

SEND Joint Executive Board

MINUTES

Date: Wednesday 19 July 2023, Time: 10.00 – 12.00pm

Summary of discussion

[Chaired by: Rachel Lissauer and Mary Jarrett]

Attendance:

[A number of Senior Officers were absent for the LA Budget Fortnight initiative with the Chief Executive]

NAME	Role	Organisation	Present (Y/N/A)
Ann Graham (Chair)	Director of Children's Services	Haringey - Local Authority	A
Rachel Lissauer (Joint Chair)	Director of Integration – ICB, NHS	Haringey CCG	Y
Jackie Difolco	Assistant Director – Early Help, Prevention & SEND	Haringey - Local Authority	A
OBSERVERS: Judith Mobbs Jemma Sharples Tarjit Chal	DfE - SEN & Disability Professional Adviser London Region SEND Manager – Children and Young People, Learning Disabilities and Autism Programme. NHS – Regional lead		Y Y A
Amanda Bernard	Chair – SEND Power	Parent Carer Forum	Y
Andrea Kelly	Head of Service - Haringey Learning Disability Partnership	Haringey – Local Authority	A
Andrew Ralephata	Principal/Lead Therapist	Haringey CCG SEND	Y
Caroline Brain	Children's Commissioning - Head of Strategic Improvement	Haringey - Local Authority	A
Cllr Zena Brabazon	Cabinet Member for Children, Schools, and Families	Haringey - Local Authority	Y
Dean Britton	Assistant Principal for Student Support, Experience and Progress	Haringey 6 th form College	N
Elen Roberts	Secondary Teacher Representative	Headteacher – Heartlands	Y
Dennis Scotland	Head of Service DCT & SEN Special Projects	Haringey – Local Authority	A
Ellika McAuley	SEN Advisor - Early Intervention & Inclusion Mainstream Schools	Haringey - Local Authority	Y
Gerry Robinson	Executive Headteacher and Designated Safeguarding Lead	Haringey Learning Partnership	Y
Geoffrey Ocen	Chief Executive Officer	Bridge Renewal Trust	A
Jane Grant	Head of Haringey Children and Young People's Services	Whittington Health – NHS Trust	Y
Jane Edwards	AD Schools and Learning	Haringey – Local Authority	A
Joan Kellman	Exec Personal Assistant, CYPS	Haringey – Local Authority	Y
Karel Stevens- Lee	Head of Children's Commissioning	NHS North Central London ICB (Haringey)	Y
Karen Oellermann	Service Improvement Manager	Haringey - Local Authority	Y
Linda Edward	Senior Public Health Commissioner	Public Health	A
Liz Alford	Therapies and Specialist Nursing	Whittington Health NHS	A
Lizzy Ngotta	Engagement Co-ordinator	Haringey Parent Carer Forum	Y
Maria Dactylides	Headteacher	Lea Valley Primary School	A
Mary Jarrett	Head of Service, Integrated SEND	Haringey - Local Authority	Y
Maureen Duncan	Headteacher	The Brook Special Primary School	A
Sarah Miller	Haringey SENDIASS Manager	Markfield Project	Y
Harriet Lewis	Haringey SENDIASS Manager	Markfield Project	A
Sian McDermott	Headteacher	Rowland Hill Nursery School & Children's Centre	A

Stephanie Buckingham	Vice Chair	Parent Carer Forum	Y
Steven Nzekwue	Senior Commissioning Officer – SEND Commissioning	Haringey – Local Authority	Y
Stuart Barratt	Project Support Officer – Commissioning and Programmes	Haringey – Local Authority	Y
Tim Miller	AD Commissioning - Children's Commissioning, Vulnerable Adults & Children	NCL – Clinical Commissioning Group	Y
Vicky Murphy	Service Director, Adult Social Services	Haringey – Local Authority	Y
Clive Blackwood	Head of CAMHS (Operations)	BEH MH NHS Trust	A

No	Action/Decision	Action Owner
1.	Welcome & Introductions – (Chair) ➤ <i>Observers in attendance were Judith Mobbs and Jemma Sharples.</i>	
1.1	Apologies and Absent: Noted above.	
2.	Minutes, Actions and Matters Arising from 19 April 2023 Agreed as a true record. <i>(Please refer to review on pages at end of these minutes).</i>	
3.	Q4 Quality Assurance Report [for noting] - Mary Jarrett – Concerns expressed previously have been addressed via the dip sampling methodology in auditing quality of timeliness, and of the advice received which was at variance in the health report. This is getting better on what we should be achieved therefore the narrative is shifting. – SEND Auditor, an Interim graduate, will be starting in a couple of weeks and a permanent in September. A further update on the proposal for the auditor's post and work undertaken to be made available for 13 September meeting. – Improvements in the auditing process; choice of plan – seven audits dip samples in the last month across the service. Team leaders and colleagues from social care and health. 3 being moderated. Plans are standard across the system gives opportunities to address issues quickly. – Health provision – work around the health provision from CAMHS. A robust Action Plan is in place with oversight from Karel and Andrew. Variable results which are not consistent and tailored to the needs of the child and impact within the EHCP. – Cllr Brabazon – Epilepsy, physical health, and impacts are variable, good to evidence the working on the pathways with specialists and hospitals.	MJ
4.	SEND Sufficiency Strategy Briefing 2023 – 2026 – Stuart Barratt The Board was presented with a full comprehensive overview of the Draft Sufficiency Strategy with input from the Written Statement of Action, Safety Valve Programme and other strategies which support the needs of children and young people with SEND. <i>(Please refer to slide 11 – Sufficiency Strategy Road 2023-2026 which outlines the timescales).</i> ACTION 1 - ALL – are asked to send any comments back to Stu by 1st September, to allow for finalisation of the document. Timescale: by Sept.2023. Final Draft to be available in Autumn to share with partners, agencies, and providers in the Autumn. <u>Summary of comments/actions were:</u> • Bandings – noted feedback from parents/carers is that Short breaks are not working very well with no recourse to respite during the holidays. • Schools – to receive additional support for children with EHCPs. • School & Learning Pathway – evidence through teacher training <u>ACTION 2 - Stuart to pick this up with Ellika McAuley.</u> • Note – update from Tim Miller on the SEND, SEMH, CYPS and Wellbeing Board. Andrew Ratcliffe's presentation was warmly received by Tavistock as they saw the benefits of the system change. Risks – possibly to special school nursing services as by increasing capacity, the service is already under strain. Work through the timeline and resource requirements to understand the level of resource as there is no further NHS investment,	

