



**For the attention of: Chairs of Governors, head teachers of all primary and secondary schools, Diocesan Authorities, neighbouring authorities, parents and carers and interested parties.**

24 November 2009

Dear Sir or Madam,

**CONSULTATION ON ADMISSION ARRANGEMENTS FOR 2011-12**

**Admissions to Haringey community primary and secondary schools and St Aidan's Voluntary Controlled School for the 2010/11 school year –proposed (determined) arrangements**

Although the admission arrangements for the 2010-11 school year have only just begun, it is time to look ahead and consult with you on Haringey's proposals for the 2011-12 school year. These proposals are for the establishments for whom the Haringey Children and Young People's Service (CYPS) is the admission authority. To this effect, the following documents are attached as annexes:

1. Starting nursery in Haringey in September 2011
2. Starting reception class in Haringey in September 2011
3. Starting secondary school in Haringey in September 2011
4. Starting school during the year in Haringey during 2011/12
5. Starting sixth form in Haringey in September 2011
6. The Haringey In-Year Fair Access Protocol

We would like to receive your views and comments by **FRIDAY 22 JANUARY 2010**. A pro forma is attached to help you do so. There are some particular aspects about which we would appreciate having your views. Some points are brought to your attention below and the pro forma attached reflects these.

**1. Over-subscription criteria**

These have been developed over several years and their use has become well-established. No changes at the present time are envisaged. However, you may have some points that you wish to raise or have considered. For example, the Learning Trust in Hackney has recently written on behalf of the Admission Forum there about giving priority to Children subject to a Child Protection Plan after the priority relating to Children in Care.

## 2. Published Admission Numbers

We would like to bring to your attention the following changes:

- Rhodes Avenue Primary School will be increased by one form of entry to 90 places from September 2011.
- Seven Sisters Primary School was increased to a three form entry school (90 places) from September 2009 due to sharp rises in pupil numbers. Since this was not covered in the consultation process and the Determined Arrangements for 2009/10 it is proposed that the adjustment be sustained due to pupil demand in the borough.
- Heartlands High School is opening in September 2009 with a Published Admission Number of 162. As a result, three other secondary school admission numbers have been adjusted accordingly. Park View Academy has reduced to a PAN of 216 and Woodside High School reduced its intake to 162 with effect from September 2010.
- Gladesmore Community School will reduce from 243 places (September 2010) to 216 places in September 2011.

## 3. Co-ordination of Reception admissions (APPENDIX 2)

From 1 September 2011 LAs are legally required to co-ordinate admissions to reception classes for their residents as opposed to the present situation where the LA is only required to process the applications they receive regardless of where applicants live.

For some time, Haringey has encouraged all Reception pupils to start school in the autumn term on the basis of educational research that indicates this is beneficial. However, in the summer of 2009 the Local Government Adjudicator reminded us that we must make it clear to parents that this is not a legal requirement. Thus, the following element has been added to our publications.

*“Children born between September 2004 and 31 August 2005 will normally start reception classes in September 2009. However, the law does not require a child to start school before the end of the term in which they become five. Parents may wish for them to start school later than September 2010 but before they are five. Parents are asked to be aware that all places in reception may have been taken up by this time. Also, if they wait until their child reaches five, they may be admitted into a Year 1 class not a reception class as children are usually educated in their chronological age group in Haringey.”*

## 4. Co-ordination of Year 7 Admissions (APPENDIX 3)

These arrangements are well-established and function well within the Pan London agreement. Secondary school place offers, acceptances and school admission appeals are normally completed between March and June.

## 5. Co-ordination of all In-Year Admissions (APPENDIX 4)

The CYPS will have been implementing the mandatory requirement to co-ordinate all in-year admissions (formerly called “casual” admissions) since September 2010. This means that only the home Local Authority (LA) can offer a school place.

Our scheme is based on the protocol agreed by London LAs. Although at the time of writing we will not have yet started this, there may be points you wish to raise.

A new form has been designed and in use. Copies are available from the Admissions Service. The new form replaces the previous Haringey forms and all individual school application forms (which are still being used).

#### 6. The In-Year Fair Access Protocol (APPENDIX 6)

The new School Admissions Code (February 2009) makes it clear that all admission authorities, which includes voluntary aided and foundation schools and academies, must participate in the In Year Fair Access Protocol. You will recall that a revised version was agreed with secondary head teachers in April 2009 and this is currently the one that we work to in Haringey. Nonetheless, it is a “living document” and it is kept under regular review so as to ensure that it is fit for purpose. Again, your views would be welcome.

Yours sincerely,

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