

**RECORD OF DECISION TAKEN
UNDER DELEGATED AUTHORITY**

All requests for action to be taken in accordance with established delegated authority must be accompanied by an appropriate report setting out all relevant considerations, in particular legal and financial considerations, and with a clear recommendation[s] for action, in order for an appropriate decision to be taken in accordance with the provisions of current legislation.

Log No.

Title of Report: Report of Statutory Notification for the proposed introduction of a 'Stop and Shop' scheme in Ellenborough Court, N22.

Reason for relevant paragraph for authority under scheme of delegation

To seek approval to proceed with the recommendations set out in section 11.0 of this report.

Decision of Head of Sustainable Transport

I approve the recommendations set out in the attached report.

Signature *Jean Hancock*

Date *8/4/11*

1.0 Purpose

- 1.1 To report the feedback of statutory notification carried out in February / March 2011 for the proposed introduction of a 'Stop and Shop' scheme in Ellenborough Court, N22.**
- 1.2 To seek approval to proceed with the recommendations as set out in section 11.0 of this report.**

2.0 Background

- 2.1 As part of our 2010 / 2011 programme of works, Ellenborough Court was identified as an area in the borough for introduction of short-stay parking for the benefit for both shoppers and businesses.**

3.0 Proposals

- 3.1 Please see Appendix I for a copy of the statutory notification document outlining the scheme proposals.**

4.0 Statutory Notification

- 4.1 Statutory notification is the legal part of the process required before parking controls can be implemented. In summary, before making an order to implement parking alterations, the Council must notify the public of its intentions in the London Gazette, local press and on site in visible locations where the measures are proposed.**
- 4.2 Approximately 60 statutory notification documents consisting of background information, location plan and a translation sheet were delivered, by hand, to all properties within a specified area surrounding the proposals. All documents were distributed on the 10 February 2011. At the same time Street Notices were erected at visible locations within the area of proposals.**
- 4.3 The statutory notification period commenced on the 10 February 2011 and the closing date for responses was 04 March 2011. See Appendix I for a copy of the statutory notification document.**
- 4.4 It should be noted that statutory notification was open to any interested party wishing to make comment on the council's intentions either in writing or alternatively by email. The address to submit these representations to was supplied in the statutory notification leaflet and the notice of intention published in the press.**

5.0 Statutory Notification Feedback

5.1 During the statutory notification period we received no representations for the proposals.

VIEWS FROM STATUTORY BODIES

5.2 Statutory Bodies / Organisations: As part of the Statutory Consultation period the views of the following bodies were sought: AA, London Transport, Police (local), Fire Brigade, London Ambulance Service, Freight Transport Association, Road Haulage Association, RAC, Metropolitan Police (traffic), Haringey Cycling Campaign and Haringey Accord. None of the parties listed made any representations during the statutory notification period.

6.0 Chief Financial Officer Comments

6.1 The cost of the implementation can be met within existing capital budgets and the scheme is expected to support the parking income budget longer-term.

7.0 Service Finance Comments

7.1 The total setup cost of Ellenborough Court is estimated at £3958, which will be funded from 2010 / 2011 parking plan capital budget. Estimated net income is £1612 with an average payback period of 2.5 years.

8.0 Comment of the Head of Legal Services

8.1 In order to introduce on-street parking restrictions and charging a traffic management order will be required under the Road Traffic Regulation Act 1984. Prior to a traffic management order being made, consultation is required pursuant to the Local Authority Traffic Orders (Procedures) (England and Wales) Regulations 1996 ("the 1996 Regulations"). Section 7 of the 1996 Regulations sets out the requirements for public notification of a proposed order, and this section have been complied with as detailed at paragraph 4.0 of this report. The 1996 Regulations require the Council to consider any objections duly made and not withdrawn prior to making the order.

