

Companion Badge: Change of Vehicle Form



Change of Vehicle information:

This form is made available to current holders of a Companion Badge – allowing holders to notify the Council of a change of vehicle.

We will only issue a Companion Badge to a third party if the vehicle is registered to and the third party applicant is living at the same address.

To notify the Council of a change of vehicle:

- Complete this form
- Attach copies of necessary documents
- Include a cheque payment for the required amount made payable to London Borough of Haringey
- Include your current Companion Badge
- Post to:
 - Concessionary Travel
 - PO Box 55290
 - London Borough of Haringey
 - N22 9GA

Please note that Companion Badges are no longer issued at Customer Service Centres. For further assistance or information please call our customer services on 020 8489 1000.

If the application is found to be incomplete, is not supported by the required evidence, or does not include the required payment, your documents will be returned to you.

Documents required when notifying of a change of vehicle – do not send originals:

- 1 x Proof of ownership of vehicle – you will need to provide proof of the registered keeper of the vehicle or sole user (if the vehicle is a company car) – one of the following:
 - Vehicle log book (V5C); *or*,
 - If the vehicle has been issued by Motability, a copy of the motor insurance certificate; *or*,
 - If the vehicle has recently been purchased or leased, or is a company vehicle please provide proof of tax (post office receipt or DVLA email receipt), plus one of the following:
 - Evidence of purchase for example a formal company receipt (on company headed paper), in conjunction with the green 'new keeper' slip (V5C/2);
 - An official hire or lease agreement clearly showing that the vehicle is kept at the address within the CPZ;
 - Confirmation of Registration Details plus bill of sale on headed company paper;
 - If the new vehicle is a company car, we require a letter on company headed paper outlining that the applicant is the sole user and that the vehicle is to be kept at the address in the CPZ. We also require a copy of the hire agreement and a copy of the vehicle log book (V5C).

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Companion Badge holder details:	
Holder details:	
Name: _____	Postcode: _____
Address: _____ _____	Telephone: _____
Email address:	
Email: _____	
Blue badge details:	
Blue badge number: _____	Expiry date: _____
Old vehicle details:	New vehicle details:
Registration no.: _____	Registration no.: _____
Make: _____	Make: _____
Model: _____	Model: _____
Vehicle owner	
If the owner of the vehicle is not the Blue Badge holder, please specify their relation to the Blue Badge holder. The owner of the vehicle must live at the same address as the Blue Badge holder.	
<input type="checkbox"/> Spouse	<input type="checkbox"/> Son / Daughter
<input type="checkbox"/> Parent	<input type="checkbox"/> Carer
Other (please specify): _____	
Applicant declaration:	
I have enclosed the following evidence / documents <i>(please tick box to confirm)</i> :	
<input type="checkbox"/> 1x proof of vehicle ownership	
<input type="checkbox"/> 1x cheque for the value of £12	
Signature: _____	Dated: _____