

RECOVERY SCHEME FOR HARINGEY BUSINESSES – APPLICATION FORM



Haringey Council

Please send completed application forms to:
Economic Regeneration, Haringey Council, River Park House, 225 High Road,
Wood Green, N22 8HQ

Company Reference	Contact Reference
YOUR CONTACT DETAILS	
<div style="border: 1px solid black; padding: 10px;"> <p>Contact Name</p> <p>Business / Company Name</p> <p>Business address</p> <p>Postcode</p> <p>Contact Telephone number Financial Y/E</p> <p>Annual Turnover (from last annual accounts) Net Profit</p> <p>Number of Employees Payroll Costs</p> <p>Do you anticipate your turnover increasing or reducing in the current year</p> <p>Affected business address (if different from address above)</p> <p>Postcode</p> </div>	
<div style="border: 1px solid black; padding: 10px;"> <p>Payment Details</p> <p>Payment will be made by BACS. Please complete the following:-</p> <p>Bank name</p> <p>Sort code</p> <p>Account Number</p> <p>Account Name</p> <p>Branch Address Postcode</p> </div>	

ELIGIBLE BUSINESS

To be eligible, a business must be in a recognised civil disorder area and must fit the SME criteria.
Please provide **one** of the following as evidence that your business is operational. Please tick as appropriate.

- Company registration number
- VAT registration number
Please also provide a copy of evidence to support the VAT number, eg copy of VAT registration certificate or a letter from HMRC.
- PAYE number
Please also provide a copy of your PAYE Payment booklet.
- Insurance company name and policy number
Insurance policy must be for general insurance **covering business use** or employers' liability insurance. Please also provide a copy of your insurance document.

If you are unable to provide **one** of the above, please call to discuss on 020 8489 2670

MAKING A CLAIM FOR GOODS OR SERVICES

Please give details of all items you are claiming under the headings below. Continue on a separate sheet if necessary.

Description of goods/services being claimed	Copy invoice attached? (please tick)	Value of claim (£) (Excluding recoverable VAT)	
Temporary Accommodation	<input type="checkbox"/>		
Non-recoverable insurance excesses	<input type="checkbox"/>		
Replacement of essential assets	<input type="checkbox"/>		
Removal of debris and clean-up costs	<input type="checkbox"/>		
Repair of equipment and property	<input type="checkbox"/>		
Additional staff costs	<input type="checkbox"/>		
Data and business records recovery	<input type="checkbox"/>		
Professional costs	<input type="checkbox"/>		
Security costs	<input type="checkbox"/>		
Marketing and promotion	<input type="checkbox"/>		
Loss of Trade or Earnings with evidence	<input type="checkbox"/>		
	Total cost		
Bridging loan requirements	<input type="checkbox"/>		

Have you received any previous grant aid from the council?

Yes No

If yes, please give details

Business recovery fund

By signing this form you are confirming that:

- the information contained in this claim and supporting documents is true and accurate;
- your business is in a recognised civil disorder area in either Tottenham or Wood Green;
- your business meets the SME criteria i.e. less than 250 employees and annual turnover not exceeding £13.6 million
- costs for goods/services being claimed will **not be** reimbursed through insurance or other financial assistance.

You must send the signed form to the address below with copies of the evidence requested. Your claim may be subject to audit at a later date. If, following payment, it is found that the information contained within the claim is incorrect, Haringey Council may seek to recover the grant from your business.

Data Protection

Information supplied by individual businesses will be retained by Haringey Council for the purposes of processing the claim and administering the scheme. It may also be used for the audit of individual claims in future. Business details will be held securely and will not be released to third parties unless the scheme administrators are compelled to do so by law.

Name:

Signature:

Date: