

Adults Prevention and Training Sub-Group Terms of Reference (Ratified at HSAB 30.01.18)

1. Purpose

The Prevention and Training sub group reports to the Safeguarding Adults Board and will advise the Board on prevention and training matters and implement the Prevention and Training Strategy agreed by the Board.

The SAB is responsible for taking a strategic overview of the planning, delivery and evaluation of prevention activities and training that is required for each agency and partner in order to promote effective practice to safeguard the welfare of adults.

The Sub group will:

- Produce a Delivery Plan including tasks as delegated by SAB and set out in the SAB Strategic Plan;
- Identify and inform the SAB of current trends, risk, issues and practices evident from safeguarding performance data concerning the type, frequency and source of safeguarding concerns raised and the ethnicity and language background of potential victims;
- Receive information from single agency representatives of current trends, issues and practices including learning from SARs within their agency that impact on safeguarding prevention and will expect agency representatives to take back issues identified in training to their individual agencies;
- Make recommendations regarding the facilitation and commissioning of appropriate training resources and the regular review and evaluation of the training provision in line with the SAB Strategic Plan, ensuring training content reflects the SABs current policy, procedure and practices;
- Each agency/partner to evaluate the effectiveness of their own awareness level safeguarding training and its impact using feedback from managers to ensure it is current and effective;
- Maintain statistical evidence of safeguarding training undertaken in their own agency and contributing to the annual SAB training report;
- Identify future developments. This will include not only links to associated strategies such as Deprivation of Liberty Safeguards, Mental Capacity, Domestic Violence and Children's Safeguarding but also being part of Haringey's wider agenda to create safer communities;

- Raise the profile and importance of safeguarding adults with wider workforces and the general public and reinforce the necessity of it as part of our everyday roles;
- Provide quarterly updates to the SAB, including meeting attendance, via the Chair;
- Contribute to the SAB Annual Report; and
- Review the terms of reference, chair and membership annually.

2. Operational Arrangements

The Adults Prevention and Training Sub-Group will meet on a quarterly basis for 2 hrs, usually January, April, July and October at 09:00 or 14:00.

The Sub Group will be chaired by the representative of Metropolitan Police based in Haringey and co-chaired by Haringey Council Adult Social Care Workforce Development Manager and will comprise of the following other representatives:

- Safeguarding Adults Lead, Haringey Council
- Senior Coordinator – PREVENT
- Lead, Strategic Violence against women and girls
- Business Manager Adults and Children’s Safeguarding Boards
- Homes for Haringey (Safeguarding and Learning representatives)
- NHS: Whittington Health, Safeguarding Adults Lead
- NHS: North Middx University hospital NHS Trust, Safeguarding Adults Lead
- Safeguarding Adults lead NHS: Barnet, Enfield and Haringey Mental Health Trust
- Safeguarding Adults NHS: Haringey CCG
- London Fire Brigade
- London Ambulance Service NHS Trust
- Metropolitan Police: violence and public protection
- Haringey Learning Disabilities Partnership
- Council’s strategic partner for Voluntary and Community sector
- and any other officer or community representative who may be asked to join the subgroup to assist with specific pieces of work.

Representatives are responsible for disseminating decisions and actions required back to their services or organisations, performing any actions needed and reporting back to the subgroup.

Attendees are expected to make every effort to attend meetings. If representatives cannot attend a meeting, they should formally submit apologies to the Chair in advance of the meeting and make every effort to send a substitute/report/update.

To make decisions, the meeting must be quorate. A quorum will be at least 5 of the key partners. Key partners are as follows; Police, LB Haringey Adult Services, North Middlesex University Hospital NHS Trust, BEH- Mental Health Trust, Whittington Health, and NHS Haringey CCG.

Minutes

Meeting notes will be taken, focusing on actions, decisions, and issues to be carried forward and will not include detailed transcript of the meeting. Papers will be circulated five working days in advance of the meeting.