



Reader Card Application: Rising Bollard – The Gardens N4

- Please make photocopies of this form and submit one copy for each card required.
- Please complete **all** sections of this form in **black** ink and in CAPITAL letters.
- Please ensure that all the correct documentation is enclosed.

If the form is incorrectly or partially completed or if incorrect documentation is attached, your application will be returned and the issue of your reader card may be delayed.

Section 1

My personal details

(Residents aged 18 or over are eligible to apply)

Mr / Mrs / Ms / Miss or other title

First name(s) Surname

Address

Daytime telephone number

Business telephone number

Current resident permit No. Vehicle registration No.

Section 2

Particulars of your vehicles if you do not have current resident permit

Registration No. Make and model

Does the overall height exceed 2.27 metres (7' 6") or length exceed 5.25 metres (17' 3")? Yes No

Are you the registered owner? Yes No

If no, who is the registered owner? Name

Address

Is the vehicle kept and used by you? Yes No

Are you enclosing a letter, on business headed paper, confirming you are a driver/sole user of this vehicle? Yes No

Section 3

Enclosures if you do not have a current resident permit

I enclose with this application, **as proof of residency**, a photocopy of **any two** of the following:

Driving licence Tenancy or mortgage agreement Insurance certificate (showing address)
Medical card Council tax registration Current income support book

You must enclose proof of vehicle ownership in the form of:

The vehicle registration document and insurance certificate (showing the address), or if a company vehicle, a letter from your employer on headed note paper.

Section 4

Declaration

I hereby certify that:

- The address shown in Section 1 is my place of residence.
- All the information I have given in this application is correct
- I shall immediately surrender the reader card to the Council in the event of any of the following circumstances:
- I cease to reside in the area for which the reader card has been issued
 - I cease to own a vehicle
 - The Council withdraws the reader card or it ceases to be valid for any other reason

Signed: _____ Date signed:

(This declaration may only be signed by the person named in Part 1)

Please note: Your reader card will be valid for use in the area you are resident in, but incorrect use by unauthorised persons will result in the card being invalidated.