed that a SAR learning event is held, possibly across the NCL, to look at issues arising from SARs involving out of borough placements and young adults.</p>	
	<p>7.3 Quality Assurance Subgroup Update HA provided an update from the QA subgroup which last met in May 2018.</p> <p>Haringey Adult Services and CCG are working in collaboration (and linking with the NCL) to set up a task and finish subgroup regarding a template for peer to peer audit across the partnership. An update will be provided at the next QA subgroup meeting and HSAB in October.</p> <p>7.3.1 Policies Update (Tracker) The QA subgroup will be reviewing the following policies and procedures at the next meeting prior to sign off the HSAB in October:</p> <ul style="list-style-type: none"> • Refresh Safeguarding Adult Review Protocol • Haringey's Joint Establishment Concerns Procedure <p>7.3.2 Joint Provider Concerns Report* The commissioning activity in the provider market carried out by Haringey Council and Haringey Clinical Commissioning Group (the CCG) is showing a positive improvement. <i>*Parts exempt from publishing</i></p> <p>7.3.3 Risk Register HC provided an update on the revised Risk Register following a discussion at the QA subgroup. It was noted that 2 risks have now been removed off the Risk Register. As a result of the positive intervention work from Commissioning and CCG in the Care Market, the Board agreed to change the likelihood of Risk 5 (Poor quality of care provision across the borough) from High to Medium. There was a suggestion to move Risk 7 from High to Medium. The Board agreed that this should remain as High until we see the outcome of the Fire Prevention Task and Finish Group.</p> <p>7.3.4 HSAB Performance Reporting 2018/19 Q1</p>	

7.3.5	<p>It was noted that a lot of work has been carried out to include multi-agency data in the safeguarding data monitoring, and that we are in a much stronger position.</p> <p>The number of triages being completed has increased to a peak in April and May 2018, and is above 120 a month. Far fewer of these are progressing to Section 42 compared to last year (15% in 2018/19 compared to 28% in 2017/18)</p> <p>MSP outcomes have seen a drop at the 88% mark compared to 94% at the end of 2017/18. There was a discussion whether we ask people's outcomes who do not go through an S42 enquiry, how can we capture this data in the next report? PR to look in to this.</p> <p>It was noted almost half of all concerns had the safeguarding issue occur in the victims own home or family home. ME liaising with PR to capture postcode check across the borough to target awareness campaigns.</p> <p>ACTION:</p> <p>13. QA Subgroup to change likelihood of Risk 5 from High to Medium</p> <p>14. PR to add more demographic/ethnicity data and outcomes for non S42 enquiries to the quarterly reporting.</p> <p>Multi-Agency Pressure Ulcer Protocol and Decision Pathway Changes to the Multi-Agency Pressure Ulcer Protocol and Decision Pathway protocol were noted (terminology changed not process). There is a need to monitor the impact of the Pressure Ulcer Policy. The HSAB agreed the Multi-Agency Pressure Ulcer Protocol and Decision Pathway.</p>	QA Subgroup PR
8.	Exempt Items None	
9.	New items of Urgent Business None	
10.	INFORMATION ITEMS	
10.1	<p>Taking forward MCA/DoLS agenda</p> <p>JP explained to the Board, that she and TR had met to discuss ideas to drive forward the MCA/DoLS work following suspension of the subgroup. It was agreed that the DoLS Activity Report to be presented at the next Board meeting in October.</p> <p>ACTION:</p> <p>15. JP to present DoLS Activity report to the October HSAB</p> <p>16. JP to provide a further update at the next meeting regarding taking forward the MCA/DoLS agenda.</p>	JP JP
10.2	<p>National Probation Service - Quality and Impact Inspection Findings AB presented the findings of the HMI Probation Quality and Impact Inspection January 2018.</p> <p>The SAB endorsed the contents of the letter and agreed to the recommendation that the local NPS lead take forward the collective</p>	

	safeguarding commitment with the Assistant Director of Adults and Health.	
11.	<p>Future meeting agenda items and dates The Board noted the following future agenda items:</p> <p>16th October 2018 (14:30-16:30 Conference Room 3 & 4, Level 9, River Park House)</p> <ul style="list-style-type: none"> • Safeguarding Adults Improvement Plan • Haringey’s Joint Establishment Concerns Procedure • HSAB SAR Procedure Refresh • Think Family initiatives • Mid-year HSAB Partner Audits • HSAB Strategic Plan Update Q2 • Police Organisational Changes and MPS Dashboard • Progress on Safeguarding Awareness in the VCS • Safeguarding Adults at Risk Audit Toolkit (Challenge Event) • DoLS Activity Report • Taking forward MCA/DoLS agenda • Domestic Abuse Campaign <p>22nd January 2019 (14:30-16:30 Venue tbc)</p> <p>30th April 2019 (14:30-16:30 Venue tbc)</p> <ul style="list-style-type: none"> • HSAB Strategic Plan Refresh 2019/20 Priorities <p>09th July 2019 (14:30-16:30 Venue tbc)</p> <ul style="list-style-type: none"> • HHRP Annual Report • Safeguarding Adults Prevention Strategy and Delivery Plan • Multi-Agency Quality Assurance Framework • Multi-Agency Performance Dashboard • Safeguarding Adults Multi-Agency Procedure (TBC) 	<p>JE/JP HA/CP HC CP ALL HC TK GO HC JP JP/TR FD</p> <p>AC/HC</p> <p>JP ME MG/PR MG/PR HC</p>
12.	<p>Any Other Business None</p>	