

## Referral Guidance

If you think that somebody is committing benefit fraud it is important that you let us know about it and provide as much information as possible.

In order for us to carry out a fraud investigation we must have reasonable grounds to suspect that an offence has been committed. Therefore the more detailed information you provide us with the more likely we are to investigate.

For example, the likelihood that we will investigate somebody who has failed to tell us that they are working is greatly increased if we are told where they work or who they work for. It may not be possible to conduct an investigation without this information.

### What do we need from you?

The table below lists some examples of the types of information that we may take in to consideration when deciding whether or not to investigate a referral. It may not be possible for you to provide all of the information but it is better to provide some rather than none.

Type of Fraud	Information Required
Undeclared Work	<ul style="list-style-type: none"><li>• Name and address of the company / person they work for</li><li>• What type of work do they do?</li><li>• Is the work full or part time?</li><li>• What hours/days do they work?</li><li>• How do they travel to work?</li></ul>
Undeclared Partner, Relative, Friend or Lodger Living in the Property	<ul style="list-style-type: none"><li>• Name and description of the partner / relative / friend / lodger</li><li>• How long has the person lived there?</li><li>• Do they work? If so, who for?</li><li>• Do they own a vehicle?</li><li>• Do the claimant and partner have children?</li><li>• Do the relative, friend or lodger pay rent? If so, how much?</li></ul>
Undeclared Savings or Property	<ul style="list-style-type: none"><li>• What is the monetary value of the savings?</li><li>• In which bank are the savings deposited?</li><li>• What's the address of the property?</li><li>• Is the property being rented out? If so, who to and how much for?</li></ul>

The above list is not exhaustive. Any information that you have in relation to any type of benefit fraud will be helpful.

If you suspect that somebody is committing benefit fraud you can contact us in the following ways:

- complete the online referral form
- email us at [benefit.fraud@haringey.gov.uk](mailto:benefit.fraud@haringey.gov.uk)
- call us in confidence on 020 8489 2868

Referrals can be made anonymously. If however you wish to provide us with your name and contact details be assured that this information will remain confidential.