

Application for a Twelve-Month Business Parking Permit Controlled Parking Zones (zone specific)



Please send all postal applications to: Haringey Council Payment Centre
P.O. Box 55235, London N22 9DF

Instructions – For filling out the form

1. This application is to be completed by the company secretary.
2. Please take photocopies of this form and submit one copy for each permit required.
3. Ensure that all the correct documentation is enclosed. If the form is incorrectly or partially completed, or if incorrect documentation is attached, your application will be returned and the issue of the permit may be delayed.
4. The business permit scheme is intended to support those businesses where the use of a vehicle is essential to the running of that business, for example to carry out deliveries. Each business applying for a permit must satisfy to the Council a clear need for the permit.
5. Permits will only be operative during the opening times of the business.

1. Company Details

Company Name: _____ Company Number : _____

Trading Address: _____

Post code : _____

Telephone Number: _____

Email Address: _____

2. Vehicle Details

Registration no: _____ Make: _____

Model : _____ Colour: _____

Name and Address: _____

of registered _____

owner/hirer _____

Post code : _____

If the vehicle registration document is not in the business name, enclose a statement on company headed paper signed by the company secretary stating the reason why the vehicle is essential for the efficient conduct and operation of the business located in the controlled parking zone and a copy of the vehicle registration document.

Please outline how you use this vehicle daily to support your business.

3. Application Details

I require the permit to start from _____ (The permit will run 12 months from the start date)

Please note that if you want to replace your permit you will need to return the existing permit and a letter from the company secretary explaining the reasons for the replacement. If stolen you will need to provide the police crime reference number.

If applying for renewal, please give the serial number of the existing permit:

4. Enclosures

I enclose with this application (please tick appropriate boxes)

- Proof of Business Location within Controlled Parking Zone
 - a. An original item of current printed business stationery showing the trading address and VAT registration number
- Proof of vehicle ownership (a copy of one of the following)
 - a. Vehicle registration document in business name
 - b. Bill of sale for recent purchase (only temporary permit will be issued)
 - c. Hiring/leasing agreement
 - d. Insurance certificate for recent purchase (only temporary permit will be issued)

5. Method of payment

I enclose a cheque/postal for £ 247.20 _____ payable to London Borough of Haringey

Signed: _____ Dated: _____

6. Applicants Declaration

The address that I have given on this application is my usual place of business.

The vehicle does not exceed 2.27 metres in height and 5.25 metres in length.

All the information I have given in this application is correct and I shall immediately surrender the permit to the Council if any of the following occurs:

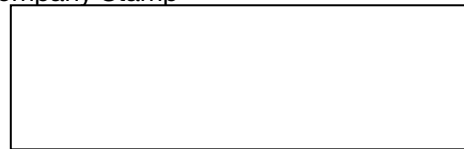
- The company ceases to trade at an address within the Zone for which the permit has been issued.
- The owner sells/disposes of the vehicle shown on their permit.
- The Council withdraws the permit or it ceases to be valid for any other reasons.

Signed _____ Company Secretary

Company Stamp

Print name _____ Company Secretary

Dated _____



It is an offence for a person to knowingly make a false statement for the purpose of obtaining a parking permit.

The Council will not hesitate to prosecute and conviction will result in substantial penalties.

Note: The permit will be valid for use only in relevant parking bays in the controlled parking zone in which the business is located. The permit does not guarantee the use of a permitted Parking bay space or the availability of any bay.