

Letters to: Local Taxation Service, PO Box 10505, Wood Green, N22 7WJ

Tel: 020 8489 1000

www.haringey.gov.uk

email: council.tax@haringey.gov.uk



APPLICATION FOR REDUCTION - 18 YEARS OLD – CHILD BENEFIT IN PAYMENT

Please read the information on page 2 before completing and returning this form to the address above.

Council Tax Reference Number			
Address of Property			
Daytime telephone number			
Mobile telephone number			
Email address			
Number of people over the age of 18 living in the property			
Persons to be disregarded:			
Full Name	Date of birth	Child Benefit Allowance Number	Date leaving / left school
Please provide the following details for all other adults residing in the property			
Full Name		Date of occupation	
You must notify the Council immediately if any of the above details change			
Declaration			
I declare the details given in this application are to the best of my knowledge, true and accurate and the Council may verify this information from appropriate sources.			
Signed		Date	

This authority is under a duty to protect the public funds which it administers, and to this end may use information held about you for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

PERSONS AGED 18 YEARS – CHILD BENEFIT IN PAYMENT

The full Council Tax bill assumes that there are 2 adults residing in a dwelling. However for Council Tax purposes certain people will not be counted when looking at the number of adults. The effect of disregarding certain adults may be to reduce the Council Tax bill by 25% or 100%.

EXAMPLE 4 adults residing in a property

one person in disregarded category	100% charge as there are still more than 2 adults to be counted.
two persons in disregarded category	100% charge as there are still 2 adults to be counted.
three persons in disregarded category	75% charge as only one adult is to be counted.
four persons in disregarded category	50% charge as there are no adults to be counted.

Below are answers to some questions about who should be disregarded under this category, for the purpose of assessing Council Tax discount.

Q. I have a son or daughter aged 18 years. Is he / she disregarded?

A. If you receive Child Benefit for him / her then he / she will be disregarded.

Q. For how long will my son or daughter be disregarded

A. Until you are no longer entitled to Child Benefit in respect of him / her.

Q. How do I apply?

A. Complete all parts of the form on page one and return it, to the address shown. Once it has been assessed you will be notified of the Council's decision.

Q. For how long will the discount be allowed?

A. For as long as there are less than two adults in the property who is not disregarded. If there is any change in circumstances then you must notify the address shown above. Failure to do so may result in a penalty being imposed.

Data Protection Act 1984

The information you provide on this form will be used to determine if you are eligible for a discount from your Council Tax, and may be recorded on a computer. Although you are not obliged to give this information, the Council will be unable to assess your eligibility for a discount unless you do so.

Other Council Tax queries?

Contact the office at the address or telephone number: 020 8489 1000.

Council Tax Benefit

This is now dealt with by a separate office, the Benefit Service, tel: 020 8489 1000.