Family Information Service
Haringey Professional Development Centre, Downhills Park Road, London N17 6AR
Tel: 020 8489 1000 **Fax:** 020 8489 5997 **Minicom:** 020 8489 4309
www.haringey.gov.uk

Date: 8 August 2016

Dear Childminder,

Childcare Audit –2016

It is a Local Authority Statutory Duty that up to date information is provided to parents/carers and other professionals. As a registered provider, you have a responsibility to ensure we hold current information about your setting.

Could you please complete the enclosed Childcare Audit/Sufficiency Surveys and e-mail it back to childcare@haringey.gov.uk; alternatively you can send it to us by the to the address below:

Early Years Service, River Park House, 3rd Floor,
225 High Road, London N22 8HQ

Note that unless this form is fully completed, signed and returned to us by the given date; we will not be able to make your details available to families/carers looking for childcare and other family related services.

It is important you complete this form because we need to ensure that the:-

- Information held about your services is up-to-date and correctly reflected on the online directory
- Childcare Sufficiency Assessment Report produced by Haringey Council contains accurate information about the availability of childcare in the borough

From next year this process will be done online – details of this will be sent to you nearer the time. Please ensure you provide a current email address, if you don't have access to one yet set one up.

Thank you for your co-operation.

Yours faithfully

Early Years Service