

Visitors Parking Permit(s) Standard Rate Application Form



Ways to Purchase -

- Via our website, at www.haringey.gov.uk/parking Please note there is a need to register with us first and this is completed within 3 days of emailing us.
- By postal application via a cheque or Postal Order. We aim to process your application within 10 working days but please allow sufficient time for postal delays. Please send completed applications and correct payment to London Borough of Haringey, PO Box 55235, London, N22 9DF.
- By visiting a Customer Service Centre. **Please note at the present time we only issue up to eight resident visitor vouchers at a Customer Service Centre. Your application will then be passed to our Permit Support Team. They will contact you to take payment by phone prior to posting out the remainder of your order.**

Please note the following:

- For 2 week permits, we will not be able to process any applications without details of the vehicle. Please ensure you know the registration, make and model before completing the form.
- The minimum order value must be greater than £10.00.
- In total the allocation of 1 and 2 hour vouchers must not exceed 120 hours per application for any 3 month period.
- The Standard rate for Resident Visitor Permits applies to residents aged between 18 and 60.
- Those aged 60 and over may obtain vouchers at a concessionary rate by using the appropriate form.

Applicant Details

Title (Mr, Miss, Ms, Mrs)	First Name	Last Name /Family Name
Address:		
Postcode:	Council Tax Ref No:	
Email Address: _____		
Home Telephone No .	Mobile No.	

Do you owe Haringey Council money for unpaid penalty notices? Yes No

(We reserve the right to refuse a permit application if you owe us money for notices that have not been paid or appealed against)

Vehicle Details for 2 week permits only Reg.No. _____ Make _____ Model _____ Colour _____ 2 Week Permit Start date: _____

Please provide one of the listed documents below for your visitors vouchers if you do not provide your Council Tax reference number:

- Housing Association or Homes for Haringey rent book
- Tenancy or mortgage agreement showing tenancy or mortgage period
- Medical Card – **this proof of address type is questionable? Are going to revise this by taking this off?**
- Letter from HM Revenues or Department of Work and Pensions
- Recent Utility Bill (in last 3 months excluding mobile phone bill)
- A recent statutory declaration, typed, dated and properly worded. Made in the presence of a commissioner of oaths, a solicitor or a justice of the peace.

Below are the most common combinations of permits purchased. If you wish to purchase any other type and quantity please ensure you correctly detail the type, quantity and amount payable for your order and that your payment matches the order value.

Type of Permit - Please note the minimum order value must be greater than £10.00.

Quantity		Subtotal £
	12 Vouchers x £0.30 One Hour Vouchers =	£3.60
	20 Vouchers x £0.30 One Hour Vouchers	£6.00
	12 Vouchers x £0.60 Two Hour Vouchers =	£7.20
	20 Vouchers x £0.60 Two Hour Vouchers	£12.00
	4 Vouchers x £3.00 Daily Vouchers	£12.00
	1 Voucher x £7.50 Weekend Permit (Maximum 2 permits of this type per 12 months)	£7.50
	1 Voucher x £12.00 Two Week Permit (Maximum 2 permits of this type per 12 months)	£12.00

Pre-Set Maximum Orders		
	120 vouchers x £0.30 One hour vouchers	£36.00 Per Quarter
	60 vouchers x £0.60 Two hour vouchers	£36.00 Per Quarter
	60 vouchers x £3.00 Daily vouchers	£180.00 Per Quarter
	OR Other quantity in multiples of 4 per sheet	
	_____ x £_____ (per sheet cost)	
	Total Cost	£

I enclose a cheque/postal order for £_____ made payable to London Borough of Haringey.

Please note Permits are valid for 5 Years. We do not provide refunds on this type of permit.

Applicants Declaration

I hereby certify that:

- They will not be used on vehicles that exceed 5.25 metres in length.
- The permits are for personal use and will not be re-sold or given to others not visiting my place of residence.
- The address that I have given on this application is my usual place of residence and that all the information in this application is true and correct.

I have read and understand Haringey Council's guidance notes that have been attached and agree to keep within the rules set out.

Applicant's Signature:	Date:
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Data Protection: Haringey Council is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds in order to prevent and detect fraud.

For further information contact the Data Protection Officer, Feedback & Information Team, Haringey Council, River Park House, 225 High Road, Wood Green, London N22 8HQ or dataprotection@haringey.gov.uk