



Consultation

CHARTER

Have your say
Haringey

Haringey Council defines consultation as *a process of dialogue that helps lead to a decision*. We will undertake consultation so that people who live and work in the borough have a say in the Council decision making process and know that their views have been taken into account.

Haringey Council is committed to making sure all its consultations are effective and efficient. This charter has been drawn up so that you know what you can expect from consultations.

- Consultation is a fundamental part of the planning and provision of services.
- We will value the time and energy that people put into responding to consultations and will make it simple for people to tell us what they think.
- Whenever possible we will co-ordinate our consultation programme with other organisations that consult people living and working in Haringey.
- Understanding what we already know is better than asking again – we will monitor our consultations and avoid duplication and repetition.
- We will communicate clearly about the purpose of the consultation, who is being consulted, the way we are consulting and when decisions will be taken on proposals.
- We will actively seek to engage communities affected by the proposal(s) and explain how the proposed changes might affect different people.
- We will provide enough information about consultation to help people make an informed contribution. We will include information about other issues and facts being considered by decision-makers alongside the consultation results.
- We will use Plain English and translate documents into other languages, transcribe into other formats (e.g. Braille) and provide interpreters at meetings when they are needed.
- We will use appropriate consultation methods.
- We will follow good practice and legal requirements that relate to equality and social inclusion.
- At the end of the consultation we will communicate what will happen next, when the results of the consultation will be published, when and by whom the decision(s) on the proposal(s) will be taken, and when the decision(s) will be published.