When making a decision whether to proceed with a traffic management order under the Road Traffic Regulation Act 1984, pursuant to section 122 of that act it is the duty of the Council to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway. The Council should have regard to the desirability of securing and maintaining reasonable access to premises and the effect on the amenities of any locality affected and any other matters appearing to the Council to be relevant.

9.0 Equal Opportunities

- 9.1** The notification documents were distributed to all households/ businesses within an agreed area surrounding the proposals.
- 9.2** The notification document included a section offering translation into minority languages.
- 9.3** During statutory consultation any interested party is permitted to make representation regardless of where they live or work.
- 10.0** Description of the proposals.
- 10.1** We plan to improve short-stay parking availability for the benefit of both shoppers and businesses by means of the following measures:
- Alter the existing uncontrolled parking bay to pay and display parking, offering 2 hour parking, Monday to Saturday, 8am to 6.30pm. Outside these hours, parking will not be restricted.
- 11.0** Recommendations
- 11.1** Note that no feedback was received as a result of the Statutory Notification process.
- 11.2** Approve the introduction of the parking restrictions as proposed and outlined in section 10.0.
- 11.3** Introduce the 'Stop and Shop' scheme at the 'medium' tariff of £1.90 / hr due to opinions changing following statutory notification of the scheme using the medium tariff.
- 11.4** Approve that the residents and businesses be informed of the Council's decision.
- 11.5** Approve that for Traffic Management Order to be made under section 6, 45, 46 and 124 and schedules 1 and 9 of the RTRA 1984 for the proposals as outlined.

APPENDIX I
Statutory Notification documents



10 February 2011

Statutory Notification

Ellenborough Court N22: Proposed 'Stop & Shop' Scheme

Dear Resident or Trader,

I write to inform you of our intention to improve the availability of parking space for shoppers and visitors to Ellenborough Court. We plan to improve short-stay parking for the benefit of both shoppers and businesses by undertaking the following measures:

- Introducing a 'Stop and Shop' scheme in the road, with pay and display parking bays offering 2 hours parking Monday-Saturday from 8.00am - 6.30pm. Outside these hours, parking will not be restricted.
- Altering the non-restricted parking bays to pay and display parking with 2 hours parking Monday to Saturday from 8.00am to 6.30pm.

Further information is set out overleaf and in the attached plan. Before the proposals can be introduced we are consulting on this Notification so that during the three weeks from the date of this letter we welcome all views, comments and suggestions in support of, or objecting to, the proposals. Please give reasons for your views, as this adds useful context and essential background detail.

To have your say, please email us at frontline.consultation@haringey.gov.uk or telephone the project engineer Steve Pye on 020 8489 1324. Alternatively you can write to Steve at the address above. The closing date for submitting your views is 4 March 2011.

All submissions will be considered carefully by the Council before a final decision is taken on whether to proceed with this scheme, so we look forward to hearing from you.

Yours sincerely,

Joan Hancox
Head of Sustainable Transport



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Information.

What is Stop and Shop Parking?

Stop and Shop schemes are useful in areas where long-term parking, for example, all day parking, has a negative effect on local businesses.

Controlled, short-term parking bays help to increase available parking spaces at times convenient for shoppers and those visiting local businesses

How does 'Stop and Shop' work?

Parking bays are marked along the road and signs inform motorists how to use the bay and where the nearest Pay & Display ticket machine is.

Tickets can be purchased for a minimum of 15 minutes up to a maximum of 2 hours. Valid tickets should then be displayed in the front windscreen of the vehicle

There are signs showing operating hours and restrictions of the Stop and Shop scheme. Outside the operating hours, parking is free

What are the advantages of Stop and Shop Schemes?

More available parking space encourages more shoppers to visit the area.

The control of on-street parking improves shopping environments.

Revenue raised from the sale of tickets is reinvested in the public highway.

What are the disadvantages of Stop and Shop Schemes?

You have to pay for tickets.

Cost of Stop & Shop Parking

Charges for parking here are based on our 'medium occupancy' tariff. Charges will rise depending on the length of stay to a maximum of £1.90 per hour. Maximum stay is 2 hours.

Disabled badge holders

Any vehicle displaying a valid disabled badge will be able to park free of charge.

Motorcycles

These can be parked in any of the parking bays free of charge.

Loading and unloading

A vehicle may load and unload for a maximum of 40 minutes when delivering or collecting goods unless loading/unloading restrictions are in place. Loading/unloading must be continuous and must involve heavy or bulky goods.

Suspension of parking places

On occasions the police or the council may suspend parking bays. This may happen, for example, during road works

Driveways and recommended pedestrian crossing points

Parking bays will not be placed in front of a driveway where vehicle access has been provided or at a pedestrian crossing point.

Enforcement of regulations

Any driver who parks a vehicle in breach of parking restrictions will be issued with a Penalty Charge Notice (parking ticket).

Haringey Council is responsible for enforcing the parking regulations through its enforcement staff and use of CCTV.

Shqip



Nëse e doni në gjuhën tuaj këtë letër paralajmërimi të punëve, ju lutem shënjoni ✓ kutinë, plotësoni emrin dhe adresën tuaj dhe dërgojeni formularin tek adresa e mëposhtme me postim falas.

Kurdî Kurmancî



Ev name ji bo daxuyanîya kar e. Heke hun wê bi zimanê xwe dixwazin, ji kerema xwe qutîkê îşaret bikin, nav û navnîşana xwe binivîsin, û formê ji navnîşana posta bêpere ya jêrîn re bişînin.

বাংলা



কাজকর্মের বিজ্ঞপ্তি দেওয়ার এই চিঠি আপনি যদি আপনার নিজের ভাষায় পেতে চান তাহলে বাক্সে টিক্ চিহ্ন দিন, আপনার নাম ও ঠিকানা লেখার জায়গা পূরণ করুন এবং নিচের ফ্রীপোস্ট বা বিনা ডাকমাশুলের ঠিকানায় এই ফর্ম পাঠিয়ে দিন।

Soomaali



Haddii aad jeceshahay warqqadan kugu wargalinaysa shaqo laguugu soo turjumo afkaaga hooyo, fadlan calaamadee sanduuqa buuxina foomka kadibna dib ugu soo dir cinwaanka hoos ku xusan. Dib u soo dirista foomku lacag laagama baahna.

Français



Pour obtenir cette lettre d'avis de travaux dans votre langue, veuillez cocher la case, compléter votre nom et votre adresse et renvoyer le coupon, sans affranchir, à l'adresse ci-dessous.

Türkçe



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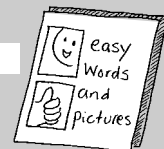
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In another language, please state:



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Please return to: Freepost RLXS-XZGT-UGRJ, Haringey Council,
Translation and Interpretation Services, 8th Floor, River Park House, 225 High Road, London N22 8HQ

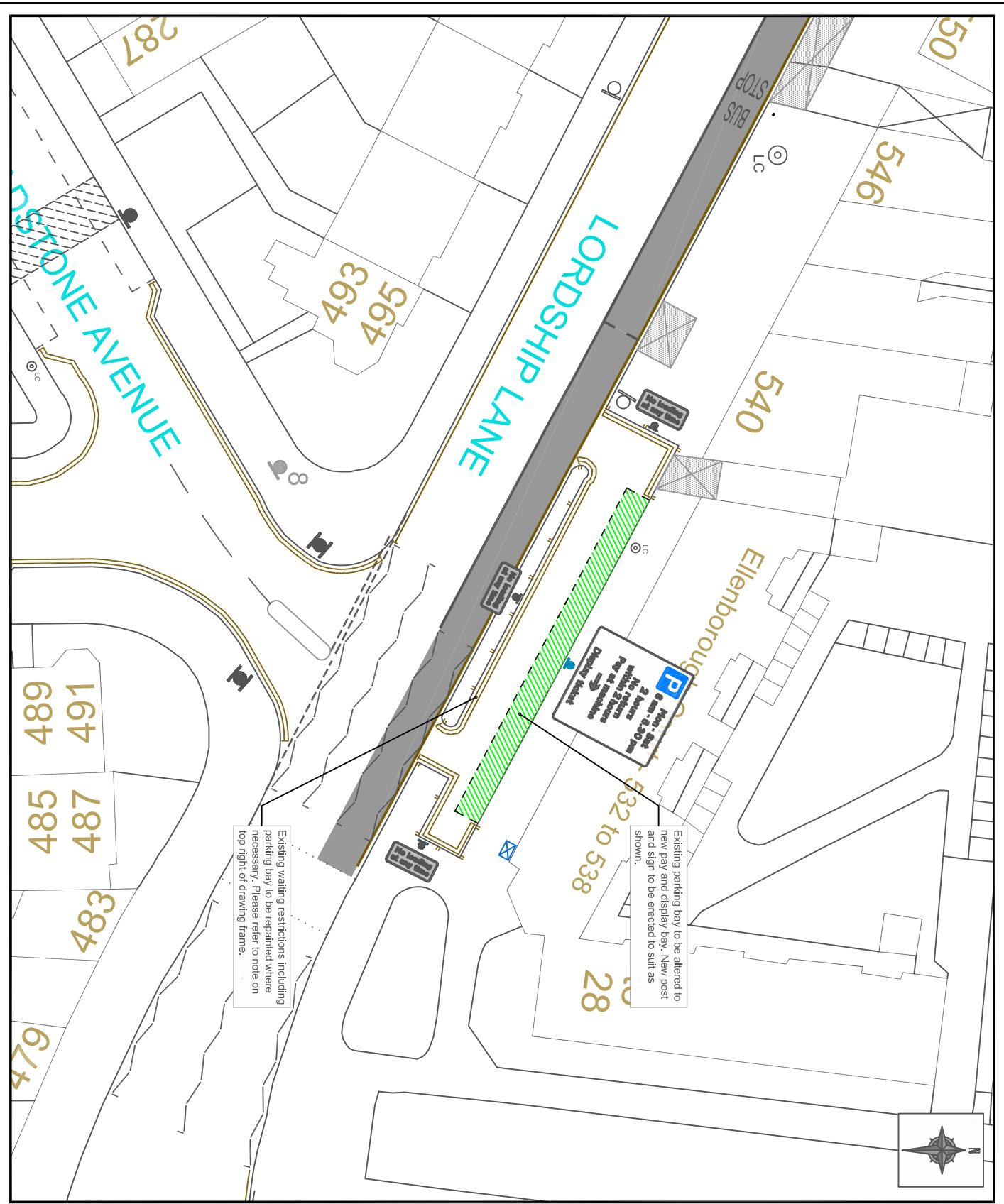
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Work Notice Letter

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Existing waiting restrictions including parking bay to be repainted where necessary. Please refer to note on top right of drawing frame.

Existing parking bay to be altered to new pay and display bay. New post and sign to be erected to suit as shown.

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NOTES:
All existing waiting restrictions including parking bay to be repainted where necessary. If part of restriction does need painting, entire length to be repainted instead of resulting in patch works.

- LEGEND:**
- Existing double yellow lines.
 - Existing single yellow lines.
 - Existing lamp columns.
 - Existing dropped kerbs.
 - Existing post and sign.
 - Existing 'no-loading' bays.
 - Proposed post and sign.
 - Proposed pay and display machine.
 - Proposed 'Pay & Display' bays.

REV	Description	Checked	Date

Project: **STOP & SHOP SCHEMES**
2010 / 2011

Title: **PROPOSED STOP & SHOP SCHEME IN ELLENBOROUGH COURT**

Scale: **1:200 @ A2**

Date Drawing Created: **JUNE 2010**

Scale: **TRS / 10001443 / 001**

FRONTLINE SERVICES
TRANSPORT POLICY & PROJECTS

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