

Haringey Statutory Assessment Team

Co-production Impact Report 2022-2023



[haringey.gov.uk](https://www.haringey.gov.uk)

Who we are

- The Statutory Assessment Team consists of 17 EHC Caseworkers and is split into 3 Teams. Each Team is led by a Team Leader.
- Tribunal appeals are managed by a Dispute and Resolution Manager.
- The Team is managed by the SEND Service Manager
- We are a diverse Team of some experienced and some less experienced Caseworkers, who co-ordinate the EHC Needs Assessments and process Annual Reviews.



TEAM 1

- Early Years and Primary

TEAM 2

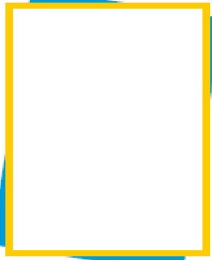
- Secondary

TEAM 3

- Post-16

What we do and don't do

Your Education Health Care Plan (EHCP) Co-ordinator

| | | |
|--|---------------------|----------------------|
|  | My name is: | <input type="text"/> |
| | My number is: | <input type="text"/> |
| | My email is: | <input type="text"/> |
| | I am in: | <input type="text"/> |
| | The team email is: | <input type="text"/> |
| | The team leader is: | <input type="text"/> |
| | Their number is: | <input type="text"/> |
| | Their email is: | <input type="text"/> |

The Local Offer is information for parents/carers of children with special educational needs and/or disabilities. It explains the support we offer in Haringey for those children and young people.

Click the QR code to learn more!



What I do

- ✓ I co-ordinate the Education Health Care (EHC) needs assessment.
- ✓ I work closely with parents, young people and schools to guide them through the EHC needs assessment process and am the key point of contact throughout the assessment.
- ✓ I look at the information that is sent in as part of a request for a needs assessment and make sure nothing is missing.
- ✓ I make sure all the right professionals' advice is requested and submitted on time.
- ✓ I tell parents, young people and schools about any decisions that are made.
- ✓ I arrange and hold any meetings following local authority decisions e.g., coproduction or next steps.
- ✓ I process the annual review of the Education Health Care Plan and make changes to the plan based on the recommendations of those who took part in the review.
- ✓ I attend annual reviews in emergency situations like when a child is at risk of exclusion, or a placement is breaking down.
- ✓ I consult schools when an EHCP has been issued and when children are moving schools or need a different school.
- ✓ I will respond to queries within 48 hours.
- ✓ My team offers general advice for schools on EHCP Processes.

What I don't do

- ✗ I do not work directly with children.
- ✗ I do not recommend schools – you will need to visit schools and make your own choices.
- ✗ I do not know all the different offers schools and colleges have and how they can adapt them for your child – you will need to contact the setting and talk with them.
- ✗ I do not usually attend annual reviews – the school leads these, and the professionals who know the child will attend.
- ✗ I cannot make decisions about children – I prepare the paperwork, and the SEND panels make the decisions.
- ✗ I do not advise on SEND transport; the SEND transport team will help you. Contact the [SEND Transport team](#).
- ✗ I do not advise on short break funding. Contact the [Children with Disabilities team](#) or visit the [Short Breaks and Respite webpage](#).
- ✗ I cannot provide independent advice – you will need to contact Special Educational Needs and Disabilities Independent Advice Support Service. Contact [SENDIASS - Markfield](#).

Co-production starts with a change of culture

- Putting children and young people at the heart of what we do
- Welcome and care, value and include, communicate, work in partnership
- Improved working practices, including personal and professional growth (training), transparent management and systems for feedback
- Steady improvement in high staff turnover, leading to a stable Team



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Co-production with Parents, Children and Young People

What we achieved

- Relationships throughout SEND system being built and priorities agreed
- Shared Principles and Values- Four Cornerstones Approach to Co-production.
- Implementation of co-production meetings – offered to every child/YP undergoing EHC Needs Assessment
- Implementation of Next Steps Meetings – offered where we refuse to carry out an EHC Needs Assessment or issue an EHC Plan
- Improved communication with families throughout the EHC Needs Assessment
- Sending out the ‘Parent Guide to EHCPs’ and ‘Parent Guide to Annual Reviews’ leaflets – these were co-produced with parents

