



Haringey Council

Application for a Twelve-Month Business Parking Permit Controlled Parking Zones (all zones)

Please send all postal applications to: Haringey Council Payment Centre
P.O. Box 55235, London N22 9DF or for application forms
phone 020 8489 1000 or visit www.haringey.gov.uk

Instructions - filling out the form

1. This application is to be completed by the company secretary.
2. Please take photocopies of this form and submit one copy for each permit required.
3. Please complete all sections of the form in black or blue ink and in CAPITAL LETTERS.
4. Ensure that all the correct documentation is enclosed. If the form is incorrectly or partially completed, or if incorrect documentation is attached, your application will be returned and the issue of the permit may be delayed.
5. The business permit scheme is intended to support those who need to use their vehicle to carry out their business, for example to carry out deliveries. Each business applying for a permit must satisfy the Council of that need.

Company Details

Company Name	<input type="text"/>		
Trading Address	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>	Post code	<input type="text"/>
Telephone Number	<input type="text"/>	Fax Number	<input type="text"/>

Vehicle Details

Registration no.	<input type="text"/>	Make	<input type="text"/>	Model	<input type="text"/>	Colour	<input type="text"/>
Name and Address	<input type="text"/>						
of registered	<input type="text"/>						
owner/hirer	<input type="text"/>	Post code	<input type="text"/>				

If the vehicle registration document is not in the business name

Enclose a statement on company headed paper signed by the company secretary stating the reason why the vehicle is essential for the efficient conduct and operation of the business located in the controlled parking zone and a copy of the vehicle registration document.

Signed Company Secretary

Application Details

I require the permit to start from / / (The permit will run 12 months from the start date)

Please note that if you want to replace your permit you will need to return the existing permit and a letter from the company secretary explaining the reasons for the replacement. If stolen you will need to provide the police crime reference number.

If applying for renewal, please give the serial number of the existing permit:

Enclosures

I enclose with this application (please tick appropriate boxes)

Proof of Business Location within Controlled Parking Zone

- a. An original item of current printed business stationery showing the trading address and VAT registration number

Proof of vehicle ownership (a copy of one of the following)

- a. Vehicle registration document in business name
b. Bill of sale for recent purchase (only temporary permit will be issued)
c. Hiring/leasing agreement
d. Insurance certificate for recent purchase (only temporary permit will be issued)

Declaration

The address that I have given on this application is my usual place of business.

The vehicle does not exceed 2.27 metres (7'6") in height and 5.25 metres (17'3") in length.

All the information I have given in this application is correct and I shall immediately surrender the permit to the Council if any of the following occurs:

- The company ceases to trade at an address within the Zone for which the permit has been issued.
- The owner sells/disposes of the vehicle shown on their permit.
- The Council withdraws the permit or it ceases to be valid for any other reasons.

Signed Company Sec
Print name Company Secretary
Date Signed / /

Company Stamp

It is an offence for a person to knowingly make a false statement for the purpose of obtaining a parking permit. The Council will not hesitate to prosecute and conviction will result in substantial penalties.

Note: The permit will be valid for use only in business parking bays in the controlled parking zone in which the business is located. The permit does not guarantee the use of a business parking bay space or the availability of any bay.

Costs

Cost of permit£200

Method of payment

I enclose a cheque for £ payable to **London Borough of Haringey**

Postal orders for £ payable to **London Borough of Haringey**

Signed: Date signed: / /