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| Equalities Impact Assessments Screening Tool Guidance |
| 1 | Summary: The Revenues Service must comply with legislation and good practice in respect of the collection of council tax and business rate. Following the review of council tax court costs by Grant Thornton during 2015; the service is now formally submitting the costs statement within the report for corporate fees and charges. **Having considered the Library charges for 2016/17 it has been evaluated that only one charge will be an increased. Reservations (items not in stock). The reasoning for increasing these charges is based on benchmarking with neighbouring boroughs and the cost to the service.** |
| 2 | Lead Officer contact details: Freddie Grealish, Head of Revenues, Shared Service Centre. Freddie.grealish@haringey.gov.uk, 0208 8489 3638 |
| 3 | Date: 21 December 2015 |
|  | Response to Screening Questions  | Yes | No | Please explain your answer. If answering Yes but after consideration a full EqIA is not necessary please provide a detailed explanation for NOT undertaking a full EqIA  |
| 4 | Could the proposed policy/project/function/staff restructuring/major development/ planning application or the way it is carried out have an adverse impact on any of the key equalities protected characteristics age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation? Or relationships between any equalities groups? |  | NO | Currently the cost of reserving an item is £1.50 and has been increased to £2.50. This indicates a 66% increase.The reservation services are used by all groups. No data is collected to determine the analysis of the groups that use this service.All the library core services are free, and the charges are for optional extra’s.It is not felt that the increase will adversely affect any of the groups |
| 5 | Is there any indication or evidence (including from consultation with relevant groups) that different groups have or will have different needs, experiences, issues and priorities in relation to the particular policy/project/function/major development/planning application? Or do you need more information? |  | NO | No, there is no evidence that there is any variance to the needs of the different groups.We are not able to carry out a full analysis as to those using the service as the relevant data is collected to make possible such reporting. |
| 6 | If there is or will be an adverse impact, could it be reduced by taking particular measures? |  | NO | It is estimated that this increase will not have any adverse impact, there are alternative processes to request an item  |
| 7 | By taking particular measures could a positive impact results? |  | NO | No impactDo nothing |
| 8 | As a result of this screening is a full EqIA necessary? |  | NO | There is not sufficient indication to suggest that a full EqIA is required. |