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	<p>there is no disagreement with the principle in planning with the systems. The Capital timeline is quite long.</p> <ul style="list-style-type: none"> • SEMH huge impact in supporting the local area. • Lizzy – Slide 4 - resource provision; does not stop 18-24 years shifting dynamic in children and young people. <p>Ethnicity and monitoring – Mary Jarrett confirmed to Stu Barratt that there is an EQIA (<i>Equality Impact Assessment</i>) for all Safety Valve Projects.</p> <p>Action 4 - Mary J to share with S.B and SEND Power to be involved.</p>	
5.	<p>SEND Power – Parent Carer Forum, Presentation Update</p> <p>– Chair - Amanda Bernard</p> <ul style="list-style-type: none"> – SEND Power in Haringey’s website is now live with information by age group and all events are listed in one space. – Current Membership stands at 222 and increasing. – Summer events, including vouchers and free activities are planned for members and their families. 	
6.	<p>DRAFT SEND Self-Assessment – Tim Miller and Mary Jarrett</p> <p>ACTION 5 - ALL are asked to refer to the presentation slides and send any additions, suggestions, to Mary Jarrett/Tim Miller by the end of August. This will ensure it is a live document before the final submission for circulation on 11 September 2023.</p>	ALL
7.	<p>Short Breaks Statement and Offer – Dennis Scotland</p> <p>NOTE - Apologies from Dennis as he was called away to the budget fortnight session. This item will be tabled for the 13 September meeting.</p>	DS
8.	<p>Disability Register – Dennis Scotland/Mary Jarrett – Verbal update, with presentation attached as this could not be shown at the meeting.</p> <ul style="list-style-type: none"> • This is a voluntary scheme where families can have access to services within the LA. (Mary to have a separate conversation with PCF Chair - Amanda.) • The criteria for the Register will be a self-definition by parent/Carer. • Councillor Brabazon noted that she would have a separate conversation with Chair of the Business Alliance [Councillor Emily Arkell] and Amanda, PCF Chair agreed to be part of a Working Group to support this initiative for Haringey’s children and families. <p>ACTION 6: Any feedback to Mary by 1st Aug., who is co-ordinating this with SEND and Karissa from SEND Comms. Proposed launch go live – January 2024.</p>	MJ/AB Cllr B
9.	<p>Written Statement of Action (WSOA), KPIs and Safety Valve Programme</p> <p>Karel Stevens-Lee / Mary Jarrett</p> <ul style="list-style-type: none"> – The Action plan is developing with CAMHS, EHCP around the young people, summer holidays to improvement in preparation for the inspection. – The investment to further improve capacity around workforce and assessments, and parents feel pleased with the work they have been receiving. – Funding for the Markfield has been extended beyond a year – working to develop the service, and the SENDIASS contract. – KS-L confirmed there is a combination of provision and commissioning is working through with the Specification with coproduction. The Early Help support with autism, to align with other services. <p><u>WSOA – 1</u></p> <p>The CACI system is on track for October progressing at pace but assurances on the governance and data management.</p> <ul style="list-style-type: none"> – SEND youth forum Forum meets regularly, autism offer and supporting with updating the go live and more interactive work with young people. – <u>Recommendation to the Board:</u> <p>Performance slide – it was proposed for September, that the new framework be aligned to the SEND strategy to be achieved across the whole system; to continue with the five priorities and integrated into the wider performance. Also, for there to be a parallel running for September to see how the measures are embedded.</p>	

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	<u>ACTION 7: Agenda item at next meeting to be extended for a fuller discussion.</u>	ALL
<p>10.</p> <p>10.1</p> <p>10.2</p>	<p><u>AOB:</u> <u>NCL ICB – consultation process - (For Noting)</u> There is currently a consultation in process within the ICB, which may impact on Officers attending the Board as posts are likely to be reconfigured. The timetable is as follows: – 21 August – FAQs for response. – September – the physical change. [Update to be available at the next SEND Exec on 13 September meeting.] <u>SEND Inspection Update:</u> Ann Graham Preparation is underway for a SEND inspection, possibly from 11 September when schools reopen. A self-evaluation has been completed, sharing about the journey so far, the impact of changes made and the lived experience of our children, through an auditing process of individual children’s plans, and any impact the system is having on their lives.</p>	TM
11.	Forward Plan – Updated with Agreed future items.	ALL