

Letters to: NNDR Team (Haringey), PO Box 55280, London, N22 9EN

Tel: 020 8489 3551 (Mon-Fri 09:00 - 17:00)

www.haringey.gov.uk

email: business.rates@haringey.gov.uk



Business Rates 2010/2015 - Application for Small Business Rate Relief

Please read the following notes and if you think you may be eligible to apply please complete the attached application form. Completed forms should be returned to: NNDR Team (Haringey), PO Box 55280, London N22 9EN.

- The scheme is based on the rateable value of your premises and if your rateable value is below £6,001, we may be able to reduce your rates bill by 50%, including any transitional relief or surcharge.
- If the rateable value of your premises is between £6,001 and £11,999, relief will decrease on a sliding scale by approximately 1% for every £120 of rateable value up to £11,999, i.e. 49% relief for a rateable value of between £6,001 - £6,100, 48% relief for a rateable value of between £6,101 - £6,200, falling to a minimum of 1% relief for a rateable value between £11,900 - £11,999.
- If the rateable value of your premises is between £12,000 and £25,499 you will not be entitled to any relief but may be entitled to pay at a lower rate as you may not have to pay the supplement added to the business rate multiplier of the businesses which do not qualify for the small business rate relief.
- The scheme is only available to ratepayers who occupy either one property, or one main property and other additional properties, providing each of the additional properties have rateable values below £2,600 and the total amount of all the rateable values is less than £25,500. In this instance, any reduction you receive will only apply to the main property.

It will not be necessary for you to re-apply again until the year 2015, which is the effective date of the next re-valuation. You must however remember to tell us if your circumstances change before then in case your entitlement needs to end.

If you are unsure of your entitlement, or would like more information on the Small Business Rate Relief Scheme, please telephone the Business Rate Team on 020 8489 3551. Lines are open from 09.00 to 17.00 hrs Monday to Friday. Alternatively, you may wish to visit www.businesslink.gov.uk where you will be able to view a full summary of the scheme.

Temporary increase in the amount of Small Business Rate Relief available

From 1 October 2010 to 30 September 2012 the amount of Small Business Rate Relief available has increased. Eligible ratepayers who occupy a property with a rateable of £6,000 or less will receive 100% rate relief for this period. Eligible ratepayers occupying a property with a rateable value of between £6,001 and £12,000 will have their relief calculated on a sliding scale decreasing from 100% to 0%.

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APPLICATION FOR SMALL BUSINESS RATE RELIEF 2010/15

Customer reference number:

Name of ratepayer:

Address of property:

Rateable Value:

Please provide details in the box below of any additional business rates assessments that you are responsible for – even if they are not in Haringey. Please write **none** if there are no other. Remember, if you become responsible for another property in the future or the rateable value of a property you have shown below increases, you must notify us in writing within 28 days of the change as a new application will be required.

Address	Rateable Value	Name of Local Authority in which property is situated

DECLARATION WHICH MUST BE SIGNED (If this declaration is not signed you will not receive any small business rate relief.)

I declare that the contents of this document are true to the best of my knowledge. I understand that if I knowingly give false information that I may be liable for prosecution and/or subject to a fine.

I confirm that this is the only property in England that I have made an application for small business rate relief.

Signature of Ratepayer _____

(or person authorised to sign)

Print Name _____

Your position within organisation _____

Date _____ **Telephone Number** _____

E-mail address _____