

Learner Support Fund (16-19* Year Olds) for 2008/09 Academic Year.

What are Learner Support Funds?

This is a limited discretionary fund which can help students with a one off grant of up to a maximum £400 to assist school sixth form students with a contribution towards:

special equipment, course books or materials, field trips, travel expenses to attend UK university interviews and child care, who have a specific financial need which presents barriers to studying or are disabled, have a medical condition or have learning difficulties.

You must meet the following criteria:

- aged between 16-19 (20* for child care)
- are normally resident in the Borough of Haringey;
- currently receiving an Education Maintenance Allowance(EMA) or currently entitled to receive a free school meal
- or you are disabled, have a medical condition or have learning difficulties
- attending a school sixth form full time.

We will consider the one off grant for a contribution towards the cost of:

- special equipment that you may need for your course;
- books or materials that you may need for your course;
- a school field trip;
- the cost of travel expenses to attend a UK university interviews. Travel must be by the most economical method.

- childcare - the applicant must be aged 20+ and the main carer of the child. The child must be cared for by an OFSTED registered nursery/creche/ child minder.

How do I apply ?

- Complete application form **LSF I**. This is available from your school, from Haringey's web page www.haringey.gov.uk under the heading Learner Support Funds, your nearest Haringey Customer Service Centre or by telephoning 020 8489 3863.
- Submit one of the following:
 - a copy of your Education Maintenance Allowance (**EMA**) Award notification 2008/09.
 - a copy of your free school meal entitlement letter which is dated within the last two months.
 - a statement regarding your disability, medical condition, or learning difficulties.

We may ask you to submit more information but we will let you know.

How do I receive payment?

If your application is successful you will be notified in writing showing how much has been approved. Payment will be made by cheque.

What happens if my application is unsuccessful?

You have the right to appeal against the decision. You should submit an appeal in writing stating your reasons why you feel that the Council has not applied the policy correctly. You should submit your appeal within 10 working days of receiving the decision to:

Vanessa Giles Student Finance and Entitlements,
48 Station Road Wood Green London N22 7TY.

Please remember

The Learner Support Fund is **cash limited**. It is administered on a first come first served basis. We may not be able to help every applicant.