

Residents Parking Permit Application Notes:

Criteria for Residents Permits

- You should be living permanently in the particular controlled zone for which you are applying.
- Your vehicle should not exceed 2.27 metres in height and 5.25 metres in length.
- You should be the owner of the vehicle for which you require the permit.
- If you wish to cancel your permit you are entitled to apply for a refund for each full month that is unexpired when you cancel the permit.
- Your permit entitles you to park in the resident permit holders or shared use bays within the zone that you reside. Parking places may be suspended by any person duly authorised by the Council or the police. You must not park in a parking place where signs indicate it is suspended. A Permit does not guarantee a space outside of your home and you should check your vehicle regularly.
- Your permits should be displayed on the inside of the front windscreen on the near side (passenger side) of the vehicle at all times so it can be clearly seen from the outside of the vehicle.
- There is a £10 administration charge to replace your permit if lost or stolen or damaged or you change your vehicle.
- Vehicles registered to a non Haringey address.
 - If your vehicle is not registered to your Haringey address, we reserve the right not issue a permit. If your vehicle has been bought in the last 3 months we would need to see an invoice or a Bill of Sale. The reason for this 3 month period is that it is a reasonable period that allows an owner of a newly purchased vehicle to notify the DVLA and receive the new vehicle registration form. Please note that the DVLA refer to this as 'Form V5'.
 - We will not issue a permit where Haringey residents chose to register a vehicle to an alternative address in order to benefit from paying lower insurance premiums.
 - Where the vehicle is owned by your employer, you will need to provide a letter on headed paper confirming you use the vehicle on a regular basis and also a copy of the vehicle registration form.

Ways to Pay - **By Credit or Debit Card at our Customer Services Centre's.**
 - **By Postal application via a Cheque or Postal Order.**

Documents required when applying for your permit (must show name and current address). Do not send Originals.

1 x Proof of Residency

- Council Tax document
- Housing Association or Haringey Homes rent book
- Tenancy or mortgage agreement showing tenancy or mortgage period
- Medical Card
- Letter from HM Revenues or Department of work& pensions
- Recent Utility Bill (in last 3 months - excluding mobile phone bills)

1 x Proof of ownership of vehicle –

- Vehicle registration document showing Vehicle registered to your HARINGEY address
- Invoice/Bill of Sale (within past 3 months and on company Headed Paper)
- Hire or Lease agreement
- A headed letter from your employer with vehicle registration document if company vehicle

Permit Prices – CO₂ emission bands and engine size can be found on your vehicle registration document

For vehicles registered before 23/03/01 charging will be based on engine size

CO2 Emission Band	First Annual Permit	Second and subsequent permit
Up to 100 CO ₂ g/km	£20	£20
101 – 150 CO ₂ g/km	£50	£80
151 – 185 CO ₂ g/km	£100	£130
186 CO ₂ g/km and over	£150	£200

Engine Size	First Annual Permit	Second and subsequent permit
1549cc or less	£50	£80
1550cc to 3000cc	£100	£130
3001cc and above	£150	£200

Resident's Permits Application Form - Please read accompanying notes overleaf before completing this form.

Please post your application to the below address, necessary documents and payment by cheque made payable to London Borough of Haringey, If you do not do this your application will be returned to you. You may also apply in person at our customer service centres, details of which can be found on our website www.haringey.gov.uk.

For further assistance or information please call our customer services on 020 8489 1000.
 London Borough of Haringey PO Box 55235, London, N22 9DF



1. Applicant Details

Full Name: _____

Address and Postcode: _____

Telephone: _____

Email Address: _____

Do you owe Haringey Council money for unpaid penalty notices Yes No
(We reserve the right to refuse a permit application if you owe us money for notices that have not be paid or appealed against)

Please indicate if this application is the first or second/subsequent permit for your household 1st 2nd+

2. Vehicle Details

Registration Number: _____ Model: _____

Make of Vehicle: _____ Colour: _____

Cylinder Capacity/Emissions: _____

This can be found on your vehicle registration document

Is the vehicle more than 2.27 metres high: Yes No

Is the vehicle more than 5.25 metres in length: Yes No

3. Applicants Declaration

I certify that the above information I have given is correct and that any parking permit issued to me in respect of the above vehicle has to be surrendered to the council in the event of any of the following:-

- The vehicle is found to be in excess of the size restrictions detailed as above.
- I stop being a resident of the CPZ for which the permit has been issued
- I have sold, otherwise disposed of, or no longer use the vehicle shown on the permit
- The Council cancels or asks me to send back the permit or
- The permit stops being valid for any reason

I enclose a cheque / postal order for £ _____

I have read the additional notes (overleaf) and am aware of the Question and Answer documents available on the website.

Applicants Signature:

Dated