



Section 2

In Year Admissions

Pupils applying for a school place after 1 September 2012

Applications for school places received after 1 September in any school year are called 'In Year' admissions. Haringey residents need to make an application to the Admissions Service.

In Year application forms for all year groups, for all maintained primary and secondary schools, are available online, from the Admissions Service and from Customer Service Centres. Supplementary Information Forms (SIFs), required by some schools, will also be available from the Admissions Service, online and from the school. These schools will use the information on the SIFs to apply their admissions criteria. The application process is similar to that described in section one of this booklet.

Offer letters will be sent to Haringey residents by the Admissions Service and schools will be notified of these offers at the same time.

Waiting Lists

Waiting lists for all year groups for all state schools will be held centrally by the Admissions Service so that we can co-ordinate offers. Waiting lists will be held in the order of the admissions criteria.

Relevant area

The Authority is responsible for applications from all Haringey residents and it will liaise with other neighbouring councils as necessary on behalf of its own residents.

Requests to transfer between schools

The Admissions Service do not encourage changes from one local school to another. This is because research shows that these moves can damage the educational achievement and success of children unless there are exceptional circumstances and transfer is in the best interest of the child, and there is a place available. Parents will be encouraged to discuss their reasons for wishing to switch schools with their child's present school.

Fair access

We have a protocol in place which ensures that vulnerable young people who apply for a place outside the normal round of admissions, and who are not on the roll of a school, are offered a place quickly. Fair Access admissions are shared fairly across all schools and Academies. Further information is available on our website.

