

Essential User Permit Application Form for Schools



Haringey Council

Type of Permit you are applying for - Section 1

- Renewal of my existing permits; permit ID A new Permit
- A Replacement Permit because I have changed my vehicle (please return existing permit)
- A Replacement Permit, because my permit has been lost or stolen. The crime reference number is _____
- Essential Service Daily Permits Number (at £4 each)
- Transferable permits Number of (at £90 each) Maximum of 10 per school

Transferable permits will not be replaced unless the original permit is surrendered.

Category of Permit Required – Section 2

Contact Name Position

Name & Address of the school

Telephone Number Fax Number

Email Address

Name & Signature of Headteacher

In order for us to process your application you will need to attach your business case. Permits will cover maximum of two roads and will cover the operational hours of the Controlled parking Zone in which the school is based.

Please also state the roads nearest the school.

Vehicle details – Section 3

Registration Number	Vehicle Make	Vehicle Model	CO ₂ Emissions

Cost – Section 4

If your vehicle was registered before 23/03/01 you will be charged based on the engine size on your vehicle, please skip to 4b.

CO ₂ Emission Band	Cost - (with agreed business case)	✓
1 Up to 100 CO ₂ g/km	£15	
2 101 – 150 CO ₂ g/km	£30	
3 151 – 185 CO ₂ g/km	£60	
4 186 CO ₂ g/km and	£90	

	over		
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Cost – Section 4b

Engine Size	Cost – (with agreed business case)	
1549cc or less	£30	✓
1550cc to 3000cc inclusive	£60	
3001cc and above	£90	

Payment Details – Section 5

Total Amount Payable £ :

Cheque (please attach with application)

Invoice Number Invoice Address

Any changes to the permit will incur a £10 administration fee.

Declaration:

I have read and understand the Terms and Conditions of use for Essential user permits and agree to abide by the rules set out. I understand that if the essential user permits issued to me or the organisation I work for is not used in line with the conditions set out, that they permit may be withdrawn.

I declare that the information given on this form is true and that the photocopies of documents submitted in support of my application are true and faithful copies of the original documents required by the council to validate my permit.

Please note that Haringey Council is responsible for protecting public money and may use the information you have provided to detect fraud. It may also share the information with other public organisations for the same reason. You could face prosecution if you make a false statement on this application form and leave yourself open to disciplinary action.

I have enclosed

A copy of my V5 document (full document)

Signature of applicant:

Date:

Name of Head teacher

I confirm that this individual works and needs an essential user permit to carry out their role.

Signature of Head teacher:

Date: