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| **Name of setting:****Date:** | Safeguarding |
| (**Can You Demonstrate**) | Evidence: highlight collected evidence / initial  | Action required following discussion: |
| * Children and learners are protected and feel safe. Those who are able to communicate know how to complain and understand the process for doing so.
* There is a strong, robust and proactive response from adults working with children and learners that reduces the risk of harm or actual harm to them.
* Adults working with them know and understand the indicators that may suggest that a child, young person or vulnerable adult is suffering or is at risk of suffering abuse, neglect or harm and they take the appropriate and necessary action in accordance with local procedures and statutory guidance.
 | * Child Protection statement displayed in the centre that is easily understood by all parents and visitors
* Evidence how parents and children say/show they feel safe in setting(e.g. as part of annual survey) – questionnaire
* Procedures are in place to ensure the safety of children on outings organised by the setting – risk assessment are made in advance by the provision lead.
* Do team meetings include discussions about recognising vulnerable groups and early signs of abuse
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| * Leaders and managers have put in place effective safeguarding and staff behaviour policies that are well understood by everyone in the setting.
* They know how to make a complaint and understand policies on whistleblowing and how to manage other concerns about the practice of adults in respect of the safety and protection of children and learners
 | * There is a safeguarding policy in place
* All staff and volunteers are DBS checked
* The policy is updated as and when necessary and reviewed once a year and signed by management
* The procedure for managing allegations against staff includes the process for consultation and referral to Advisory team and LADO (link to the procedures) referral to the Local Designated Officer (LADO) and Ofsted
* A member of staff has received training in health and safety working practices
* Effective induction procedures include induction into the setting’s safeguarding practices
* Safeguarding training is up to date for all staff
* Staff behaviour policy is in place – code of conduct
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| * Staff and other adults working within the setting are clear about procedures where they are concerned about the safety of a child or learner
* There is a named and designated lead who is enabled to play an effective role in pursuing concerns and protecting children and learners.
 | * Flow chart and phone numbers for procedures is in place
* Named DCPO (Designated Child Protection Officer) and deputy DCPO
* There is a nominated lead for safeguarding within the management committee/ governing body
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| * Any child protection and/or safeguarding concerns are shared immediately with the local authority or other relevant agency
* A record of that referral is retained.
* There is evidence where applicable, that staff have an understanding of when to make referrals
 | * Evidence of any referrals
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| * Children and learners are protected and helped to keep themselves safe from bullying homophobic behaviour, racism, sexism and other forms of discrimination
* Any discriminatory behaviours are challenged and help and support are given to children about how to treat others with respect.
 | * Anti discriminatory statement – in policy or displayed
* Behaviour policy is in place
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| * Adults understand the risks posed by adults or learners who use technology including the internet, to bully, groom, radicalise or abuse children or learners.
* Leaders oversee the safe use of technology when children and learners are in their care and take action immediately if they are concerned about bullying or children’s well-being.
 | * The safe use of mobile phones and cameras in the setting is included in the policy
* Procedures and records are in place to show how computers are used and supervised
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| * Monitoring of the management of behaviour is effective and the use of any restraint significantly reduces or ceases over time..
 | * Appropriate behaviour management procedures are in place
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| * Staff and volunteers working with children and learners are carefully selected and vetted according to statutory requirements.
* There is monitoring to prevent unsuitable people from being recruited and having the opportunity to harm children or learners or place them at risk.
 | * Effective systems are in place to ensure that practitioners and any other person likely to have regular contact with children (including those living or working on the premises) are suitable
* People whose suitability has not been checked do not have unsupervised contact with children
* Recruitment is undertaken safely and selection processes are fully compliant with safer recruitment guidance
* identity and vetting processes are completed
* DBS checks kept on a single central record
* The setting ensures that all staff are aware of their safeguarding duties
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| **Safeguarding Audit carried out by:****Signature: Date:** |  |  |