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| Equalities Impact Assessments Screening Tool Guidance |
| 1 | Summary: The Revenues Service must comply with legislation and good practice in respect of the collection of council tax and business rate. Following the review of council tax court costs by Grant Thornton during 2015; the service is now formally submitting the costs statement within the report for corporate fees and charges.  |
| 2 | Lead Officer contact details: Freddie Grealish, Head of Revenues, Shared Service Centre. Freddie.grealish@haringey.gov.uk, 0208 8489 3638 |
| 3 | Date: 21 December 2015 |
|  | Response to Screening Questions  | Yes | No | Please explain your answer. If answering Yes but after consideration a full EqIA is not necessary please provide a detailed explanation for NOT undertaking a full EqIA  |
| 4 | Could the proposed policy/project/function/staff restructuring/major development/ planning application or the way it is carried out have an adverse impact on any of the key equalities protected characteristics age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation? Or relationships between any equalities groups? | X |  | Non payment of council tax or business rate will lead to recovery action being taken against the liable party in accordance with legislation.As this could impact any liable person, regardless of their circumstances or characteristics it is considered unnecessary to conduct a full EqIA. |
| 5 | Is there any indication or evidence (including from consultation with relevant groups) that different groups have or will have different needs, experiences, issues and priorities in relation to the particular policy/project/function/major development/planning application? Or do you need more information? |  | X | All council tax liable parties will be charged the same fee and all business rate liable parties will be the same fee.  |
| 6 | If there is or will be an adverse impact, could it be reduced by taking particular measures? | X |  | As the process for charging the costs of issuing a summons and obtaining a liability order is regulated by legislation there is no alternate approach available. However, the service retains the option of reducing or cancelling the costs.  |
| 7 | By taking particular measures could a positive impact results? |  | X |  |
| 8 | As a result of this screening is a full EqIA necessary? |  | X |  |