WELCOME AND CARE

VALUE AND INCLUDE

COMMUNICATE

WORK IN PARTNERSHIP

Developing and nurturing
each of these to build

TRUST

Co-production with Parents, Children and Young People

- Voices Day- March 2023.
- New co-production group established to follow-up on recommendations from Voices Day and start work on agreed priorities.
- Elevated Youth formed – April 2023.
- Elevated Youth joined the SEND Executive Away Day - May 2023.
- Parents and carers represented on all SEND improvement groups.
- Young People's Voices leading to focussed co-production work on exclusions of young people with SEND.



Co-production with Parents, Children and Young People

Markfield surgeries with parents, Team Manager, Team Leaders and Caseworkers

- Early mediation with parents through SENDIASS – feedback ‘SENDIASS is involved in advising about the Tribunal process and support with informal and formal mediation. Many of the cases are resolved through mediation without proceeding to a hearing. It has been helpful that SENDIASS now has opportunities for more regular liaison with senior LA staff to help resolve disputes at an earlier stage.’



Co-production with Parents, Children and Young People

What we are working on

- Improving services for children, young people and their families.
- Improving communications with children, young people and their families.
- Whilst we have processed over 60% of Annual Reviews in 2022-23, we are working on an Annual Review recovery so that every child and young person gets their EHC Plan reviewed.
- Improving the timescales for processing the Annual Reviews.
- Further improving the quality of our EHC Plans through internal and SEND QA processes and ongoing training for caseworkers.
- Making fair and robust decisions at Panels.
- Reducing the number of complaints.



Planned events on PfA for young people with SEND, their families and the adults that work with them

- Preparing for Adulthood – 6th October 2023
- Choosing a Post-16 Provision – 7th November 2023
- Haringey Adult Social Care Supported Futures Fair – January 2024
- How Universities Support Young People With SEND – February 2024
- Health and Wellbeing for Young People With SEND
- Keeping Safe in the Community
- Understanding Challenging Behaviour – Support for Young People and their Families
- Young People Transitioning into Adulthood – what parents and carers need to know to support them and be supported themselves



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Co-production with other professionals

What we achieved

- Relationships throughout SEND system being built and priorities agreed
- Training for SENCOs on Annual Reviews, leading to a change in SENCO forms. This received a very positive feedback where the SENCOs felt heard.
- Training for SENCOs on how to fill in an EHC Needs Assessment request, leading to better quality of information on the voice of the children and YP and overall information
- Training on providing EHCP advice for children's social care, Early Help and Young Adults Service
- Training for CAMHS
- Development of EHCP advice forms with therapies
- Presence at SENDCO forums
- Regular SENDCO drop-ins with Team Leaders
- Regular presence of Health and Social Care reps at Whole Team Meetings



Co-production with other professionals

What we are working on

- Joint working with adult social care on transitions – Preparation for Adulthood
- Allocating caseworkers to schools for September 2023
- Further training on providing EHCP advice for adult social care
- Training on Annual Reviews for SENDCOs
- Further training on providing EHCP advice for CAMHS
- Joint training sessions on co-production meetings for SENDCOs and caseworkers
- Markfield surgeries for parents

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Child centred case studies

Annie and Joseph

Both Annie and Joseph have EHC Plans, Annie is in Nursery and Joseph is in Reception. The family were evicted and placed into a Travelodge in Brent Cross. Joint work ensued between the Statutory Assessment Team, Inclusion, Nursery, Primary school and Transport.

Personalised starting and finishing times were arranged in order for transport to drop off and pick up both children and they were still both able to attend their settings.

Marcus

Marcus is 6-year-old who recently moved into the UK from abroad and we received a request from his parent for an EHC Needs Assessment. There was no professional information and not much information from the parents, but we found out that his GP referred him to SLT, OT and PT. We decided to assess him and found out he has not been to school since he arrived 6 months ago as no school would take him due to his needs. The inclusion officer went to visit him at home, we agreed to give him full time funding whilst assessing him and have identified 3 potential schools. He will start going to school before the summer holidays.