

Moving Out Checklist

There is a lot to organise when you move home. This handy checklist may help you to remember some of the people you need to contact.

Who to contact

Contact	Details	Date notified	Complete	Not applicable
Family/friends				
Family/friends				
Family/friends				
Employer				
School/nursery				
Bank/building societies				
Doctor				
Dentist				
Credit card companies				
DVLA				
Any loans company				
TV licensing				
Optician				
Hospital/clinics				
Pension company				
Gas				
Electricity				
Water Company				
Phone/Internet				
Council tax				
Housing benefit				
Electoral Register				
Job Centre				
Library				
Insurance - life				
Insurance - home				
Insurance - car				
Clubs and memberships				
Other				
Other				
Other				

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Things to do

Things to do	Details	Complete	Not applicable
Get boxes for packing			
Newspapers for wrapping			
Organise truck/ friends			
Organise removal company			
Organise rubbish removal*			
Organise post redirection			

Getting ready to move

Kitchen	Details	Complete	Not applicable
Empty cupboards			
Clean cupboards			
Make good any damage			
Clean walls			
Clean tiling			
Clean work surfaces			
Clean windows			
Clean doors			
Sweep and mop floor			
Clean sink			
Remove all rubbish			

Living room	Details	Complete	Not applicable
Empty cupboards			
Make good any damage			
Clean walls			
Clean skirting boards			
Clean windows			
Sweep/clean floor			
Remove all rubbish			

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Bedroom	Details	Complete	Not applicable
Empty cupboards			
Make good any damage			
Clean walls			
Clean skirting boards			
Clean windows			
Sweep/clean floor			
Remove all rubbish			

Bedroom 2	Details	Complete	Not applicable
Empty cupboards			
Make good any damage			
Clean walls			
Clean skirting boards			
Clean windows			
Sweep/clean floor			
Remove all rubbish			

Bathroom	Details	Complete	Not applicable
Clean bath / shower			
Clean basin			
Clean WC			
Clean tiling			
Clean walls/doors/windows			
Clean cabinets			
Clean floor			
Remove all rubbish			

Loft (if any)	Details	Complete	Not applicable
Clear/clean/tidy			

Balcony (if any)	Details	Complete	Not applicable
Clear/clean/tidy			

Garden (if any)	Details	Complete	Not applicable
Clear/clean/tidy			

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Shed (if any)	Details	Complete	Not applicable
Clear/clean/tidy			

The last day (Don't forget you need to return the keys by 12 noon)

Task	Details	Complete	Not applicable
Gather up all the keys			
Check all windows locked			
Check all doors locked			
Gas reading			
Electricity reading			
Water reading			
Switch off water at stopcock			
Take all keys to office			

*Removing Rubbish?

Bulky items collection service

Your standard weekly rubbish collection service is suitable for most non-recyclable waste that you will need to put out - but some larger items will need to be collected separately.

You can book special collections for bulky items through the council's contractor Veolia which will pick up some reusable or recyclable items for free and make a charge for other items.

[Visit the Haringey website for more details.](#)

Reuse and Recycling Centres

A wide range of items can be taken to the two Reuse and Recycling Centres in Haringey which are located in Wood Green and Tottenham.

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